

MIAMI BEACH FIRE PREVENTION DIVISION
CUSTOMER CHECKLIST FOR SUBMISSION OF
OCCUPANT CONTENT APPLICATIONS

NAME OF BUSINESS: _____

ADDRESS: _____

LOCATION(S) (SPECIFY AREAS / ROOMS) _____

No.	DESCRIPTION	YES	NO
1	Have two sets of scaled plans for the business area been submitted?		
2	Is the address and name of business clearly shown on the plans?		
3	Have all areas / rooms to be utilized with their intended use been identified on the plans?		
4	Do the plans illustrate all changes of elevation within the required means of egress?		
5	Has the main entrance and all required exits to each area / room been identified?		
6	Is the direction of door swing of all exit doors shown on the floor plans.		
7	Do the plans show EXIT sign locations?		
8	Is there a note on the plans indicating what fire protection systems are in place?		
9	Does any of the existing interior finish, curtains, or decorations block visibility, function, or access to any of the Life Safety System devices/equipment (i.e., automatic sprinklers, horns/strobes, fire alarm manual pull stations, fire extinguishers, etc.) or exit access?		
10	Are the room / area layouts (including: furniture, decorations, and fixtures) clearly shown?		
11	Does the layout show clear egress aisles with sufficient clear width for the required egress?		
12	Do the plans specify the flame spread requirements for all interior finish, draperies, decorations and materials to be used, as required by NFPA 101 chapter 10? (Documentation and certifications are to be submitted along with plans and samples available at time of field inspections).		
13	Has the stage and all necessary equipment (amplifiers, speakers, lighting, scaffolding) for live performances, a disc jockey, or band been illustrated on the plans? (These items may require the installation of a power cut-off switch to sound equipment during Fire Alarm activation or other precautions)		