MIAMI BEACH EMPLOYEES'RETIREMENT
PLAN OF THE CITY OF MIAMI BEACH
PENSION BOARD MEETING
Tuesday, March 13, 2018
10:00 a.m.
CITY HALL
Pension Office Conference Room

BOARD OF TRUSTEES

James Boyd	Lynn Bernstein	Jason Casanova
Jose Del Risco	Ray Horday	Jonathan Sinkes
Mark Taxis	Manny Villar Jr.	John Woodruff

CONSENT AGENDA **PAGE**

C-1 **Minutes for approval – February 6, 2018** 4

C-2 **New Members of the System –** 13
Raul Toledo, Justin Karr, Victoria Garcia, Melody Perez, Jessica Lopez, Cheryl Perez, Hans Gonzalez, Jesus Polinario, Laqueta Oneil, Kevin Sanchez, Tony Brown, Cecile Houry, Carlos Jorge

C-3 **New Retirees – (None)**

C-4 **New Pensioners –** 14
Alice Bowens
Judith Rosen

C-5 **Request for Lump Sum Refunds –** 16
Arlington Highsmith
Mabel Fernandez
Lazaro Garcia
Ceila Astacio

C-6 **Request for Accumulated Contribution Refund For a Named Beneficiary – (None)**

C-7 **Purchase of Creditable Service Time** 20
Alberto Martinez Jr.

C-8 **New DROP applicants** – **21**
Permanand Balbachan
Denise Brown
Judy Hoanshelt

C-9 **Lump Sum Refunds Paid since last meeting** – **24**

Johana Ozuna	**David Warner**
Ali Mashal	**Kimberly Riesgo**
Winsome Bowen	**David Zaret**
Shavell Baker	**Douglas Tripodo**
Joseph Vina	**Mike Jean-Louis**

C-10 **Financial Reports**
a. Pension Payroll for March 1, 2018 – $3,591,048.28
b. DROP Payroll for March 1, 2018 - $388,159.30
c. Bank Reconciliation for January 2018 – 25

C-11 **Requests for Payment**

Legal		**Pg.**
Legal Services - Klausner, Kaufman, Jensen & Levinson for the month of March 2018	**$ 5,385.00**	**26**
Sugarman & Susskind = Legal fees Attorney for MBERP Forfeiture case, Inv# 126519 Date: 2/5/2018	**$ 5,130.00**	**28**
Bookkeeping		
Joan Wall- Bookkeeping Services rendered for the month of March 2018	**$ 350.00**	**30**
Auditors		
Marcum LLP- External Audit Fees Progress bill for audit of Retirement Plan fiscal year ending Sept 30,2017 Invoice# 101175287 Engagement 10177124	**$13,434.00**	**31**
Billing for audit of Retirement Plan fiscal year ending Sept 30,2017 Invoice# 101180191 Engagement 10177124	**$ 3,903.00**	**31**
Computer Consultant		
Ellen Schaffer- Programmer Consulting & programming, Inv# 3079 Date: 2/2/2018	**$ 1,125.00**	**34**

Insurance		
Advance Insurance Services, LLC – Crime policy renewal		**Pg.**
Policy #CCP 0047291 18 Inv# 1380815	**$ 1,200.00**	**36**
Office, etc.		
Oficce Depot:		
Inv # 855849001;56199001;200001;102804381001;53001; 53002,24001;25001;8175001;8629001	**$ 1,504.96**	**39**
Sharp Electronics Corporation		
charges for the month of October 2017		
Invoice # 9001038255 dated 2/23/2018	**$ 136.13**	**50**
charges for the month of November 2017		
Invoice # 9001038256 dated 2/23/2018	**$ 136.13**	**50**
charges for the month of December 2017		
Invoice # 9001038257 dated 2/23/2018	**$ 136.13**	**50**
charges for the month of February 2018		
Invoice # 9001038259 dated 2/23/2018	**$ 136.13**	**50**
CMB- Central Services:		
Charges for January 2018	**$ 428.21**	**55**
Charges for February 2018	**$ 1,073.11**	**55**
CMB- Property Management:		
Charges for February 2018	**$ 119.70**	**58**
C-12 Conv/Seminars/Dues/Etc		
(1) American Express:	**$ 4,756.82**	**60**
(2) Travel expense reimbursement FPPTA Winter Conference		
Orlando, FL January 28-31,2018		
John Woodruff	**$ 550.44**	**65**
James Boyd	**$ 347.15**	**67**
Lynn Bernstein	**$ 14.52**	**69**
Jonathan Sinkes	**$ 539.18**	**71**
Jason Casanova	**$ 556.05**	**73**

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITY ACT OF 1990, PERSONS NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE PENSION OFFICE NO LATER THAN FOUR DAYS PRIOR TO THE PROCEEDING. TELEPHONE (305) 673-7437 FOR ASSISTANCE; IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE), FOR ASSISTANCE.

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED A THIS MEETING, HE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FLORIDA STATUTES 286.0105

THIS MEETING MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY A TELEPHONE CONFERENCE CALL. THE ABOVE LOCATION, WHICH IS ORDINARILY OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT. PERSONS WISHING TO ATTEND SHOULD APPEAR AT THE ACCESS POINT, WHERE TELEPHONIC ACCESS TO THE MEETING WILL BE PROVIDED.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE MIAMI BEACH EMPLOYEES' RETIREMENT PLAN OF THE CITY OF MIAMI BEACH
February 6, 2018

Chairman Boyd called the meeting to order at 10:04 a.m.

Board Members present were as follows:

James Boyd	**Lynn Bernstein**	**Jason Casanova**
Jose Del Risco	**Reinaldo Horday**	**Jonathan Sinkes**
Mark Taxis	**Manny Villar**	

Members absent – **John Woodruff**

Also present were:

Rick Rivera	**Pension Administrator**
Sandra Sicily	**Assistant Pension Administrator**
Stuart Kaufman	**Board Attorney, KKJ&L**
Dianne Sarkisian	**Court Reporter, Brickell Key Court Reporting**
Pedro Herrera	**Attorney, Sugarman and Susskind**
Ronald Cohen	**Attorney, Touby, Chait & Sicking, PL**
Manuel Perez	**Previous Employee's Forfeiture Hearing**
Alexis Flores	**CMB Retiree**
Donovan Ireland	**CMB Employee**
Bill Cottle	**Fund Consultant, Milliman, Inc.**
Steven Cottle	**Fund Consultant, Milliman, Inc.**
Jeffrey Nipp	**Fund Consultant, Milliman, Inc.**
Mariko Boswell	**PIMCO**
Marla Alpizar	**H.R. Assistant Director**
Frank Estevez	**Employee Benefits Manager**

CONSENT AGENDA

The Administrator requested the addition of four (4) travel reimbursements and one (1) lump sum request.

A motion was made by Ms. Bernstein duly seconded by Mr. Taxis, and with all in favor it was Unanimously

RESOLVED that four (4) travel reimbursements and one (1) lump sum request be added to the Consent agenda as presented.

A motion was made by Mr. Horday duly seconded by Mr. Del Risco, and with all in favor it was Unanimously

RESOLVED that the Consent agenda be approved as amended.

