



Presentations & Awards/Commission Meeting

SUPPLEMENTAL MATERIAL 1

City Hall, Commission Chambers, 3rd Floor, 1700 Convention Center Drive

May 20, 2015

Mayor Philip Levine
Vice-Mayor Jonah Wolfson
Commissioner Michael Grieco
Commissioner Joy Malakoff
Commissioner Micky Steinberg
Commissioner Edward L. Tobin
Commissioner Deede Weithorn

City Manager Jimmy L. Morales
City Attorney Raul J. Aguila
City Clerk Rafael E. Granado

Visit us at www.miamibeachfl.gov for agendas and video "streaming" of City Commission Meetings.

ATTENTION ALL LOBBYISTS

Chapter 2, Article VII, Division 3 of the City Code of Miami Beach entitled "Lobbyists" requires the registration of all lobbyists with the City Clerk prior to engaging in any lobbying activity with the City Commission, any City Board or Committee, or any personnel as defined in the subject Code sections. Copies of the City Code sections on lobbyists laws are available in the City Clerk's office. Questions regarding the provisions of the Ordinance should be directed to the Office of the City Attorney.

SUPPLEMENTAL AGENDA

C7 - Resolutions

- C7A Execute MOU w/ LRPOA & Call Special Mail Ballot Election To Approve Lincoln Road BID
1. A Resolution Approving And Authorizing The City Manager To Execute A Memorandum Of Understanding Between The City Of Miami Beach And The Lincoln Road Property Owners Association, Inc. ("LRPOA"), To Conduct A Special Mail Ballot Election To Determine Whether A Majority Of The Affected Property Owners Approve The Creation Of A Special Assessment District To Be Known As The Lincoln Road Business Improvement District, Which Election Shall Be Conducted By The Office Of The City Clerk And Office Of The City Attorney, And To Provide That LRPOA Shall Cover The Costs Of Conducting Such Election.
(Office of the City Attorney)
 2. A Resolution Calling For A Special Mail Ballot Election To Be Held From June 29, 2015 To July 24, 2015, To Determine Whether A Majority Of The Affected Property Owners Approve The Creation Of A Special Assessment District To Be Known As The Lincoln Road Business Improvement District (The "District"); Providing That The Office Of The City Clerk And Office Of The City Attorney Shall Conduct Such Election; Providing For The Form Of Ballot; Directing The City Clerk To Give Notice Of Such Election As Required By The City Code And State Law; And Authorizing The City Manager To Vote In Favor Of The Creation Of The District On Behalf Of The City, Which, As The Owner/ Lessor Under The Ground Lease With The New World Symphony, Is An Affected Property Owner.
(Office of the City Attorney)

(Memorandum & Resolutions)

C7 - Resolutions (Continued)

C7B A Resolution Approving And Authorizing The Mayor And City Manager To Provide City Resources In Support Of The City's Proposal To Host The U.S. Conference Of Mayors In 2018; And Further Authorizing The Mayor And City Manager To Fund Transportation And Youth And Family Programs For Attendees; And Retroactively Approving The Mayor's Execution Of The Proposal On Behalf Of The City.

(Sponsored by Mayor Philip Levine)
(Legislative Tracking: Tourism, Culture & Economic Development)
(Memorandum)



MIAMI BEACH

OFFICE OF THE CITY ATTORNEY
RAUL J. AGUILA, CITY ATTORNEY

COMMISSION MEMORANDUM

To: Mayor Philip Levine
Members of the City Commission

Date: May 20, 2015

From: Raul J. Aguila 
City Attorney

Subject: A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, CALLING FOR A SPECIAL MAIL BALLOT ELECTION TO BE HELD FROM JUNE 29, 2015 TO JULY 24, 2015, TO DETERMINE WHETHER A MAJORITY OF THE AFFECTED PROPERTY OWNERS APPROVE THE CREATION OF A SPECIAL ASSESSMENT DISTRICT TO BE KNOWN AS THE LINCOLN ROAD BUSINESS IMPROVEMENT DISTRICT (THE "DISTRICT"); PROVIDING THAT THE OFFICE OF THE CITY CLERK AND OFFICE OF THE CITY ATTORNEY SHALL CONDUCT SUCH ELECTION; PROVIDING FOR THE FORM OF BALLOT; DIRECTING THE CITY CLERK TO GIVE NOTICE OF SUCH ELECTION AS REQUIRED BY THE CITY CODE AND STATE LAW; AND AUTHORIZING THE CITY MANAGER TO VOTE IN FAVOR OF THE CREATION OF THE DISTRICT ON BEHALF OF THE CITY, WHICH, AS THE OWNER/LESSOR UNDER THE GROUND LEASE WITH THE NEW WORLD SYMPHONY, IS AN AFFECTED PROPERTY OWNER.

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF MIAMI BEACH AND THE LINCOLN ROAD PROPERTY OWNERS ASSOCIATION, INC. ("LRPOA"), TO CONDUCT A SPECIAL MAIL BALLOT ELECTION TO DETERMINE WHETHER A MAJORITY OF THE AFFECTED PROPERTY OWNERS APPROVE THE CREATION OF A SPECIAL ASSESSMENT DISTRICT TO BE KNOWN AS THE LINCOLN ROAD BUSINESS IMPROVEMENT DISTRICT, WHICH ELECTION SHALL BE CONDUCTED BY THE OFFICE OF THE CITY CLERK AND OFFICE OF THE CITY ATTORNEY, AND TO PROVIDE THAT LRPOA SHALL COVER THE COSTS OF CONDUCTING SUCH ELECTION.

Introduction

On April 15, 2015, the Mayor and City Commission adopted Resolution No. 2015-28992, which created, pursuant to Chapter 170, Florida Statutes, and subject to the approval of a majority of the affected property owners, a special assessment district to be known as the Lincoln Road Business Improvement District (the "District"), for a term of ten (10) years, to stabilize and improve the Lincoln Road retail business district, which is located within a nationally recognized historic district, through promotion, management, marketing, and other similar services.

The attached Resolutions are submitted for consideration by the Mayor and City Commission. The first Resolution calls for a special mail ballot election (the "Election") to be held from June 29, 2015 to July 24, 2015, to determine whether a majority of the affected property owners approve the creation of the District. The second Resolution approves and authorizes the City Manager to execute a Memorandum of Understanding ("MOU") between the City and the Lincoln Road Property Owners Association, Inc. ("LRPOA"), whereby the City shall agree to conduct the Election, and LRPOA shall agree to cover the costs of the Election.

Resolution Calling for a Special Mail Ballot Election

The first Resolution calls for the Election, which shall be held from June 29, 2015 to July 24, 2015. The Office of the City Clerk shall conduct the Election in accordance with the special mail ballot election procedures developed by the Office of the City Clerk and Office of the City Attorney, which procedures are attached to the Resolution as Exhibit "A." The form of the ballot shall be a paper ballot, upon which each voter will be directed to draw a circle around the appropriate ballot response. The Resolution directs the City Clerk to publish any election notices required by the City Code and Florida Statutes.

Additionally, the Resolution directs the City Manager to vote in favor of the creation of the District on behalf of the City, which, as the Owner/Lessor under the Ground Lease, dated January 5, 2004, between the City and the New World Symphony, is an affected property owner. Pursuant to Section 3.3 of the Ground Lease, the New World Symphony shall pay any special assessments authorized by Resolution No. 2015-28992.

