

# MIAMI BEACH

OFFICE OF THE CITY MANAGER

NO. LTC # **458-2016**

LETTER TO COMMISSION

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: October 27, 2016

SUBJECT: **North Beach Building Satellite Location Payment Options**

The purpose of this Letter to Commission (LTC) is to inform you of the payment options available to residents at the North Beach Building Satellite Location.

Recently, the Building Department (the Department) opened a new satellite location in North Beach to better serve residents in the north end. The new location is the Department's first satellite office, located at 962 Normandy Drive. It enables the Department to become more accessible for residents, as well as having quicker response times for inquiries in the field. The Department is open Monday through Friday from 8 am to 12 noon and 1pm to 4pm.

Residents are able to pay for building transactions as well as other type of transactions with the City. There is an iPad that is integrated with EnerGov, the City's permitting application, so that residents can pay for their City permitting invoice via credit or debit cards. In addition, there is a kiosk on the counter for residents to pay other City invoices via Citizens Self Services and to make payments for their utility bills. Payment types accepted are credit and debit card as well as check payments that will be delivered to the Finance Department for next day processing. The City encourages residents in the North Beach area to take advantage of the convenience of the satellite office in order to make their City payments.

  
JLM/AW/bn