C-1 Board Minutes approved – January 9, 2018

C-2 New Members were approved as follows –

Emp #	Last Name	First Name	Union	Start Date	Position
22737	CARRILLO	CARLOS	CUNC	10/2/2017	SR SYSTEMS ANALYST
22743	FREITAS	GABRIELA	CUNC	10/2/2017	OFFICE ASSOCIATE IV
22744	LAVAUD	RALPH JEAN	CUNC	10/2/2017	SR SYSTEMS ANALYST
22764	ROACH	MATHEW	CUNC	10/2/2017	EMERG MGMT COORD
22766	LOPEZ	YOE	CUNC	10/16/2017	ASSISTANT CITY ATTORNEY I
22757	DUVERNEY	WINGROVE	CUNC	10/16/2017	SYSTEMS ANALYST
21913	CLARK	WILLIAM	COTH	10/16/2017	SR ELEVATOR INSP
21923	HARDY	TRAVIS	CAFC	10/16/2017	MSW I
21977	REYES	YADER	CCWA	10/16/2017	PERMIT CLERK I
21980	HIGHSMITH	ARLINGTON	COTH	10/16/2017	WATER DIST SYSTEM OPER D
21982	TORRENCE JR	TIMOTHY	COTH	10/16/2017	WATER DIST SYSTEM OPER D
21983	BLACK JR	WAYNE	COTH	10/16/2017	WASTE WATER COLLECTION OPER D
21984	FERREIRO-GARCIA	ALBERTO	COTH	10/16/2017	WASTE WATER COLLECTION OPER D
21985	REYES	JAIME	COTH	10/16/2017	SR ELECTRICAL INSP
21992	BLUE	DISHON	COTH	10/16/2017	WASTE WATER COLLECTION OPER D
21998	THOMAS	ERIC	CGSA	10/30/2017	PARKING OPER SUPV
21168	KHAN	SAOBIYA	COTH	10/30/2017	ENVIROMENTAL TECNICIAN
21927	PALENZUELA	CATHERINE	CCWA	10/30/2017	COMM OPER
22010	AGUILAR	MAYCOL	COTH	10/30/2017	WATER DIST SYSTEM OPER D
21896	FANDINO	AL	COTH	10/30/2017	FIRE INSPECTOR I
21965	HILAIRE	ANGELA	CUNC	10/30/2017	FINANC ANALYST III
22780	HUTTENHOFF	MICHELLE	CUNC	10/30/2017	CONPMIC DEV MANAGER
22012	GONZALEZ JR	SANTOS	COTH	11/1/2017	LANDSCAPE INSPECTOR
22013	VINAS	CHRISTIAN	COTH	11/13/2017	PARK RANGER
18814	GONGORA	MICHAEL	CELC	11/13/2017	COMMISSIONER 011-0100
19350	THORNHILL CARRILLO	TALMAGE	CUNC	11/13/2017	GRANTS WRITER/RESEARCHER
22784	GARY	VIRGINIA	CUNC	11/13/2017	TRUANCY COORDINATOR
22803	CHAMBERLIN	ADRIAN	CUNC	11/13/2017	COMMISSION AIDE
22804	PULDY BURGER	MICHELE	CUNC	11/13/2017	CHIEF OF STAFF
22813	GELBER	DAN	CELC	11/13/2017	MAYOR 011-0100
22814	SAMUELIAN	MARK	CELC	11/13/2017	COMMISSIONER 011-0100
22775	JACOBSON	JASON	CUNC	11/15/2017	ASST CITY ATTY II

C-2 New Members were approved as follows – (Continued)

Emp #	Last Name	First Name	Union	Start Date	Position
22806	GONZALEZ	ELIAS	CUNC	11/20/2017	COMMISSION AIDE
22028	VALENTIN	ARMANDO	COTH	11/26/2017	LANDSCAPE INSPECTOR
22504	NOA	STEPHANIE	CCWA	11/27/2017	ADMIN AIDE I
22563	TOLEDO	RAUL	COTH	11/27/2017	PARK RANGER
22019	ARTHUZO	PEROLA	CCWA	11/27/2017	REV PROCESSOR 2 480-0461
18750	THOMAS	CHAQUENTA	COTH	11/27/2017	STORMWATER OPERATOR D
22829	QUESADA	CARLOS	CUNC	11/27/2017	EMER DISP QLTY ASSURANCE OFF
22830	LOPEZ	VIVIAN	CUNC	11/27/2017	TERMINAL AGENCY COORDINATOR
22831	ALLEN	MARITZA	CUNC	11/27/2017	QUALITY ASSURANCE OFF
22835	BAIN	TIFFANY	CUNC	12/4/2017	OFFICE ASSOCIATE IV
22837	BALBIN	MARLENE	CUNC	12/4/2017	OFFICE ASSOCIATE IV
22765	LUCAS	CLAUDIA	CUNC	12/4/2017	OFFICE ASSOCIATE V
22839	VIDAL ROSARIO	MARIA	CUNC	12/11/2017	FINANC ANALYST I
22846	ARCE	ANTONIO	CUNC	12/11/2017	RADIO SYSTEMS ADM
21213	CHARLES	KEVIN	CAFC	12/11/2017	REC LEADER I
20039	SORIANO	ARON	CAFC	12/11/2017	REC LEADER I
20795	CARRERA	MATIAS	CAFC	12/11/2017	REC LEADER I
20801	AVARIANO	GABRIELLA	CAFC	12/11/2017	REC LEADER I
22007	GUZUN	DIANA	CUNC	12/11/2017	OFFICE ASSOCIATE IV
21952	REYES	JULISSA	CAFC	12/11/2017	REC LEADER I
21959	MIRANDA CHAVEZ	SANDRA	CCWA	12/11/2017	COMM OPER
22576	BRADLEY	DAVID	COTH	12/11/2017	SR PLUMBING INSP
22607	RUIZ	CELIA	CCWA	12/25/2017	ADMIN AIDE I
20867	ALLEN JR	RICHARD	CCWA	12/25/2017	PROP & EVIDE TECH I
22848	SATCHELL	COLETTE	CUNC	1/8/2018	SR CAP PROJ COORD
22857	CEVALLOS	DANIEL	CUNC	1/8/2018	CAPITAL PROJ COORD
22869	GUTIERREZ	DEREK	CUNC	1/8/2018	CAPITAL PROJ COORD
22840	SCHOOLER	LAWRENCE	CUNC	1/8/2018	PUBLIC RELATIONS MANAGER
22862	AJA	MAEGAN	CUNC	1/9/2018	VICTIM'S ADVOCATE
22873	CRUZ	ALAIN	CUNC	1/16/2018	INFO TECH SPEC II
20956	DIVERS	DARLY	CCWA	1/22/2018	PARKING METER TECHI
22879	RIVERA PAZ	WILLIAM	CUNC	1/24/2018	TRAFFIC ENGINEER

C-3 New Retiree Allowances were approved as follows –

Name	Date	Retirement Type	Monthly Amount
Yvonne Sepulveda	02/01/2018	Ordinary Service Ret(LA)	$ 1,707.48