Resolution Approving the Memorandum of Understanding between the City and LRPOA

The second Resolution approves and authorizes the City Manager to execute the MOU between the City and LRPOA. Pursuant to the MOU, the City shall agree to conduct the Election, in accordance with the procedures for such Election developed by the Office of the City Clerk and the Office of the City Attorney, and LRPOA shall agree to cover the costs of the Election, including the City's staff costs, as well as the cost of postage, printing, advertising, and translation.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF MIAMI BEACH AND THE LINCOLN ROAD PROPERTY OWNERS ASSOCIATION, INC. ("LRPOA"), TO CONDUCT A SPECIAL MAIL BALLOT ELECTION TO DETERMINE WHETHER A MAJORITY OF THE AFFECTED PROPERTY OWNERS APPROVE THE CREATION OF A SPECIAL ASSESSMENT DISTRICT TO BE KNOWN AS THE LINCOLN ROAD BUSINESS IMPROVEMENT DISTRICT, WHICH ELECTION SHALL BE CONDUCTED BY THE OFFICE OF THE CITY CLERK AND OFFICE OF THE CITY ATTORNEY, AND TO PROVIDE THAT LRPOA SHALL COVER THE COSTS OF CONDUCTING SUCH ELECTION.

WHEREAS, on April 15, 2015, the Mayor and City Commission adopted Resolution No. 2015-28992, which created, pursuant to Chapter 170, Florida Statutes, and subject to the approval of a majority of the affected property owners, a special assessment district to be known as the Lincoln Road Business Improvement District (the "District"), for a term of ten (10) years, to stabilize and improve the Lincoln Road retail business district, which is located within a nationally recognized historic district, through promotion, management, marketing, and other similar services; and

WHEREAS, the Mayor and City Commission have called for a special mail ballot election (the "Election") to determine whether a majority of the affected property owners approve the creation of the District; and

WHEREAS, the City and the Lincoln Road Property Owners Association, Inc. ("LRPOA") desire to enter into a Memorandum of Understanding ("MOU"), attached and incorporated as Exhibit "A" hereto, whereby the City shall agree to conduct the Election, and LRPOA shall agree to cover the City's costs of the Election, including the City's staff costs, as well as the cost of postage, printing, advertising, and translation; and

WHEREAS, the Office of the City Clerk and Office of the City Attorney shall conduct the Election; and

WHEREAS, the Office of the City Clerk and Office of the City Attorney have prepared special mail ballot election procedures for the Election, which procedures shall be incorporated in the MOU.

NOW, THEREFORE, THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, hereby approve and authorize the City Manager to execute a Memorandum of Understanding between the City of Miami Beach and the Lincoln Road Property Owners Association, Inc. ("LRPOA"), to conduct a special mail ballot election to determine whether a majority of the affected property owners approve the creation of a special assessment district to be known as the Lincoln Road Business Improvement District, which election shall be

conducted by the Office of the City Clerk and Office of the City Attorney, and to provide that LRPOA shall cover the costs of conducting such election.

PASSED and ADOPTED this _____ day of _____, 2015.

ATTEST:

Rafael E. Granado, City Clerk

Philip Levine, Mayor

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**APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION**

Del Cort 5/18/15
City Attorney Date
NK

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF MIAMI BEACH, FLORIDA AND
THE LINCOLN ROAD PROPERTY OWNERS ASSOCIATION, INC.**

This Memorandum of Understanding ("MOU") is hereby entered into this _____ day of May, 2015, by and between the Lincoln Road Property Owners Association, Inc., a Florida non profit corporation with offices at 801 Arthur Godfrey Road, Suite 600, Miami Beach, FL 33140 ("LRPOA"), and the City of Miami Beach, a Florida municipal corporation with offices at 1700 Convention Center Drive, Miami Beach, Florida 33139 ("City") (collectively, the "Parties").

RECITALS

WHEREAS, LRPOA is a Florida non profit corporation, which is tax exempt under section 501(c)(6) of the Internal Revenue Code, and represents a group of property owners of real estate in the vicinity of, abutting, or located on Lincoln Road;

WHEREAS, on April 15, 2015, the Mayor and City Commission of the City of Miami Beach adopted Resolution No. 2015-28992, which created, pursuant to Chapter 170, Florida Statutes, and subject to the approval of a majority of the affected property owners, a special assessment district to be known as the Lincoln Road Business Improvement District (the "District"), for a term of ten (10) years, to stabilize and improve the Lincoln Road retail business district, which is located within a nationally recognized historic district, through promotion, management, marketing, and other similar services;

WHEREAS, the District is bounded on the west by Alton Road; on the east by Washington Avenue; on the north by 17th Street; and on the south by Lincoln Lane South; provided, however, that the following properties shall be excluded and exempted from such District: (1) residential properties; (2) properties owned or occupied by a religious institution and used as a place of worship or education (as defined in Section 170.201(2), Florida Statutes); and (3) common areas owned by condominium associations;

WHEREAS, a special mail ballot election shall be held to determine whether, pursuant to Chapter 170, Florida Statutes, a majority (50% plus one) of the affected property owners approve the creation of the District (the "Election"); and

WHEREAS, the City and LRPOA hereby agree to the terms of this MOU, which shall set forth the obligations of the Parties with respect to the Election.

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. **RECITALS**

The recitals are true and correct and hereby incorporated into and made a part of this MOU.

2. SCOPE OF DUTIES

The City, through the Office of the City Clerk and Office of the City Attorney, shall provide the following services relative to the Election:

- A. Conduct the Election, pursuant to the Special Mail Ballot Election Procedures, attached hereto and incorporated herein as Exhibit "A."
- B. Prepare and disseminate any documents necessary to effectuate the Election, including the official ballot, instruction sheet, and form affidavit affirming the voter's authority to vote on behalf of a property owner, as well as any notices and advertisements required by law.
- C. Communicate with the Mayor and City Commission regarding the progress of the Election.

3. TERM AND EXPIRATION DATE

This MOU and the Parties' obligations hereunder shall commence upon the full execution of this MOU, and shall terminate upon the City Clerk's certification of the results of the Election to the City Commission.

4. COMPENSATION

LRPOA shall pay for all costs necessary to conduct the Election, including the City's staff costs, as well as the cost of postage, printing, advertising, and translation (the "Fee"), as set forth in the proposed budget, attached hereto as Exhibit "B." The total Fee due to the City shall not exceed **\$20,000**, unless mutually agreed to and approved, in writing, by the Parties. For purposes of this Section 4, the City Manager shall be authorized to act on behalf of the City.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

IN WITNESS WHEREOF, the parties have affixed their signatures, effective on the date first written above.

CITY OF MIAMI BEACH, FLORIDA

ATTEST:

By: _____
Rafael Granado
City Clerk

Jimmy Morales
City Manager

LINCOLN ROAD PROPERTY OWNERS ASSOCIATION, INC.

ATTEST:

By: _____
Signature

Print Name / Title

Steven Gombinski
President

APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION

J. J. [Signature] 5/18/15
City Attorney Date

NK

EXHIBIT "A"

LINCOLN ROAD BUSINESS IMPROVEMENT DISTRICT SPECIAL MAIL BALLOT ELECTION PROCEDURES

The following procedures shall govern the special mail ballot election, which shall be conducted by the Office of the City Clerk and Office of the City Attorney, to determine whether a majority (50% plus one) of the affected property owners approve the creation of the proposed Lincoln Road Business Improvement District (the "District") (altogether, the "Election").

