

# MIAMIBEACH

OFFICE OF THE CITY MANAGER

LTC #

**144-2016**

LETTER TO COMMISSION

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: April 1, 2016

SUBJECT: Evaluation Committee Relative to Request for Qualifications (RFQ) No. 2016-057-WG, for Investigation, Background, Adjusting and Surveillance of Selected Tort Liability Claims, Workers' Compensation Claims and other Employment Related Matters

The purpose of this LTC is to update the Mayor and City Commission on the status of Request for Qualifications (RFQ) No. 2016-057-WG, which seeks to establish an agreement with a qualified firm(s) for Investigation, Background, Adjusting and Surveillance of Selected Tort Liability Claims, Workers' Compensation Claims and other Employment Related Matters.

The City expects to receive proposals pursuant to this RFQ on Friday, April 1, 2016. The Responsive proposals will be reviewed by the Evaluation Committee in accordance with the criteria established in the RFQ.

I am considering appointing the following individuals to serve on the Evaluation Committee:

- Sonia Bridges, Division Director Risk & Benefits, Human Resources Department
- Jose Del Risco, Human Resources Assistant Director, Human Resources Department
- Emomotimi Brisibe, Senior Assistant City Attorney, Office of the City Attorney

I am also considering the following individuals as alternates:

- Rafael Granado, City Clerk, Office of the City Clerk

I would appreciate any comments and/or suggestions you may have by Wednesday, April 6, 2016.

Thank you.

C: Mark Taxis, Assistant City Manager  
Alex Denis, Director, Procurement Department

JLM/MT/SCT/AD/WG