C-4 New Pensioner Allowances were approved as follows –

Name	Date of Retirement	Ret._Type	Dependent Upon	Amount
Linda Holmes	01/01/2018	50% J&S	Phillip Holmes	$2,040.21
Hilda Tondo	01/01/2018	50% J&S	Peter Tondo	$1,266.66

C-5 Requests for Lump Sum Refunds were approved as follows –

Name	Separation Date	Gross Amount	YCS
Kimberly Riesgo	January 19, 2018	$ 586.60	.07 ycs
David Zaret	November 27, 2017	$ 9,292.06	1.50 ycs
Douglas Tripodo	December 11, 2017	$ 1,690.65	.21 ycs
Mike Jean-Louis	March 14,2017	$ 3,052.52	.87 ycs
Joseph Vina	February 2, 2018	$ 69,075.09	10.23 ycs
David Warner	January 19, 2018	$ 23,738.56	2.73 ycs
Gema Aranda	November 12, 2017	$ 41,120.04	10.69 ycs

C-6 Request for Accumulated Contribution Refund for a Named Beneficiary was approved as follows – (None)

C-7 Purchases of Creditable Service Time were approved as follows – (None)

C-8 DROP applicants were approved as follows –

Name	Effective	Estimated Benefit	Last DROP Pmt.
Randi MacBride	2/01/2018	$2,342.30	1/01/2023

C-9 Lump Sum Refunds paid since the last meeting were approved as follows –

Check Date	Name	gross	withholding	check #
1/19/2018	Orlando F. Delgado	$8,075.30	rollover	116645
1/19/2018	Otniel Rodriguez	$12,755.18	rollover	116646

C-10 The Financial Reports were approved as presented.

C-11 Requests for Payment were approved as presented

Legal	Amount
Legal Services - KKJ&L	
for the month of February 2018	**$ 5,000.00**
Bookkeeping	
Joan Wall- Bookkeeping	
For the month of February 2018	**$ 350.00**
Actuary	
Gabriel, Roeder, Smith & Co	
Valuation charges since 11/30	**$ 2,024.00**
Final charges for IRS section 415 Prep	**$ 8,201.00**
Auditors	
Marcum LLP- External Audit Fees	
For 9/30/17 Audit	**$ 3,092.00**
Office, etc.	
Oficce Depot:	
Office supplies	**$ 349.58**
Sharp Electronics Corporation	
charges for January 2018	**$ 151.30**
ISA Printing & Bindery Corp:	
Admin Laser checks with watermark	**$ 295.00**
Tyler Business Forms:	
Blank 1099-R 4UP CPY B&C 4@ $115.90	**$ 463.60**
Envelope for 1099-R forms 2000 @ $.14	**$ 280.00**
Laser 1096 25 sheets 1 @ $12.05	**$ 12.05**
Shipping	**$ 524.55**
Money Manager Fees	
Rhumbline Advisers - Investment Fees	
Investment Fees for all accounts	**$ 15,838.00**
Wellington Management:	
Quarterly fee for 12/31/2017, International	**$243,463.23**
Quarterly fee for 12/31/2017, Bond	**$169,188.70**

C-12 Conv/Seminars/Dues/Etc

L. Bernstein- FPPTA Winter Trustee School	
January 27-31, 2018	**$421.10**
J. Casanova- FPPTA Winter Trustee School	
January 27- 31, 2018	**$576.05**
M. Villar- FPPTA Winter Trustee School	
January 27- 31, 2018	**$631.51**
R. Horday- FPPTA- Winter Trustee School	
January 28- 31, 2018	**$485.68**

REGULAR AGENDA

R-1 Deferred Items – (None)

A. Sugarman & Susskind demand letter Re: Amada Gonzalez – There was no new information at this time.

R-2 New Items –

A. Forfeiture Hearing for Manuel Perez –

Counsel Stuart Kaufman walked the Trustees over the definition of Florida State Statute 112.3173 Forfeiture of Benefits. He said that Mr. Manuel Perez, present today, had been an employee of the City of Miami Beach, was convicted of a specified offense and entered into a plea agreement pleading guilty to the specified offense of grand theft of the second degree. Mr. Kaufman stated that once the Board was notified of the conviction, a notice of proposed action to forfeit benefit had been sent to Mr. Perez. He said that Mr. Perez retained Mr. Cohen's services and then filed a petition to request a hearing set for today.

Mr. Kaufman stated that the Board would be determining whether the facts and circumstances of this conviction constitute a crime or specified offense for which the Board must forfeit his benefits. He said that there would be no witnesses, no testimony, no opening statements only that the Board will hear closing arguments from Mr. Herrera followed by Mr. Cohen and then Mr. Herrera will be allowed a rebuttal. The Board will then enter into deliberation and a motion will made to either to forfeit or not forfeit Mr. Perez's benefit.

Mr. Pedro Herrera, acting as Special Counsel on behalf of the Board, advocating for the enforcement of the requirement of State Statute forfeiting a public pension upon certain conditions being met went over the following Stipulating Facts:

1) **Mr. Perez was an employee of the City of Miami Beach**
2) **Mr. Perez committed specified offenses, felonies as specified in Florida State Statute 112.3173, while he was a public employee**
3) **Mr. Perez was convicted of those specified offenses, one count of grand theft in the third degree and two counts of giving false verification of ownership which is also a third degree felon**
4) **The count of grand theft was from his employer, the City of Miami Beach**
5) **Review of the potential forfeiture of the public pension is entitled**

Mr. Herrera commenced his closing argument: stating the forfeiture is a Constitutional Mandate, later implemented through state statute Chapter 112 Section 112.3173; that the constitution calls this a public office and a public trust and in violation of that public trust there should be recourse, to forfeit public pension if certain criteria is met. Mr. Herrera described Mr. Perez's specific criminal act in detail.

Mr. Herrera said that there are two specified offenses which qualify and would trigger the forfeiture of a public pension; sub-section 2E2 as well as sub-section 2E6. Sub-section three also provides for the actual act of FORFEITURE - Any public officer or employee who is convicted of a specified offense committed prior to retirement, or whose office or employment is terminated by reason of his or her admitted commission, aid, or abetment of a specified offense, SHALL forfeit all rights and benefits under any public retirement system of which he or she is a member, except for the return of his or her accumulated contributions as of the date of termination.

Mr. Herrera said that unfortunately the Board had no discretion and must forfeit Mr. Perez's retirement benefit if all parameters for forfeiture were met. He said that the courts are very specific in interpreting the statute in the way that he is asking the Board to find as well, as trustees, as fiduciaries, his role to provide the Board with sufficient substantial confident evidence to forfeit a public pension in compliance with the state statute.

Mr. Cohen commenced his closing argument. He said that when the police went to Mr. Perez's house early in the morning to arrest him he immediately admitted guilt and did not call a lawyer or plead the Fifth Amendment. Mr. Cohen stated that he was here to ask the Board for compassion and mercy which he is convinced the Board has the right to do. He is asking the Board to mitigate the punishment, to lower the punishment so Mr. Perez doesn't forfeit his entire pension. He provided some history on Mr. Perez, that he was a good employee and went badly astray, he committed a crime and when he got caught, he apologized, and he admitted guilt.