1. The Lincoln Road Property Owners Association, Inc. ("LRPOA") shall provide the City Clerk with a Certified List, approved by the LRPOA president and attested to by the LRPOA secretary, of each benefited property address within the District, and each property owner's mailing address. In addition, the LRPOA will provide the City with a mailing label and a return-mailing label for each address. The format of the mailing labels and return-mailing labels (the "Labels") shall be as determined by the City.
2. The City reserves the right to hire a consultant to verify the property owners and mailing addresses submitted by LRPOA pursuant to Section 1 above.
3. The Office of the City Attorney shall draft the ballot question.
4. Upon LRPOA's approval of the ballot question, and the City's receipt of the Labels and Certified List, the Office of the City Clerk, in consultation with the Office of the City Attorney, shall prepare the Official Ballot. The City's seal will be embossed on each Official Ballot.
5. The City shall translate or arrange the translation of any documents necessary to effectuate the Election, including the Official Ballot.
6. The mail package for each Official Ballot shall be as follows:

Envelope 1: Envelope 1, the outer envelope, shall be affixed with a mailing label provided by LRPOA. This envelope shall contain (i) the Official Ballot, (ii) a form affidavit affirming the voter's authority to vote on behalf of the property owner (the "Affidavit"), (iii) an instruction sheet detailing when the Official Ballot must be returned and the date, time, and location of when the Official Ballots received will be opened, (iv) Envelope 2, and (v) Envelope 3.

Envelope 2: Envelope 2, which will be placed inside Envelope 1, shall be stamped and pre-addressed for mailing to the Office of the City Clerk. A return address label printed with the folio number, name of

the property owner, and mailing address of the property owner shall be affixed to Envelope 2.

Envelope 3: Envelope 3 is the ballot secrecy envelope. To preserve the secrecy of the ballot, the property owner will be instructed to remove the Official Ballot from Envelope 1, and cast a vote by drawing a circle around the appropriate ballot response. After voting, the property owner will be instructed to place the completed Official Ballot inside Envelope 3, seal Envelope 3, and place Envelope 3 into Envelope 2. The property owner will be instructed to place the Affidavit inside Envelope 2 and not to place the Affidavit inside Envelope 3, to preserve the secrecy of the ballot. The property owner shall return a sealed Envelope 2, containing the Affidavit and a sealed Envelope 3, to the City by (i) mailing the pre-addressed Envelope 2 to the Office of the City Clerk or (ii) physically bringing Envelope 2 directly to the Office of the City Clerk.

7. The Office of the City Clerk shall mail all Official Ballots to the property owners on the same day, via First Class U. S. Mail, unless LRPOA notifies the City in writing that LRPOA desires that the Official Ballots be sent via FedEx or any other delivery service, at LRPOA's expense; in such event, LRPOA shall provide the City with pre-addressed labels and any and all necessary packing and mailing materials for that particular delivery service. In the event that LRPOA elects to use a delivery service other than U.S. Mail, the procedure in Section 6 shall still apply, except that Envelope 1 shall be placed inside a postage prepaid envelope for that particular delivery service.
8. As voting envelopes are returned, the Office of the City Clerk shall track, on a daily basis, the number of ballots received, by property address, using the Certified List. The count will be posted on the City's website at the end of each day.
9. If the Office of the City Clerk receives two or more envelopes referencing the same folio number, the ballots in those envelopes shall be voided, and that property owner will be considered to have not voted.
10. The Canvassing Board for this mail ballot election shall consist of the following individuals:
 - a. Rafael E. Granado, City Clerk
 - b. Raul J. Aguila, City Attorney
 - c. Nick E. Kallergis, Assistant City Attorney
11. A "yes" vote of the owners of a simple majority (50% plus one) of the affected properties is required to approve the proposed District.

12. A property owner who fails to return an Official Ballot to the Office of the City Clerk within the allotted timeframe will be considered to have voted “no” to the creation of the District.
13. The City Clerk shall keep the LRPOA president informed of all election-related activities, and the LRPOA president is responsible for disseminating all information to the owners of properties within the District.
14. The ballots will be opened at a publicly noticed meeting of the Canvassing Board, at a prescribed date, time, and location, as follows:
 - a. Envelope 2 will be opened and Envelope 3 and the Affidavit will be removed from Envelope 2.
 - b. Envelope 2 will be placed in a separate stack.
 - c. The Canvassing Board will review the Affidavit to ensure that it is complete and validly executed and notarized. If the Affidavit is not complete or validly executed or notarized, the Affidavit will be stapled to the corresponding Envelope 3 and rejected. If the Affidavit is complete and validly executed and notarized, the Affidavit and Envelope 3 will be placed in separate stacks.
 - d. If the Affidavit is deemed valid, the corresponding Envelope 3 will be opened and the Official Ballot will be removed and placed in a separate stack.
 - e. Those Official Ballots deemed valid pursuant to Section 14(d) herein will be counted. The Office of the City Clerk will prepare a tally of “yes” votes, “no” votes, unreturned ballots, and rejected ballots.
 - f. The Canvassing Board will review any ballot lacking a clear ballot response to determine, if possible, the voter’s intent.
15. Once the count has been finalized and the count is reconciled, the Office of the City Clerk will prepare an Official Election Certification.

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**LINCOLN ROAD BUSINESS DISTRICT IMPROVEMENT
SPECIAL ASSESSMENT - SPECIAL ELECTION 2015**

Notice of Special Election Ads & Canvassing Board	full	5	\$628	\$3,140
Resolution Calling for a Special Election	full	2	\$628	\$1,256
Sample Ballot	half	1	\$489	\$489
El Nuevo Herald	Page	No.	Cost	Total
Aviso de Elección Especial y Junta de Escrutinio	10.20x10"	5	\$1,500	\$7,500
Resolución Anunciando Elección Especial	10.20x10"	2	\$1,500	\$3,000
Muestra de Boleta	5.01x10x0.20x5	1	\$750	\$750
TOTAL ESTIMATED ADVERTISING COST				\$16,135
Translating to Spanish services				
Ballot Printing				
90 ballots 5 x 7 in color				
90 ballots 5 x 7 in white		2	\$35	\$70
90 stamps		90	\$1	\$107
90 stamps		90	\$1	\$81
Supplies				
White flat envelopes 7 1/2 x 10 - 1 case		1	\$109	\$109
Brown envelopes, 9.5 x 12 - 1 box		1	\$39	\$39
Labels - 1 box		1	\$105	\$105
Labor				
40 hours @ \$38.65 per hour		40	\$39	\$1,560



RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, CALLING FOR A SPECIAL MAIL BALLOT ELECTION TO BE HELD FROM JUNE 29, 2015 TO JULY 24, 2015, TO DETERMINE WHETHER A MAJORITY OF THE AFFECTED PROPERTY OWNERS APPROVE THE CREATION OF A SPECIAL ASSESSMENT DISTRICT TO BE KNOWN AS THE LINCOLN ROAD BUSINESS IMPROVEMENT DISTRICT (THE "DISTRICT"); PROVIDING THAT THE OFFICE OF THE CITY CLERK AND OFFICE OF THE CITY ATTORNEY SHALL CONDUCT SUCH ELECTION; PROVIDING FOR THE FORM OF BALLOT; DIRECTING THE CITY CLERK TO GIVE NOTICE OF SUCH ELECTION AS REQUIRED BY THE CITY CODE AND STATE LAW; AND AUTHORIZING THE CITY MANAGER TO VOTE IN FAVOR OF THE CREATION OF THE DISTRICT ON BEHALF OF THE CITY, WHICH, AS THE OWNER/LESSOR UNDER THE GROUND LEASE WITH THE NEW WORLD SYMPHONY, IS AN AFFECTED PROPERTY OWNER.

