



## ASPHALT DRIVEWAY APPROACH CONSTRUCTION IN RIGHT-OF-WAY

### Permit Application Checklist

---

#### DOCUMENTATION REQUIRED WITH PERMIT APPLICATION

- Four (4) sets of Plans/Profile sections and details, drawn to scale, with 11”X17” as minimum paper size (See *STANDARDS* below);
- Certified Property Survey *less than* 2 years old;
- Proof of Ownership for Owner/Builder Construction Permit
  - o Warranty Deed; Property Tax Assessment Document;
- Proof of Contractor’s license with the State of Florida and Miami-Dade County;
- \$500.00 minimum bond *per* driveway approach required for Owner/Builder Permit;
- Signed and Notarized Restrictive Covenant for Decorative Driveway Installations to be recorded at Miami-Dade County Clerk of Courts;
- Current Certificate of Insurance Liability/Workmen’s Compensation coverage to be approved by the City’s Risk Management Division;
- Copy of Florida Department of Transportation (FDOT) *approved* permit for State roadways and right-of-ways: Alton Road, 5th Street, Collins Avenue, 63<sup>rd</sup> Street, 71<sup>st</sup> Street/ Normandy Drive and Indian Creek Drive;
- Copy of Miami-Dade County approved permit for Miami-Dade County roadways: 23<sup>rd</sup> Street, Dade Blvd, Pine Tree Drive, La Gorce Drive and Venetian Causeway;
- Certified Maintenance of Traffic Plan (MOT); (See *STANDARDS* below).

#### OTHER DOCUMENTATION REQUIRED DURING THIS PROCESS

- Copy of Right of Way Permit and Plan on Job Site at all times during construction;

#### MINIMUM CONSTRUCTION STANDARDS FOR THIS PROJECT

*The applicant must call Sunshine One Call of Florida at (800) 432-4770 and the Miami Beach Public Works Department at (305) 673-7080 to mark underground utilities located in the construction zone.*

- Construction allowed in the Right-Of-Way only between 9:00 am-4:00 pm;
- Execution of Certified Maintenance of Traffic Plan (MOT) may require an off-duty Miami Beach Police Officer or F.D.O.T. Certified Flagman as determined by the Public Works Engineering Division;
- 4 feet clearances from property lines, trees, street light poles, fire hydrants, sign posts, etc;
- Sidewalk section in driveway approach to be minimum 6” thick 4000 PSI concrete-Miami Beach Red integral colored concrete is required adjacent to existing red colored sidewalks;

#### INSPECTIONS REQUIRED

- Excavation cut     Sidewalk formwork     Curb /Gutter formwork     Final
- Sub-base compaction soil test results     Miami Beach Red concrete (mix batch ticket)

**For inspections, meetings or any questions about requirements,  
please contact the City of Miami Beach Public Works at (305) 673-7080.**