Mr. Cohen brought up case law from 1968 in which the Florida Supreme Court said the word 'shall' is sometimes construed as meaning 'may' – there is plenty of case law the use of the word "shall" means "may." It is up to the judging jury to determine when the word shall means may.

It was determined during subsequent statements between parties, that case Mr. Cohen cited do not pertain to the same or similar type offenses or crimes committed by Mr. Perez.

Several questions ensued from the Board members for Mr. Herrera, Mr. Cohen, Mr. Kaufman, Mr. Perez and the Pension Administrator.

Mr. Herrera commenced his rebuttal: he wants to emphasize the forfeiture statute is not a punishment, the pension is a contract, when an employee is hired by the City of Miami Beach, the employee is agreeing to abide by certain rules and regulations of the City of Miami Beach, follow certain rules and regulations set by the statute, if you follow these rules at the end of your career, you are going to get this pension. As trustees and fiduciaries of this plan, the first requirement is to the participants and beneficiaries of this plan and one of the obligations is to follow the state statutes, which specifically apply to this Board and this pension fund and its members, Chapter 112.3173, it does not give the Board any type of discretion.

A motion for "Forfeiture" was made by Mr. Taxis and duly seconded by Lynn Bernstein, opening the item for discussion and deliberation by the Board.

The deliberation ensued by the Board of Trustees. During the deliberation, the Board's legal counsel was asked to provide his professional opinion regarding the word "shall"; Mr. Kaufman stated in this context the word "shall" should not be interchanged with "may." After the discussion the Chairman of the Board called row so each Trustee may provide their motion:

Ms. Bernstein's motion to forfeit Manuel Perez's lifetime retirement was seconded by Mr. Taxis, and with

Ms. Bernstein, Mr. Casanova, Mr. Taxis, Mr. Del Risco, Mr. Villar and Mr. Boyd in favor, Mr. Horday against and Mr. Sinkes abstaining it was

RESOLVED **that Mr. Manuel Perez's lifetime retirement benefit be forfeited due to him being convicted of committing a specified offense in violation of Florida Statutes chapter 112.3173.**

Legal counsel, Mr. Kaufman stated the Final Order will be entered and it is subject to appeal within 30 days by filing a Notice of Appeal with the Third Judiciary Court of Appeal, Mr. Kaufman will have the Final Administrative Order for the Board's review and entry at the next Board meeting.

R-3 Administrator's Report

A. Administrator's Report – The Administrator provided the Board a tentative schedule for the Fund's external auditor and actuary to report before the Board.

The Board heard Ms. Marla Alpizar and Mr. Frank Estevez from the Human Resources department (H.R.) regarding the concept of hiring a full time H.R. Employee to work solely on the Insurance benefits of the General & Unclassified Retirees and the Fire & Police Retirees. Ms. Alpizar stated that the dedicated employee's salary would be split by both pension plans. She requested that this idea be placed on next month's board agenda for presentation and consideration. The Administrator said that he would place this item on next month's Regular Board agenda.

R-4 Investment Reports

A. Fund Consultant's Report – Mr. Bill Cottle, Mr. Steven Cottle and Mr. Nipp went over the analysis of changes and market value of assets in detail on page 10 of the quarterly report. He said that the Fund's three (3) month investment return was 3.7% as of December 31, 2017. He said that the Fund's fiscal year-to-date & one (1) year performance was 16.6%. Mr. Cottle reviewed the actual asset allocation, investment manager performance and total fund risk/reward versus the Universe from the Milliman quarterly report.

B. Investment manager's report – Ms. Mariko Boswell from PIMCO reviewed PIMCO's quarterly investment manager report.

R-5 For Your Information

Chairman Boyd and Mr. Kaufman reviewed for your information.

There being no further business to discuss, a motion was made by Ms. Bernstein duly seconded by Mr. Villar and unanimously

Resolved that the meeting be adjourned. The meeting was adjourned at 12:54 p.m.

James W. Boyd, Chairman **Jose Del Risco, Secretary**

New Member 3/13/18 agenda

ID#	Last Name	First	Reg Date	Department	Position	Union	hire date
22563	TOLEDO	RAUL	11/27/2017	PARKS AND RECREATION	PARK RANGER	COTH	5/30/2017
22009	GARCIA	VICTORIA	1/8/2018	PUBLIC SAFETY COMM. DIVISION	COMM OPER	CCWA	5/1/2017
22008	LOPEZ	JESSICA	1/8/2018	PUBLIC SAFETY COMM. DIVISION	COMM OPER	CCWA	5/1/2017
22627	GONZALEZ	HANS	1/22/2018	PUBLIC WORKS PROPERTY MGMT	TRADESWORKER II-FACILITIES MGR	COTH	7/24/2017
20807	ONEIL	LAQUETA	1/22/2018	PARKS AND RECREATION	REC LEADER I	CAFC	6/1/2015
22889	BROWN	TONY	2/5/2018	CAPITAL IMPROVEMENT PROJECTS	CAPITAL PROJ COORD	CUNC	2/5/2018
21979	JORGE	CARLOS	2/5/2018	FIRE OCEAN RESCUE	LIFEGUARD I	CCWA	4/3/2017
22893	KARR	JUSTIN	2/5/2018	ASSET MANAGEMENT	REAL ESTATE ASSET SPECIALIST	CUNC	2/5/2018
22892	PERES	MELODY	2/5/2018	CITY MANAGER	RECEPTIONIST	CUNC	2/5/2018
22877	PEREZ	CHERYL	2/5/2018	FINANCE	FINANC ANALYST I	CUNC	2/5/2018
21252	POLINARIO	JESUS	2/5/2018	FIRE OCEAN RESCUE	LIFEGUARD I	CCWA	7/18/2016
22894	SANCHEZ	KEVIN	2/5/2018	PARKING ADMINISTRATION	OFFICE ASSOC III	CUNC	2/5/2018
22895	HOURY	CECILE	2/19/2018	POLICE CHIEF OFFICE	POLICE PLNS POL MGR	CUNC	2/19/2018

ORDINANCE NO. 2015-3946

NEW PENSIONERS

NAME:	**Alice C. Bowens**
BENEFITS TO COMMENCE:	**March 1, 2018**
TYPE OF PENSION:	**Dependent Beneficiary (50%)**
DEPENDENT UPON:	**David Bowens**
DATE OF DEATH:	**February 9, 2018**
PENSION BENEFIT:	**$1,988.78**
SECTION OF ORDINANCE:	**5.07 – Death Benefits after Retirement**

ORDINANCE NO. 2015-3946

NEW PENSIONERS

NAME:	**Judith Rosen**
BENEFITS TO COMMENCE:	**February 1, 2018**
TYPE OF PENSION:	**Dependent Beneficiary (50%)**
DEPENDENT UPON:	**Harold Rosen**
DATE OF DEATH:	**January 16, 2018**
PENSION BENEFIT:	**$180.22**
SECTION OF ORDINANCE:	**5.07 – Death Benefits after Retirement**