WHEREAS, on April 15, 2015, the Mayor and City Commission adopted Resolution No. 2015-28992, which created, pursuant to Chapter 170, Florida Statutes, and subject to the approval of a majority of the affected property owners, a special assessment district to be known as the Lincoln Road Business Improvement District (the "District"), for a term of ten (10) years, to stabilize and improve the Lincoln Road retail business district, which is located within a nationally recognized historic district, through promotion, management, marketing, and other similar services; and

WHEREAS, the Mayor and City Commission hereby call for a special mail ballot election (the "Election") to determine whether a majority of the affected property owners approve the creation of the District; and

WHEREAS, the City and the Lincoln Road Property Owners Association, Inc. ("LRPOA") have entered into a Memorandum of Understanding ("MOU") to conduct the Election; and

WHEREAS, pursuant to the MOU, LRPOA shall cover the costs of the Election, including the City's staff costs, as well as the cost of postage, printing, advertising, and translation; and

WHEREAS, the Office of the City Clerk and Office of the City Attorney have prepared special mail ballot election procedures for the proposed Election, which procedures are attached and incorporated as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED BY THE THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA:

SECTION 1.

In accordance with the provisions of the Code of the City of Miami Beach and the general laws of the State of Florida, a special mail ballot election is hereby called and directed to be held in the City of Miami Beach, Florida, from June 29, 2015 to July 24, 2015, for the purpose of submitting to the affected property owners the following question:

Shall a special assessment district known and designated as the Lincoln Road Business Improvement District (the "District") be created for a term of ten (10) years, with an estimated annual budget of \$ 1,426,237, to stabilize and improve the Lincoln Road retail business district, which is located within a nationally recognized historic district, through promotion, management, marketing, and other similar services, which District is to be funded by special assessments against benefited properties?

SECTION 2.

The Office of the City Clerk and Office of the City Attorney shall conduct the special mail ballot election authorized herein, in accordance with the special mail ballot election procedures attached and incorporated as Exhibit "A" hereto.

SECTION 3.

The form of the ballot shall be a paper ballot, which shall be mailed to affected property owners.

SECTION 4.

The City Clerk is hereby directed to give notice, as required by the Code of the City of Miami Beach and Florida Statutes, of the adoption of this Resolution and of the special mail ballot election herein prescribed.

SECTION 5.

The City Manager is hereby directed to vote in favor of the creation of the District on behalf of the City, which, as the Owner/Lessor under the Ground Lease, dated January 5, 2004, between the City and the New World Symphony, is an affected property owner. Pursuant to Section 3.3 of the Ground Lease, the New World Symphony shall pay any special assessments authorized by Resolution No. 2015-28992.

SECTION 6.

This Resolution shall be effective immediately upon its passage.

PASSED and ADOPTED this _____ day of _____, 2015.

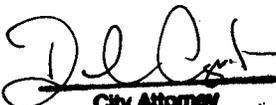
ATTEST:

Rafael E. Granado, City Clerk

Philip Levine, Mayor

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**APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION**



City Attorney

5/18/15

Date

NK

EXHIBIT "A"

LINCOLN ROAD BUSINESS IMPROVEMENT DISTRICT SPECIAL MAIL BALLOT ELECTION PROCEDURES

The following procedures shall govern the special mail ballot election, which shall be conducted by the Office of the City Clerk and Office of the City Attorney, to determine whether a majority (50% plus one) of the affected property owners approve the creation of the proposed Lincoln Road Business Improvement District (the "District") (altogether, the "Election").

1. The Lincoln Road Property Owners Association, Inc. ("LRPOA") shall provide the City Clerk with a Certified List, approved by the LRPOA president and attested to by the LRPOA secretary, of each benefited property address within the District, and each property owner's mailing address. In addition, the LRPOA will provide the City with a mailing label and a return-mailing label for each address. The format of the mailing labels and return-mailing labels (the "Labels") shall be as determined by the City.
2. The City reserves the right to hire a consultant to verify the property owners and mailing addresses submitted by LRPOA pursuant to Section 1 above.
3. The Office of the City Attorney shall draft the ballot question.
4. Upon LRPOA's approval of the ballot question, and the City's receipt of the Labels and Certified List, the Office of the City Clerk, in consultation with the Office of the City Attorney, shall prepare the Official Ballot. The City's seal will be embossed on each Official Ballot.
5. The City shall translate or arrange the translation of any documents necessary to effectuate the Election, including the Official Ballot.
6. The mail package for each Official Ballot shall be as follows:
 - Envelope 1: Envelope 1, the outer envelope, shall be affixed with a mailing label provided by LRPOA. This envelope shall contain (i) the Official Ballot, (ii) a form affidavit affirming the voter's authority to vote on behalf of the property owner (the "Affidavit"), (iii) an instruction sheet detailing when the Official Ballot must be returned and the date, time, and location of when the Official Ballots received will be opened, (iv) Envelope 2, and (v) Envelope 3.
 - Envelope 2: Envelope 2, which will be placed inside Envelope 1, shall be stamped and pre-addressed for mailing to the Office of the City Clerk. A return address label printed with the folio number, name of

the property owner, and mailing address of the property owner shall be affixed to Envelope 2.

Envelope 3: Envelope 3 is the ballot secrecy envelope. To preserve the secrecy of the ballot, the property owner will be instructed to remove the Official Ballot from Envelope 1, and cast a vote by drawing a circle around the appropriate ballot response. After voting, the property owner will be instructed to place the completed Official Ballot inside Envelope 3, seal Envelope 3, and place Envelope 3 into Envelope 2. The property owner will be instructed to place the Affidavit inside Envelope 2 and not to place the Affidavit inside Envelope 3, to preserve the secrecy of the ballot. The property owner shall return a sealed Envelope 2, containing the Affidavit and a sealed Envelope 3, to the City by (i) mailing the pre-addressed Envelope 2 to the Office of the City Clerk or (ii) physically bringing Envelope 2 directly to the Office of the City Clerk.

7. The Office of the City Clerk shall mail all Official Ballots to the property owners on the same day, via First Class U. S. Mail, unless LRPOA notifies the City in writing that LRPOA desires that the Official Ballots be sent via FedEx or any other delivery service, at LRPOA's expense; in such event, LRPOA shall provide the City with pre-addressed labels and any and all necessary packing and mailing materials for that particular delivery service. In the event that LRPOA elects to use a delivery service other than U.S. Mail, the procedure in Section 6 shall still apply, except that Envelope 1 shall be placed inside a postage prepaid envelope for that particular delivery service.
8. As voting envelopes are returned, the Office of the City Clerk shall track, on a daily basis, the number of ballots received, by property address, using the Certified List. The count will be posted on the City's website at the end of each day.
9. If the Office of the City Clerk receives two or more envelopes referencing the same folio number, the ballots in those envelopes shall be voided, and that property owner will be considered to have not voted.
10. The Canvassing Board for this mail ballot election shall consist of the following individuals:
 - a. Rafael E. Granado, City Clerk
 - b. Raul J. Aguila, City Attorney
 - c. Nick E. Kallergis, Assistant City Attorney
11. A "yes" vote of the owners of a simple majority (50% plus one) of the affected properties is required to approve the proposed District.

12. A property owner who fails to return an Official Ballot to the Office of the City Clerk within the allotted timeframe will be considered to have voted “no” to the creation of the District.
13. The City Clerk shall keep the LRPOA president informed of all election-related activities, and the LRPOA president is responsible for disseminating all information to the owners of properties within the District.
14. The ballots will be opened at a publicly noticed meeting of the Canvassing Board, at a prescribed date, time, and location, as follows:
 - a. Envelope 2 will be opened and Envelope 3 and the Affidavit will be removed from Envelope 2.
 - b. Envelope 2 will be placed in a separate stack.
 - c. The Canvassing Board will review the Affidavit to ensure that it is complete and validly executed and notarized. If the Affidavit is not complete or validly executed or notarized, the Affidavit will be stapled to the corresponding Envelope 3 and rejected. If the Affidavit is complete and validly executed and notarized, the Affidavit and Envelope 3 will be placed in separate stacks.
 - d. If the Affidavit is deemed valid, the corresponding Envelope 3 will be opened and the Official Ballot will be removed and placed in a separate stack.
 - e. Those Official Ballots deemed valid pursuant to Section 14(d) herein will be counted. The Office of the City Clerk will prepare a tally of “yes” votes, “no” votes, unreturned ballots, and rejected ballots.
 - f. The Canvassing Board will review any ballot lacking a clear ballot response to determine, if possible, the voter’s intent.
15. Once the count has been finalized and the count is reconciled, the Office of the City Clerk will prepare an Official Election Certification.

