



City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

COMMISSION MEMORANDUM

TO: Mayor Philip Levine and Members of the City Commission
FROM: Jimmy L. Morales, City Manager
DATE: January 21, 2015
SUBJECT: **Updated Request to Hold a Special Meeting of the City Commission**

Pursuant to 2.04 of the City Charter, I hereby request that a Special Meeting of the City Commission be called in the Commission Chambers, Third Floor, City Hall, 1700 Convention Center Drive, Miami Beach, Florida, for **Tuesday, January 27, 2015 at 4:00 p.m.** for the following purpose:

- Approval of the Headquarter Hotel Request for Proposal (RFP).
- Approval of an Addendum to the Miami Beach Convention Center Design Builder Request for Proposal (RFP).

JLM / MH