ORDINANCE NO. 2015-3946

REQUEST FOR LUMP SUM REFUND

NAME:	**Mabel Fernandez**
CLASSIFICATION:	**Lifeguard I**
DEPARTMENT:	**Fire Ocean Rescue**
DATE OF SEPARATION:	**March 1, 2018**
CREDITABLE SERVICE:	**3.14 ycs**
ESTIMATED LUMP SUM DUE:	**$15,922.26**
Federal Tax Withholding:	**$3,184.45**
SECTION OF ORDINANCE:	**5.10**

ORDINANCE NO. 2015-3946

REQUEST FOR LUMP SUM REFUND

NAME:	**Lazaro A. Garcia**
CLASSIFICATION:	**Field Insp 1**
DEPARTMENT:	**Public Works Storm Water**
DATE OF SEPARATION:	**February 27, 2018**
CREDITABLE SERVICE:	**.92 ycs**
ESTIMATED LUMP SUM DUE:	**$4,777.34**
Federal Tax Withholding:	**$955.47**
SECTION OF ORDINANCE:	**5.10**

ORDINANCE NO. 2015-3946

REQUEST FOR LUMP SUM REFUND

NAME:	**Arlington Highsmith**
CLASSIFICATION:	**Water Distribution System Operator**
DEPARTMENT:	**Public Works - Water**
DATE OF SEPARATION:	**February 2, 2018**
CREDITABLE SERVICE:	**.30 ycs**
ESTIMATED LUMP SUM DUE:	**$1,361.71**
Federal Tax Withholding:	**$ 272.34**
SECTION OF ORDINANCE:	**5.10**

ORDINANCE NO. 2015-3946

REQUEST FOR LUMP SUM REFUND

NAME:	**Ceila M. Astacio**
CLASSIFICATION:	**Administrative Associate**
DEPARTMENT:	**Fire & Police Pension Office**
DATE OF SEPARATION:	**February 28, 2018**
CREDITABLE SERVICE:	**3.28 ycs**
ESTIMATED LUMP SUM DUE:	**$17,068.07**
Federal Tax Withholding:	**$3,413.61**
SECTION OF ORDINANCE:	**5.10**

CITY OF MIAMI BEACH
TRANSFER HOURS
PROBATIONARY BUYBACK

DATE: 02/13/2018

TO: BOARD OF TRUSTEES, MIAMI BEACH EMPLOYEES RETIREMENT PLAN

FROM: Alberto Martinez Jr. **ID** 18919

Please arrange to transfer **218.20** * hours of my accumulated leave credits, representing **$ 6,737.10**, to my Employee Normal Account in the Pension Fund to apply toward the purchase of **1.01** years of prior service time (cash payment) **$0.00**, total cost **$6,737.10**.

Signature of Purchaser

USE SICK TIME FIRST

cc: Personnel

Checked By: _____

TO: ACCOUNTING

FROM: FINANCE DIRECTOR

In accordance with the above, please transfer **$6,737.10** from the Reserve for accumulated leave account to the pension account for the Miami Beach Employees Retirement Plan.

Document # **18919** **Probationary**
Fund/Dept # _____ - _____ **-000357**
Vendor # 000410

Ordinance No. 2015-3946

NEW DROP MEMBER

NAME:	**Permanand Balbachan**
DATE OF BIRTH:	**February 08, 1963**
CLASSIFICATION:	**Information Technology Spec. II**
DEPARTMENT:	**I.T. Support**
BEGINNING DROP DATE:	**March 1, 2018**
TYPE OF RETIREMENT:	**Joint Service Retirement (66.67%)**
CREDITABLE SERVICE:	**24.89 ycs**
EST. PENSION BENEFIT:	**$5,530.72**
SECTION OF ORDINANCE:	**5.13**

Ordinance No. 2015-3946

NEW DROP MEMBER

NAME:	**Denise G. Brown**
DATE OF BIRTH:	**February 29, 1968**
CLASSIFICATION:	**Police Records Supervisor**
DEPARTMENT:	**Police Tech Services**
BEGINNING DROP DATE:	**March 1, 2018**
TYPE OF RETIREMENT:	**Ordinary Service Retirement (50%)**
CREDITABLE SERVICE:	**28.27 ycs**
EST. PENSION BENEFIT:	**$5,536.61**
SECTION OF ORDINANCE:	**5.13**

Ordinance No. 2015-3946

NEW DROP MEMBER

NAME:	**Judy Hoanshelt**
DATE OF BIRTH:	**February 27, 1963**
CLASSIFICATION:	**Grants Management Division Director**
DEPARTMENT:	**Budget**
BEGINNING DROP DATE:	**March 1, 2018**
TYPE OF RETIREMENT:	**Joint Service Retirement (100%)**
CREDITABLE SERVICE:	**26.67 ycs**
EST. PENSION BENEFIT:	**$8,006.84**
SECTION OF ORDINANCE:	**5.13**

Lump Sums Paid Feb 2018

Check Date	Name	gross	withholding	check #
2/7/2018	Johana Ozuna	$ 6,793.08	$ 1,393.43	116673
2/7/2018	Ali Mashal	$ 5,393.24	$ 1,094.30	116675
2/7/2018	Winsome Bowen	$ 18,591.79	R/O	116676
2/7/2018	Shavell Baker	$ 8,591.45	$ 1,778.08	116677
2/26/2018	Joseph Vina	$ 71,170.77	$ 14,234.15	116692
2/26/2018	David Warner	$ 23,038.22	$ 4,800.93	116693
2/26/2018	Kimberly Riesgo	$ 590.77	$ 118.25	116694
2/26/2018	David Zaret	$ 10,739.60	R/O	116695
2/26/2018	Douglas Tripodo	$ 2,588.47	$ 524.59	116696
2/26/2018	Mike Jean-Louis	$ 3,068.02	R/O	116697

MIAMI BEACH EMPLOYEES' RETIREMENT PLAN

CHECKING ACCOUNT RECONCILIATION - ACCOUNT #0189001219860 (SUNTRUST)

1/31/18

Checking Account Beginning Balance 1/1/2018			**$749,131.27**
Receipts			
Bank deposits	$8,409.70		
Wire from Trust	$2,000,000.00		
Wire from Money Managers	$1,800,000.00		
Void Benefits/Returned ACH	$113,942.53		
		$3,922,352.23	
Disbursements			
Advanced Payroll for January 2018	($2,273,359.70)		
Unclassified Payroll for January 2018	($1,267,014.67)		
Administrative Expenses for January 2018	($65,143.68)		
Lump Sum Payments	($12,775.18)		
Transfer for DROP Payroll	$0.00		
Additional Payroll Checks	($99,229.03)		
		($3,717,522.26)	
Payroll Entry Adjustments			
Prepaid General Payroll Direct Deposit for January 2018	$1,839,664.02		
Prepaid Unclassified Payroll Direct Deposit for January 2018	$1,018,442.76		
Prepaid General 945 Payroll Taxes for January 2018	$256,059.38		
Prepaid Unclassified 945 Payroll Taxes for January 2018	$166,022.31		
		$3,280,188.47	
Checking Account Ending Balance 1/31/18			**$ 4,234,149.71**
Bank Statement Ending Balance 1/31/18		$4,484,650.50	
Less Outstanding Checks			
Outstanding Pension Payroll Checks	($208,858.49)		
Outstanding Administrative Checks	($33,567.00)		
Outstanding Lump Sum Payments	($8,075.30)		
Deposit in Transit	$0.00		
		($250,500.79)	
			$4,234,149.71