F:\ATTOKALN\RESOLUTIONS\Lincoln Road BID\ELECTION\Lincoln Road BID Mail Ballot Election Procedures.doc

Condensed Title:

A Resolution Approving And Authorizing The Mayor And City Manager To Provide City Resources In Support Of The City's Proposal To Host The U.S. Conference Of Mayors In 2018; And Further Authorizing The Mayor And City Manager To Fund Transportation And Youth And Family Programs For Attendees; And Retroactively Approving The Mayor's Execution Of The Proposal On Behalf Of The City.

Key Intended Outcome Supported:

Maximize Miami Beach as a Destination Brand
Supporting Data (Surveys, Environmental Scan, etc.): N/A

Item Summary/Recommendation:

The United States Conference of Mayors is the official organization of over 1,400 Cities in the United States featuring population totals over 30,000, with each City represented by the Mayor or chief elected official. The organization, which began during the Great Depression, serves to promote effective urban/suburban policies; strengthen federal-city relationships; ensure federal policy meets urban needs, provides Mayors with leadership and management tools; and creates a forum in which Mayors can share ideas and information. The organization annually holds a winter meeting in Washington, D.C. and a summer meeting in June in a different U.S. city, with this year's conference in San Francisco, CA, June 19-22 and Indianapolis, IN hosting in 2016. The format of the Conference is a four (4) day event, featuring an opening night Gala, major events each night and family activities simultaneous to Conference meetings and key notes.

While the City of Miami hosted the 76th Conference in 2008, featuring notable guest speakers, including President Bill Clinton and then Senator and soon to be Presidential nominee Barak Obama, the City of Miami Beach has never hosted the Conference. Hosting the Conference requires a formal bid process submitted for approval by the organization's Site Selection Committee. The organization set a deadline of May 15, 2015 for prospective host cities to submit bids for the 2017 and 2018 Conferences, with decisions to be made at the June, 2016 Conference. To meet this deadline, Mayor Levine completed and executed a bid for the City of Miami Beach to potentially host the Conference from June 22-27, 2017; June 21-26, 2018; or June 14-19, 2018, in that preferred order. The bid is subject to approval by the Commission.

The bid requires the host city to have a headquarter hotel of no less than 600 first class hotel rooms and 25 suites, a ballroom and breakout rooms of varying sizes, a commitment from the host city to provide City staff assistance for press room and security needs, City provided transportation options (including cars, busses, etc.) and a commitment by the host City to arrange and fully produce a youth and/or spouse program, geared toward highlighting the host City. The host City is permitted to raise private sponsor dollars to off-set costs of the event needs. As part of the bid submitted by Mayor Levine, both the Loews Miami Beach and Fontainebleau hotels responded to a Request For Proposals and provided letters of commitment to provide the needed sleeping rooms and ballroom/ meeting room space. In addition, the Greater Miami Convention and Visitor Bureau is assisting and has provided a list for suggested venues for social events, including Lummus Park, Nikki Beach Club and the New World Symphony space. Other venues in the City of Miami were also presented to include our area partners in the Conference.

Advisory Board Recommendation:

N/A

Financial Information:

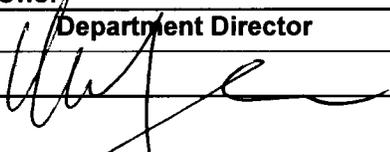
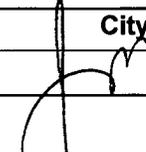
Source of Funds:	Amount		Account
	1		
OBPI	Total		

Financial Impact Summary: The events will bring thousands of visitors to our City, resulting in both direct and indirect positive economic impact from this event from Resort Tax revenues.

City Clerk's Office Legislative Tracking:

Max Sklar, Tourism, Culture, and Economic Development Director

Sign-Offs:

 Department Director	 Assistant City Manager	 City Manager
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COMMISSION MEMORANDUM

TO: Mayor and Commission

FROM: Jimmy L. Morales, City Manager

DATE: May 20, 2015

SUBJECT: **A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, APPROVING AND AUTHORIZING THE MAYOR AND CITY MANAGER TO PROVIDE CITY RESOURCES IN SUPPORT OF THE CITY'S PROPOSAL TO HOST THE U.S. CONFERENCE OF MAYORS IN 2018; AND FURTHER AUTHORIZING THE MAYOR AND CITY MANAGER TO FUND TRANSPORTATION AND YOUTH AND FAMILY PROGRAMS FOR ATTENDEES; AND RETROACTIVELY APPROVING THE MAYOR'S EXECUTION OF THE PROPOSAL ON BEHALF OF THE CITY.**

BACKGROUND

The United States Conference of Mayors is the official organization of over 1,400 Cities in the United States featuring population totals over 30,000, with each City represented by the Mayor or chief elected official. The organization, which began during the Great Depression, serves to promote effective urban/suburban policies; strengthen federal-city relationships; ensure federal policy meets urban needs, provides Mayors with leadership and management tools; and creates a forum in which Mayors can share ideas and information. The organization annually holds a winter meeting in Washington, D.C. and a summer meeting in June in a different U.S. city, with this year's conference in San Francisco, CA, June 19-22 and Indianapolis, IN hosting in 2016. The format of the Conference is a four (4) day event, featuring an opening night Gala, major events each night and family activities simultaneous to Conference meetings and key notes.

While the City of Miami hosted the 76th Conference in 2008, featuring notable guest speakers, including President Bill Clinton and then Senator and soon to be Presidential nominee Barak Obama, the City of Miami Beach has never hosted the Conference. Hosting the Conference requires a formal bid process submitted for approval by the organization's Site Selection Committee. The organization set a deadline of May 15, 2015 for prospective host cities to submit bids for the 2017 and 2018 Conferences, with decisions to be made at the June, 2016 Conference. To meet this deadline, Mayor Levine completed and executed a bid for the City of Miami Beach to potentially host the Conference from June 22-27, 2017; June 21-26, 2018; or June 14-19, 2018, in that preferred order. The bid is subject to approval by the Commission.

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*U.S. Conference of Mayors Host City Bid
City Commission Meeting
May 20, 2015
Page 2 of 2*

addition, the Greater Miami Convention and Visitor Bureau is assisting and has provided a list for suggested venues for social events, including Lummus Park, Nikki Beach Club and the New World Symphony space. Other venues in the City of Miami were also presented to include our area partners in the Conference.

RECCOMENDATION

The administration recommends approval of the resolution.

Attachments: U.S. Conference of Mayors Host City Bid

JLM/KGB/MAS/GW



ANNUAL MEETING

HOST CITY PROPOSAL

TO: THE UNITED STATES CONFERENCE OF MAYORS

FROM: MAYOR: Philip Levine
CITY OF: Miami Beach

SUBJECT: INVITATION TO HOST ANNUAL CONFERENCE OF MAYORS

We invite The United States Conference of Mayors to hold the Annual Conference of Mayors in our city. We submit the following information in support of this invitation.

