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LETTER TO COMMISSION FEB 3 PM 2:08

TO: Mayor Phillip Levine and Members of the City Commission CITY CLERK'S OFFICE

FROM: Jimmy L. Morales, City Manager

DATE: February 3, 2014

SUBJECT: Affordable Housing Advisory Committee Vacancies

The purpose of this Letter To Commission is to advise you that vacancies in the City's Affordable Housing Advisory Committee (AHAC) may jeopardize the timeline for the review and award of the HOME Investment Partnerships funds Request For Proposal (RFP) authorized by the Mayor and Commission at its January 15th meeting.

The AHAC is stipulated by Florida Statute 420.9076 to advise the City on its award, disbursement and monitoring of funds awarded in support of affordable housing and the City's Local Housing Assistance Plan (LHAP). The Committee provides for 11 members representing specific areas of expertise or affiliation. Currently, there are three vacancies including:

1. Citizen who is actively engaged in the residential home building industry in connection with affordable housing;
2. Citizen who is actively engaged as an advocate for low-income persons in connection with affordable housing; and
3. Citizen who is actively engaged as a not-for-profit provider of affordable housing.

In addition, there is concern that the Committee's current representative from the Planning Board may become vacant and that member serving as representative of essential services personnel has yet to be reappointed and had left her local area employer.

As a reminder, the HOME funds RFP is on a quick timeline to ensure that the City is compliant with U.S. Department of Housing and Urban Development (HUD) expenditure deadlines. The RFP is being released February 5th and will be closed on March 6th with the goal of returning to the Mayor and Commission on April 23rd with funding recommendations.

If you have any questions, please feel free to see me.

JLM/KGB/MLR