JANUARY 2018

Sandra Sicily

Completed by:

Checked by:

CITY OF MIAMI BEACH

MIAMI BEACH EMPLOYEES'
RETIREMENT PLAN
MIAMI BEACH, FLORIDA

REQUEST FOR PAYMENT

MAKE VOUCHER PAYABLE TO:

DATE: March 13, 2018

Klausner, Kaufman, Jensen & Levinson
A Partnership of Professional Associations
Attorneys at Law
7080 N. W 4th Street
Plantation, FL 33317

REQUESTED BY
AND CERTIFIED_____
Pension Administrator

DESCRIPTION	EXPENSE	COST	TOTAL
Legal services rendered for the month of March 2018- Retainer Client #: 160056 Bill # 21310	$5,000.00		
Court reporter appearance fee	$385.00		
			$5,385.00

INVOICE ATTACHED YES _X_
NO ____
LETTER ENCLOSED YES
NO ____

AUTHORIZED:

_____
James W. Boyd - Chairman of the Board of Trustees
MIAMI BEACH EMPLOYEES' RETIREMENT PLAN

Klausner, Kaufman, Jensen & Levinson

A Partnership of Professional Associations
Attorneys At Law
7080 N.W. 4th Street
Plantation, Florida 33317

Tel. (954) 916-1202
Fax (954) 916-1232

www.robertdklausner.com
Tax I.D.: 45-4083636

MIAMI BEACH GENERAL EMPLOYEES RETIREMENT SYSTEM
Attn: RICK RIVERA, ADMINISTRATOR
1700 CONVENTION CENTER DRIVE
MIAMI BEACH, FL 33139

February 28, 2018
Bill # 21310

CLIENT: MIAMI BEACH GENERAL EMPLOYEES RETIREMENT SYSTEM :160056
MATTER: MIAMI BEACH GENERAL EMPLOYEES RETIREMENT SYSTEM :160056

Professional Fees

Date	Attorney	Description	Hours	Amount
02/28/18	RDK	RETAINER - MARCH, 2018	0.00	5,000.00
		Total for Services	**0.00**	**$5,000.00**

Costs

Date	Description	Amount
02/06/18	MISCELLANEOUS COURT REPORTER APPEARANCE FEE	385.00
	Total Costs	**$385.00**

CURRENT BILL TOTAL AMOUNT DUE **$ 5,385.00**

CITY OF MIAMI BEACH

MIAMI BEACH EMPLOYEES'
RETIREMENT PLAN
MIAMI BEACH, FLORIDA

REQUEST FOR PAYMENT

MAKE VOUCHER PAYABLE TO:

DATE: March 13, 2018

Sugarman & Susskind
100 Miracle Mile Suite 300
Coral Gables, FL 33134

REQUESTED BY
AND CERTIFIED _____
Pension Administrator

DESCRIPTION	EXPENSE	COST	TOTAL
Invoice: # 126519 Date: 2/5/2018 Client Matter: MBGE: for FORF- PEREZ Ref: Manuel Perez Forfeiture of Pension Benefits	$5,130.00		**$5,130.00**

INVOICE ATTACHED YES X
NO ___
LETTER ENCLOSED YES
NO ___

AUTHORIZED:

_____
Chairman of the Board of Trustees
MIAMI BEACH EMPLOYEES'
RETIREMENT PLAN

SUGARMAN & SUSSKIND
100 Miracle Mile
Suite 300
Coral Gables, Florida 33134
Telephone: 305-529-2801
Fax: 305-447-8115
www.sugarmansusskind.net

Miami Beach General Employees Retirement System
Rick Rivera, Pension Administrator
1700 Convention Center Drive
Miami Beach, FL 33139

February 05, 2018

Invoice #126519

Client:Matter MBGE:FORF-PEREZ

In Reference To: Manuel Perez Forfeiture of Pension Benefits

Professional Services

		Hrs/Rate	Amount
1/5/2018	Prepare for hearing. Review pleadings and Agency Action.	2.20 $300.00/hr	$660.00
1/10/2018	Prepare for hearing. Review pleadings and Agency Action.	2.60 $300.00/hr	$780.00
1/12/2018	Prepare for hearing. Legal research regarding social security exemptions.	2.20 $300.00/hr	$660.00
1/26/2018	Prepare for hearing. Legal research regarding specified offenses.	1.80 $300.00/hr	$540.00
1/29/2018	Prepare for hearing. Legal research. Review pleadings.	4.20 $300.00/hr	$1,260.00
	Telephone conference with opposing counsel regarding arguments and stipulations.	0.80 $300.00/hr	$240.00
	Prepare for hearing. Draft arguments.	3.30 $300.00/hr	$990.00
	For professional services rendered	17.10	$5,130.00
	Balance due		$5,130.00

CITY OF MIAMI BEACH

MIAMI BEACH EMPLOYEES'
RETIREMENT PLAN
MIAMI BEACH, FLORIDA

REQUEST FOR PAYMENT

MAKE VOUCHER PAYABLE TO:

JOAN L. WALL
2955 MYRTLE OAK CIRCLE
DAVIE, FL 33328-6739

DATE: March 13, 2018

REQUESTED BY
AND CERTIFIED _____
Pension Administrator

DESCRIPTION	EXPENSE	COST	TOTAL
Bookkeeping Services for the month of March 2018	$350.00		**$350.00**

INVOICE ATTACHED YES X
NO ____

LETTER ENCLOSED YES
NO ____

AUTHORIZED:

_____
Chairman of the Board of Trustees
MIAMI BEACH EMPLOYEES' RETIREMENT PLAN

CITY OF MIAMI BEACH

MIAMI BEACH EMPLOYEES RETIREMENT PLAN
MIAMI BEACH, FLORIDA

REQUEST FOR PAYMENT

MAKE VOUCHER PAYABLE TO:

DATE: March 13, 2018

Marcum LLP
One SE Third Avenue, Suite 1100
Miami, FL 33131

REQUESTED BY
AND CERTIFIED _____
Pension Administrator

DESCRIPTION	EXPENSE	COST	TOTAL
Progress billing for audit of the Retirement Plan's financial statements for the fiscal year ended Sept 30, 2017: Invoice # 101175287 Engagement # 10177124 Dated: 1/31/2018 Client #: 149104	$13,434.00		
Billing for audit of the Retirement Plan's financial statements for the fiscal year ended Sept 30, 2017: Invoice # 101180191 Engagement # 10177124 Dated: 2/28/2018 Client # 149104	$3,903.00		
			$17,337.00

AUTHORIZED:

_____
Chairman of the Board of Trustees
MIAMI BEACH EMPLOYEES RETIREMENT PLAN

MARCUM
ACCOUNTANTS ▲ ADVISORS

Invoice Date: 1/31/2018 *Invoice #:* 101175287
Payment Terms: Due Upon Receipt *Engagement #:* 10177124
Client #: 149104

Send Payment To: Marcum LLP
One SE Third Ave, Suite 1100
Miami, FL 33131
Please refer to invoice number with your payment

Wire & ACH only: TD Bank
855 Franklin Ave
Garden City, NY 11530
ABA #: 026013673 *Account #:*7915750397
Please reference invoice number

Miami Beach Employees Retirement System
Attn. Rick Rivera
1700 Convention Center Drive
1st Floor, City Hall
Miami Beach, FL 33139

Please return top portion with remittance.