D) FACILITIES:

a) **Year:**

The invitation is for the month of June – with preferred dates of the 2nd or 3rd weeks of June – (Thursday arrival and Tuesday departure) for the year(s): 2017 and 2018.

Proposed Dates:

2017 June 22-27 or _____
2018 June 21-26 or June 14-19

b) **Hotel Rooms:**

No bids will be considered if the hotels are "proposed build". Hotels must be currently constructed.

We have no less than 600 first-class hotel rooms and a minimum of 25 suites available at ONE hotel. (Headquarters)

We have no less than 600 first-class hotel rooms and a minimum of 25 suites available at a combination of _____ hotels. These hotels are within _____ blocks of each other. Each hotel can offer the following rooms and or suites:

	#Rooms	# Suites
Hotel 1:	_____	_____
Hotel 2:	_____	_____
Hotel 3:	_____	_____

c) Meeting Space Requirements:

Two Ballrooms - One large Ballroom with a minimum 25,000 square feet (general sessions and luncheons on Friday, Saturday, Sunday and Monday) and one 10,000 square feet for Hospitality/Exhibits/Registration). In addition, we require a minimum of 10 breakout rooms (ranging in size from 600 square feet to 3,000 square feet)

 X The headquarters hotel has both ballrooms and breakout rooms available.

 The ballrooms and breakouts would be at a convention center located blocks from the headquarters hotel.

D) **SERVICES:**

a) Staff Assistance:

 The City will make available staff assistance for press room, security, etc. without charge to The U.S. Conference of Mayors.

 The U.S. Conference of Mayors will be charged for needed staff assistance.

b) Transportation:

 The City will make available transportation (including limited number of individual cars, drivers and buses) without charge to The U.S. Conference of Mayors.

 The U.S. Conference of Mayors will be charged for needed transportation (including cars, drivers and buses).

c) Youth Program and Spouse Program:

 The City will arrange and carry out a youth and/or spouse program without charge to The U.S. Conference of Mayors.

 The U.S. Conference of Mayors will be charged for expenses related to carrying out the youth and spouse programs.

I) **SOCIAL EVENTS: (Friday, Saturday, Sunday and Monday evenings)**
(See attachments)

a) Expenses to be met by the City:

_____ City funds may be used to defray the cost of social events.

_____ City funds may not be used to defray the cost of social events.

b) Expenses to be met by local contributions:

_____ The City is in a position to raise funds from local sources to defray the cost of social events.

_____ The City is not in a position to raise funds from local services to defray the cost of social events.

c) Nature of Social Programs:

The following are attractions of special interest that we would endeavor to include in the social program for the mayors, their spouses and guests:

See attachment.

I) **GENERAL REMARKS**

Date 5/14/15 Mayor _____
City of MIAMI BEACH

* PROPOSAL SUBJECT TO APPROVAL BY CITY OF MIAMI BEACH COMMISSION. PROPOSAL WILL BE BROUGHT TO CITY COMMISSION ON MAY 20, 2015.



**LOEWS MIAMI BEACH HOTEL
PROPOSAL CREATED FOR
US CONFERENCE OF MAYORS**

May 11, 2015

Kathy Semmes, Director, Regional Sales
Greater Miami Convention and Visitors Bureau
Email: kathy@gmcvb.com

We are thrilled to be considered host for The U.S. Conference of Mayors Event of 2017 in partnership with the Greater Miami Convention and Visitors Bureau and welcome the opportunity to host such a prestigious event! This is a brief overview of what Loews Miami Beach can offer in 2017.

HOTEL HIGHLIGHTS

- Oceanfront property located in the heart of South Beach
- Walking distance to Lincoln Road and Art Deco District
- Four Diamond Property with 790 Guest Rooms and 65,000 square feet of meeting space
- All Meeting Space was Newly Renovated in 2014

GUEST ROOMS

For the 2017 program, we are pleased to offer the following pattern (including 25 suites):

SUN	MON	TUE	WED	THUR	FRI	SAT	SUN	MON	TUES
6/18	6/19	6/20	6/21	6/22	6/23	6/24	6/25	6/26	6/27
10	10	10	88	535	650	646	569	432	C/O

MEETING SPACE

US Conference of Mayors would have all space on peak nights including:

BALLROOM LEVEL – LEVEL 2

- Americana Ballroom: 28,000 square feet for General Session and Lunches
- Poinciana Ballroom: 6,000 square feet for Hospitality or Exhibits
- Prefunction Area and Rotunda area: 10,000+ square feet connecting the ballrooms through foyer space for Registration and hospitality flow

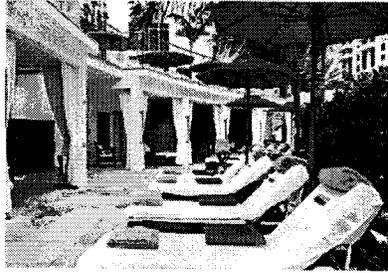
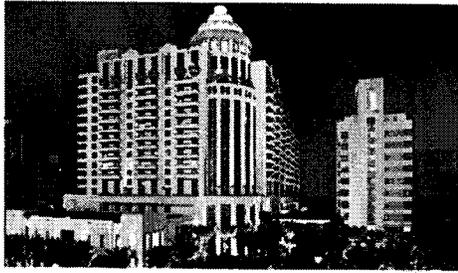
THIRD LEVEL

- Breakouts – Entire 3rd floor consisting of 12 breakouts (ranging from 350 sq ft – 3,700 sq ft)

CONTACT

Tiffanie Story, Director of National Accounts | Loews Miami Beach
1601 Collins Avenue Miami Beach, FL 33139 | Phone 561-350-9881 | email: tstory@loewshotels.co

LOEWS MIAMI BEACH HOTEL



LOEWS MIAMI BEACH HOTEL PROPOSAL CREATED FOR US CONFERENCE OF MAYORS

May 11, 2015

Kathy Semmes, Director, Regional Sales
Greater Miami Convention and Visitors Bureau
 Email: kathy@gmcvb.com

We are thrilled to be considered host for The U.S. Conference of Mayors Event of 2017 and 2018 in partnership with the Greater Miami Convention and Visitors Bureau and welcome the opportunity to host such a prestigious event! This is a brief overview of what Loews Miami Beach can offer in 2017 and 2018 .

HOTEL HIGHLIGHTS

- Oceanfront property located in the heart of South Beach
- Walking distance to Lincoln Road and Art Deco District
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- All Meeting Space was Newly Renovated in 2014

GUEST ROOMS

For the 2017 program, we are pleased to offer the following pattern (including 25 suites):

DAY	SUN	MON	TUE	WED	THUR	FRI	SAT	SUN	MON	TUES
2017	6/18	6/19	6/20	6/21	6/22	6/23	6/24	6/25	6/26	6/27
2018		6/18	6/19	6/20	6/21	6/22	6/23	6/24	6/25	6/26
ROOMS	10	10	10	88	535	650	646	569	432	C/O

MEETING SPACE

US Conference of Mayors would have all space on peak nights including:

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Tiffanie Story, Director of National Accounts | Loews Miami Beach
 1601 Collins Avenue Miami Beach, FL 33139 | Phone 561-350-9881 | email: tstory@loewshotels.co

LOEWS MIAMI BEACH HOTEL



ATTN:
Kathy Semmes, Regional Director of Sales
Greater Miami CVB
kathy@gmcyb.com
703-836-6123

We were delighted to receive the RFP for the United States Conference of Mayors for 2017 at the Fontainebleau Miami Beach. Please find below our one page summary of guest rooms and meeting space:

GUEST ROOM ACCOMMODATIONS:

	06/27/2017	09/27/2017	11/27/2017	01/27/2018	03/27/2018	05/27/2018
Run of House	80	500	*600	*600	*600	550
One Bedroom Suites	7	25	25	25	25	25

RATES:

Run of House: \$289.00 plus \$21.95 Hotel Fee

One Bedroom Suite Upgrades: \$289.00 plus \$21.95 Hotel Fee

**Can accommodate up to 700 rooms if needed. All rates are based on single or double occupancy, plus an applicable state and local room taxes (presently 13%) and any other charges imposed by law on rooms.*

Banquet Food & Beverage Minimum:

Based on your requirements your Banquet Food and Beverage minimum is \$425,000.00 plus 9% tax and a 23% service charge taxable by 7%.