Amount enclosed $ _____

For Professional Services Rendered:

Progress billing for the audit of The Retirement Plan's financial statements for the fiscal year ended September 30, 2017 — 13,434.00

Name	Hours
M. Futterman	2.90
M. Ariza	8.00
K. Stephens	39.00
D. Baez Ortega	1.00
Y. Liu	46.40
C. Kordsmeier	0.30

New Charges $ 13,434.00

Amounts past due 60 days from the invoice date will incur a finance charge of 1% per month.

MARCUM
ACCOUNTANTS ▲ ADVISORS

Invoice Date: 2/28/2018 *Invoice #:* 101180191
Payment Terms: Due Upon Receipt *Engagement #:* 10177124
Client #: 149104

Send Payment To: Marcum LLP
One SE Third Ave, Suite 1100
Miami, FL 33131
Please refer to invoice number with your payment

Wire & ACH only: TD Bank
855 Franklin Ave
Garden City, NY 11530
ABA #: 026013673 *Account #:*7915750397
Please reference invoice number

Miami Beach Employees Retirement System
Attn. Rick Rivera
1700 Convention Center Drive
1st Floor, City Hall
Miami Beach, FL 33139

Please return top portion with remittance.

Amount enclosed $ _____

For Professional Services Rendered:

Billing for the audit of the Retirement Plans financial statements for the fiscal year ended September 30, 2017 — 3,903.00

Name	Hours
M. Futterman	6.90
B. Sherman	3.10
M. Ariza	7.50
K. Stephens	18.00
Y. Liu	7.30
C. Kordsmeier	4.30

New Charges **$** 3,903.00

Amounts past due 60 days from the invoice date will incur a finance charge of 1% per month.

CITY OF MIAMI BEACH

MIAMI BEACH EMPLOYEES'
RETIREMENT PLAN
MIAMI BEACH, FLORIDA
REQUEST FOR PAYMENT

MAKE VOUCHER PAYABLE TO:

ELLEN SCHAFFER
44 Atlantic Dr.
Palm Coast, FL 32137

DATE: March 13, 2018

REQUESTED BY
AND CERTIFIED _____
Pension Administrator

DESCRIPTION	EXPENSE	COST	TOTAL
Invoice # 3079 Date 2/2/2018			
Consulting & Programming Service 9 hours @ $125.00	$1,125.00		
To make changes needed for Munis EOY: Remove duplicate checks, back out 2018 contributions from EOY, Cap pension hours At 2080, Misc changes needed, Restore missing SSN's			**$1,125.00**

INVOICE ATTACHED YES X
NO ___
LETTER ENCLOSED YES
NO ___

AUTHORIZED:

_____
Chairman of the Board of Trustees
MIAMI BEACH EMPLOYEES' RETIREMENT PLAN

I N V O I C E

ELLEN SCHAFFER
44 ATLANTIC DR.
PALM COAST, FL. 32137
Home: (386)627-8797

INVOICE: 3079
DATE: 02/02/2018
REF.:

Public Pension Software Consultant

SOLD TO:

MIAMI BEACH RETIREMENT SYSTEM FOR GENERAL EMPLOYEES
1700 CONVENTION CENTER DR.
MIAMI BEACH, FL. 33139

ATTN: RICK RIVERA, ADMINISTRATOR

QTY	DESCRIPTION	AMOUNT	TOTAL
9.00	HOUR(S) CONSULTING & PROGRAMMING SERVICE	125.00	1,125.00

TO MAKE CHANGES NEEDED FOR MUNIS EOY:

REMOVE DUPLICATE CHECKS,
BACK OUT 2018 CONTRIBUTIONS FROM EOY,
CAP PENSION HOURS AT 2080,
MISC CHANGES NEEDED,
RESTORE MISSING SSN'S.

SUBTOTAL	$	1,125.00
TAX	$	.00
SHIP/HAND	$	.00
TOTAL	$	1,125.00

PLEASE MAKE CHECK PAYABLE TO
ELLEN SCHAFFER

THANK YOU

CITY OF MIAMI BEACH

MIAMI BEACH EMPLOYEES'
RETIREMENT PLAN
MIAMI BEACH, FLORIDA

REQUEST FOR PAYMENT

MAKE VOUCHER PAYABLE TO:

DATE: March 13, 2017

Advanced Insurance Underwriters
3250 North 29 Avenue
Hollywood, FL 33020

REQUESTED BY
AND CERTIFIED_____
Pension Administrator

DESCRIPTION	EXPENSE	COST	TOTAL
Policy # CCP 0047291 18 Policy period 5/1/2018 to 5/1/2019 Invoice # 1380815 Crime Renew policy		$1,200.00	**$1,200.00**

INVOICE ATTACHED YES X

AUTHORIZED:

Chairman of the Board of Trustees
MIAMI BEACH EMPLOYEES'
RETIREMENT PLAN

The F&D Companies

COMMERCIAL CRIME POLICY DECLARATIONS

Administrative Office
1400 American Lane
Schaumburg, IL 60196

This policy issued by: ☒ Fidelity and Deposit Company of Maryland ☐ Colonial American Casualty and Surety Company (a stock insurance company)

Policy No. CCP 0047291 18

Named Insured and Mailing Address:
Retirement System for General Employees of The City of Miami;
Miami Beach Employees Retirement Plan
1700 Convention Center Drive
Miami Beach, FL 33139

Producer Name and Address:
Advanced Insurance Underwriters, LLC
3250 N. 29th Avenue
Hollywood, FL 33020

Policy Period: From **05/01/2018** to **05/01/2019** at 12:01 A.M. Standard Time at your mailing address shown above.

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS AND CONDITIONS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

INSURING AGREEMENTS, LIMITS OF INSURANCE AND DEDUCTIBLE

INSURING AGREEMENTS	LIMIT OF INSURANCE Per Occurrence	DEDUCTIBLE AMOUNT Per Occurrence
1. Employee Theft	$ 500,000.00	$ 5,000.00
2. Forgery Or Alteration	500,000.00	5,000.00
3. Inside The Premises – Theft of Money and Securities	Not Covered	
4. Inside The Premises – Robbery Or Safe Burglary Of Other Property	Not Covered	
5. Outside The Premises	Not Covered	
6. Computer Fraud	Not Covered	
7. Funds Transfer Fraud	Not Covered	
8. Money Orders And Counterfeit Paper Currency	Not Covered	
If Added By Endorsement, Insuring Agreement(s)		

If "Not Covered" is inserted above opposite any specified Insuring Agreement, such Insuring Agreement and any other reference thereto in this policy is deleted.