Proposed Meeting Space:

General Session - Sparkle Ballroom (31,358 sq. ft.) beginning on Thursday at 8:00am for setup
Registration/Exhibits - Luster Gallerie (10,000 sq. ft.) or Fontaine/Fleur de Lis Ballroom (12,221 sq. ft.)
Breakouts - Splash 1-18, Plunge, Dive plus Fontaine/Fleur de Lis

Special Considerations:

We are happy to discuss concessions, based on the needs of US Conference of Mayors, to include staff rooms, additional suite upgrades, F&B discounts, etc.

CONTACT - KAREN PERRYMAN | DIRECTOR OF NATIONAL ACCOUNTS
 Fontainebleau Miami Beach | ☎ 703 723 8136 | M 786 387 8971 | kperryman@fontainebleau.com



FONTAINEBLEAU
MIAMI BEACH

ATTN:
Kathy Semmes, Regional Director of Sales
Greater Miami CVB
kathy@gmcb.com
703-836-6123

We were delighted to receive the RFP for the United States Conference of Mayors for 2017 and 2018 at the Fontainebleau Miami Beach. Please find below our one page summary for guest rooms and meeting space for both years:

GUEST ROOM ACCOMMODATIONS:

Run of House	80	500	*600	*600	*600	550
One Bedroom Suites	7	25	25	25	25	25

June 21, 2017 – June 27, 2017

Run of House: \$289.00 plus \$21.95 Hotel Fee
One Bedroom Suite Upgrades: \$289.00 plus \$21.95 Hotel Fee

June 13, 2017 – June 19, 2018

Run of House: \$299.00 plus \$21.95 Hotel Fee
One Bedroom Suite Upgrades: \$299.00 plus \$21.95 Hotel Fee

**Can accommodate up to 700 rooms if needed. All rates are based on single or double occupancy, plus an applicable state and local room taxes (presently 13%) and any other charges imposed by law on rooms.*

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CONTACT - KAREN PERRYMAN | DIRECTOR OF NATIONAL ACCOUNTS
Fontainebleau Miami Beach | O 703 723 8136 | M 786 387 8971 | kperryman@fontainebleau.com

Miami Beach

1. Fontainebleau Miami Beach



Fontainebleau Miami Beach's striking design, contemporary art, music, fashion and technology merge into a vibrant new kind of guest experience. The 20-acre oceanfront hotel features an expansive poolscape, state-of-the-art conference and event facilities, a chic nightlife venue known as LIV, a 40,000-square-foot Lapis spa and pristine Atlantic Ocean beach.

Total Capacity: 4,000

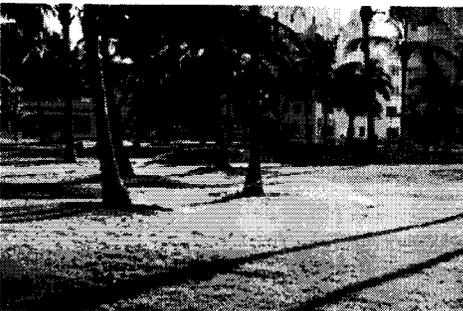
2. Nikki Beach Club

The 42,000-square-foot property is comprised of a large oceanfront complex that features a beach club, an award-winning restaurant and cabana bar, a second-floor nightclub and a lifestyle boutique. The atmosphere is stylish and decadent yet relaxed and effortless; custom furniture, bamboo walkways and signature white decor melt together to create the perfect setting for enjoyment and relaxation.



Total Capacity: 2,000

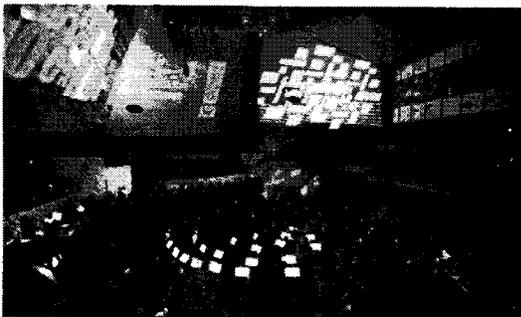
3. Lummus Park



Lummus Park in South Beach and on the Atlantic Ocean in the Art Deco District has been the backdrop for many television and film scenes. This beachfront park is one of the most popular destinations in Miami and a must-see for any visitor. The main amenity is the beach itself, with clear turquoise water and tall beautiful palm trees. This tropical paradise is the ideal setting for an evening event to be remembered. Lummus is within walking distance of Ocean Drive's many restaurants, sidewalk cafes and stores.

Total Capacity: 10,000

4. New World Center

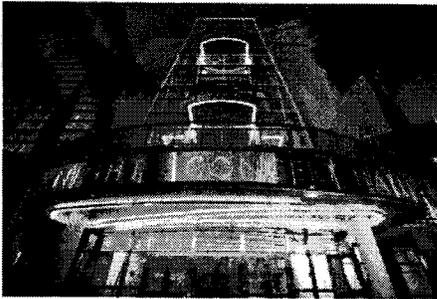


A Frank Gehry original, the New World Center is an innovative facility for music education and performance with state-of-the-art technical capabilities. Conceived to be at the intersection of music and architecture, the facility boasts a variety of spaces that inspire creativity and artistic excellence. Features an irregular shaped performance hall with removable seats, an outdoor pavilion with a 22'x9'2" projector screen, rooftop garden with beautiful views, patrons lounge and a bright atrium.

Total Capacity: 2,025

Downtown Miami

5. Adrienne Arsht Center for the Performing Arts

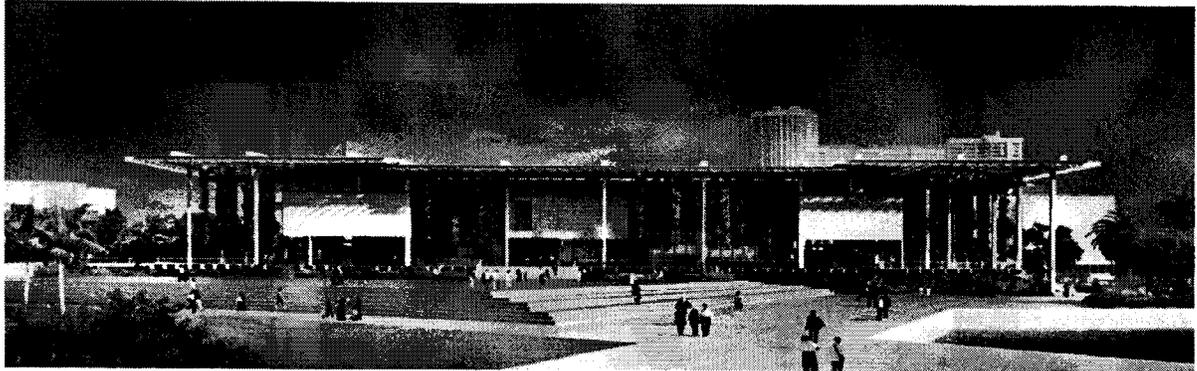


This center is home to the greatest artists and productions from around the world. With three state-of-the-art theaters - the Ziff Ballet Opera House, the Knight Concert Hall, and the intimate Carnival Studio Theater - plus the beautiful Thomson Plaza for the Arts, designed as a perfect stage for outdoor performances - this is a premier showcase for the performing arts set in the heart of the city, it is also a dramatic venue for staging corporate meetings and many other special events.

Total Capacity: 10,000

6. Museum Park: Perez Art Museum Miami and Philip and Patricia Frost Science Museum

Pérez Art Museum Miami (PAMM)



The new \$131 million Pérez Art Museum Miami recently opened in the downtown waterfront next to American Airlines Arena. The striking facility, designed by Herzog & de Meuron, offers 200,000 square feet of programmable space, including 120,000 square feet of interior space and approximately 80,000 square feet of exterior program space for the display of works of art, educational activities, relaxation and dining. The building also features an educational complex to foster active learning about and through art and art-making, with a library, auditorium, classrooms, art and digital media workshop spaces; a restaurant and store.

Total Capacity: 5,000

Philip and Patricia Frost Science Museum



The new state-of-the-art Patricia and Phillip Frost Museum of Science offers a great venue for receptions, parties, meetings, company picnics and celebrations for your business, family or friends. Hands-on exhibits, live animals and Plantarium adventures make the perfect backdrop for any group to break the ice and have fun!

Total Capacity: 1,225



Youth and Spouse Program Ideas

ANIMAL INTERACTION

- **Miami Seaquarium**: Dolphin Odyssey Session (Swimming with the Dolphins), Dolphin Encounter, Sea Trek Reef Encounter and Swim with the Sea lions.
- **Zoo Miami**: Zookeeper for the Day / Scavenger hunt on bikes.
- **Jungle Island**: Safari Tour (Interactive Animal Tour – i.e. Lemurs, Penguins).
- **Zoological Wildlife Foundation**: up close and personal wildlife tour of endangered animal species in captivity and in the wild.

ARTS and CULTURE

Art, architecture, museums and artistic neighborhoods:

Art Deco Historic District Tours: The Miami Design Preservation League is a non-profit organization devoted to preserving, protecting, and promoting the cultural, social, economic, environmental and architectural integrity of the Miami Beach Architectural Historic District. MDPL provides cultural and education programs to local citizens and visitors from around the world.

Miami Museum Tours: Miami museums cover a broad range of interests. From contemporary to historical treasures, Miami's cultural and art museums offer an overview of international art drawn from private collections and traveling exhibitions.

Miami Heritage Neighborhoods: Beyond the shimmer and glitz of Greater Miami's ultra-chic hotspots and unrivaled beaches lies the rich history of a city with deep multicultural roots. This December, uncover hidden cultural gems found throughout the destination and learn about our many influences during Miami Heritage Month.

BIKE TOURS

History Miami offers Eco-History bike tours of historical and charming neighborhoods such as Coconut Grove & Coral Gables.

BUS TOURS

Big Bus Tours of Miami and Miami Beach neighborhoods are available daily on a double-decker bus. Following are the routes to choose from:

- The City Loop: Downtown Miami, Coral Gables, Coconut Grove and Little Havana
- The Beach Loop: Miami Beach
- The Uptown Loop: Wynwood, Midtown, Overtown and Historic Downtown Miami

FOOD

Miami Culinary Tours offers great progressive food tours in the different Miami neighborhoods.

Miami Culinary Institute Cooking class; Cooking demonstration and meal; Food & Wine Tasting in the Food & Wine Theater; Cooking Class + Chop Competition



Youth and Spouse Program Ideas Continued

ON THE WATER

- **Shake-a-leg**-Sailing lessons /team racing and picnic on private island.
- **Thriller Boat tour** of Miami on Thriller Miami Speedboat.
- **Miami Duck Tour** (<http://www.ducktourssouthbeach.com>)

NATURE

Everglades National Park

Everglades National Park encompasses 1.5 million acres of tropical and subtropical habitat with one of the world's most diverse ecosystems. It was for this very reason that Congress established the Everglades as a National Park in 1934. The park has since been designated as an International Biosphere Reserve, a Wetland of International Importance and a World Heritage Site.

Sample Everglades tours offered include:

- Airboat Rides and Nature Trails
- Everglades Backwater Tour: exclusive tour where guests leave the roads and boardwalks to get into the water (hiking through the water).
-

Biscayne National Park

- Key Biscayne Kayak Adventure.

Oleta River State Park

- Oleta River Canoe Tour: Explore this natural river system that served ancient populations.

Miami-Dade EcoAdventures offers naturalist-guided tours and programs in a sub-tropical environment for team building, corporate retreats or leisure activities. Kayaking, canoeing, snorkeling, biking and hiking are some of the activities offered in South Florida's beautiful parks.

ACTION

Racing: Experience NASCAR racing at Homestead Miami Speedway. Different race packages are available through: Nascar Racing Experience; Dale Jarrett Racing Adventure

PARKS & RECREATION

Flamingo Park: Right in the heart of South Beach, Flamingo Park holds an Aquatic Center, baseball stadium, basketball court, hand and racquetball court, soccer, softball and tennis center, a tot playground, running track and a football field.

The Scott Rakow Youth Center offers children and adults of all ages a variety of recreational activities. The Youth Center is a multi-faceted facility that houses an ice skating rink, outdoor swimming pool, six bowling lanes, gymnasium, arts and crafts center, game room, media room, fitness center, multi-purpose room, music room and computer lab.

March 27, 2015

MEMORANDUM

TO: USCM Member Mayors

FROM: Tom Cochran, CEO and Executive Director

RE: (1) 2017 and 2018 Annual Meeting Site Selection
(2) Application Deadline – May 15, 2015
(3) Site Selection Process

(1) 2017 AND 2018 ANNUAL MEETINGS SITE SELECTIONS

To date, the Executive Committee has approved the following sites:

<u>Year</u>	<u>City</u>
2015	San Francisco
2016	Indianapolis, IN

(2) APPLICATION DEADLINE

Cities interested in hosting the 2017 or 2018 Annual Conference of Mayors must complete the enclosed form and return to my attention at the U.S. Conference of Mayors' headquarters by Friday, May 15, 2015.

Once the applications have been received, a report of those applicants will be presented to the 2015 Site Selection Committee. The Site Selection Committee will meet in San Francisco during the 2015 Annual Meeting.

(3) **SITE SELECTION PROCESS**

At the 1989 Winter Meeting, the United States Conference of Mayors' Executive Committee, by unanimous vote, established a Site Selection Committee for the purpose of recommending to the Executive Committee future sites of the Annual Meeting of the United States Conference of Mayors.

Purpose

The Site Selection Committee is charged with review of the applications of candidate cities for the Annual Meeting for at least four years hence. The Site Selection Committee will make a recommendation to the Executive Committee based upon their deliberations.

Composition of Site Selection Committee

The Site Selection Committee shall always number at least seven member Mayors. Members shall include the top three officers of the Conference, namely, the President, Vice President, Second Vice President, and all Past Presidents. Should the number of Committee session attendees fall below seven, the President shall appoint replacement(s) for that Committee session from the list of Trustees.

Mayor of Candidate City

No member mayor, regardless of position, may serve on the Site Selection Committee should his or her city be a candidate to host the Annual Meeting.

The Site Selection Committee's recommendations for the years 2017 and 2018 will be forwarded to the USCM Executive Committee for final decision during our June, 2015 Annual meeting in San Francisco.

If you have any questions about our process, please contact me or Carol Edwards, Director of Conferences and Conventions at (202) 861-6747 or email at: cedwards@usmayors.org.

Enclosures

RESOLUTION TO BE SUBMITTED

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