*Policy Premium is payable: $ **1,200.00** at inception; $ 1st Anniversary; $ 2nd Anniversary

*Includes Taxes and/or Surcharges: $ N/A 2005 Florida Hurricane CAT Fund Assessment

ENDORSEMENTS FORMING PART OF THIS POLICY WHEN ISSUED:

CR 00 22 05 06 CR 02 06 02 12 U-CR-109-A 01 02 U-GU-1191-A-CW 03 15

CANCELLATION OF PRIOR INSURANCE ISSUED BY US: By acceptance of this Policy you give us notice canceling prior policy or Bond Nos. **CCP 0047291 17** the cancellation to be effective at the time this Policy becomes effective.

COUNTERSIGNED: 2/15/18 (Date) By: Authorized Representative

IN WITNESS WHEREOF the Company has caused this policy to be signed by its president and secretary but this policy shall not be valid unless completed by the attachment hereto of a declarations page countersigned by a duly authorized representative of the Company.

Attest *Corporate Secretary*

By *President*

U-CR-D-101-A FL (Ed. 07/11)

Includes copyrighted material of Insurance Services Office, Inc., with its permission.
Copyright, Insurance Services Office, Inc., 1998

INVOICE

RISK STRATEGIES COMPANY

Customer	Miami Beach Employees Retirement Plan
Acct #	132804
Date	02/14/2018
Customer Service	Charlotte & Harvey Monica Hernandez
Page	1 of 1

Payment Information	
Invoice Summary	$ 1,200.00
Payment Amount	
Payment for:	Invoice#1380815
REN/CCP004729117	

Miami Beach Employees Retirement Plan
1700 Convention Center Dr, Ste 200
Miami Beach, FL 33139

Thank You

Please detach and return with payment

Customer: Miami Beach Employees Retirement Plan

Invoice	Effective	Transaction	Description	Amount
1380815	05/01/2018	Renew policy	Policy #REN/CCP004729117 05/01/2018-05/01/2019 Zurich North America Crime - Renew policy	1,200.00

Total
$ 1,200.00

Thank You

Please make check payable to: Risk Strategies Company- PO Box 970069 Boston, MA 02297 or to overnight a payment please mail a check to Klik Technologies ATTN. Batching Department Lockbox 970069 100 Pleasant Street, 2nd Floor Malden, MA 02148
Should you wish to wire the payment, the wire information is: First Republic BK, A DIV ML B&T CO, 160 Federal Street. Boston, MA 02110 ABA No.: 321081669, Insured's Pmnt: RSC Insurance Brokerage, Inc., Premium Trust Acct. Account # 80000453408.

Please make sure to include the Invoice number on your check

Risk Strategies Company
PO Box 970069
Boston, MA 02297

(617)330-5700

Date
02/14/2018

CITY OF MIAMI BEACH

MIAMI BEACH EMPLOYEES'
RETIREMENT PLAN
MIAMI BEACH, FLORIDA

REQUEST FOR PAYMENT

MAKE VOUCHER PAYABLE TO:

DATE: March 13, 2018

Office Depot
P.O. BOX 633211
CINCINNATI, OH 45263-3211

REQUESTED BY
AND CERTIFIED _____
Pension Administrator

DESCRIPTION	EXPENSE	COST	TOTAL
OFFICE SUPPLIES: ACCOUNT # 33475253 Invoice#			
101855849001	$649.99		
101856199001	$264.99		
101856200001	$159.98		
102804381001	$206.14		
107478353001	$4.36		
107478353002	$2.18		
107482824001	$103.27		
107482825001	$20.99		
106218175001	$53.95		
106218629001	$75.11		
			$1,504.96

INVOICE ATTACHED YES X
NO ___

LETTER ENCLOSED YES
NO ___

AUTHORIZED:

_____
Chairman of the Board of Trustees
MIAMI BEACH EMPLOYEES' RETIREMENT PLAN

ORIGINAL INVOICE

10000

Office Depot, Inc
PO BOX 630813
CINCINNATI OH
45263-0813

FEDERAL ID:59-2663954

THANKS FOR YOUR ORDER
IF YOU HAVE ANY QUESTIONS
OR PROBLEMS. JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
101855849001	649.99	Page 1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
29-JAN-18	Net 30	04-MAR-18

BILL TO:

000381-003862

ATTN: ACCTS PAYABLE
MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

SHIP TO:

003862

MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

ACCOUNT NUMBER	PURCHASE ORDER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
33475253		1700CONVEN	101855849001	25-JAN-18	29-JAN-18
BILLING ID	ACCOUNT MANAGER / RELEASE	ORDERED BY	DESKTOP	COST CENTER	
19491		BEATRIZ CREAGH			

CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #	U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
224046 BDL002HCL	BUNDLE,PROF,COMP,LEFT,HC 224046	BD	1	1	0	649.990	649.99

000381-003862

	SUB-TOTAL	649.99
	DELIVERY	0.00
	SALES TAX	0.00
All amounts are based on USD currency	TOTAL	649.99

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
MBERP	19491	101855849001	29-JAN-18	649.99	

FL0 000194910 101855849001B 00000064999 1 1

Please Send Your Check to:

OFFICE DEPOT
PO Box 1413
Charlotte NC 28201-1413

Please return this stub with your payment to ensure prompt credit to your account.

Please DO NOT staple or fold. Thank You.

ORIGINAL INVOICE

10000

Office DEPOT

Office Depot, Inc
PO BOX 630813
CINCINNATI OH
45263-0813

FEDERAL ID:59-2663954

THANKS FOR YOUR ORDER
IF YOU HAVE ANY QUESTIONS
OR PROBLEMS. JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
101856199001	264.99	Page 1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
29-JAN-18	Net 30	04-MAR-18

BILL TO:

000381-003862

ATTN: ACCTS PAYABLE
MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

SHIP TO:

003862

MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

ACCOUNT NUMBER	PURCHASE ORDER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
33475253		1700CONVEN	101856199001	25-JAN-18	29-JAN-18
BILLING ID	ACCOUNT MANAGER / RELEASE	ORDERED BY	DESKTOP	COST CENTER	
19491		BEATRIZ CREAGH			

CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #	U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
1850950 43807	Serta AIR Execut Chr Gry 1850950	EA	1	1	0	264.990	264.99

	SUB-TOTAL	264.99
	DELIVERY	0.00
	SALES TAX	0.00
All amounts are based on USD currency	TOTAL	264.99

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
MBERP	19491	101856199001	29-JAN-18	264.99	

FL0 00019491O 101856199001 2 00000026499 1 7

Please Send Your Check to:

OFFICE DEPOT
PO Box 1413
Charlotte NC 28201-1413

Please return this stub with your payment to ensure prompt credit to your account.

Please DO NOT staple or fold. Thank You.

ORIGINAL INVOICE

10000

Office DEPOT

Office Depot, Inc
PO BOX 630813
CINCINNATI OH
45263-0813

FEDERAL ID:59-2663954

THANKS FOR YOUR ORDER
IF YOU HAVE ANY QUESTIONS
OR PROBLEMS. JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
101856200001	159.98	Page 1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
29-JAN-18	Net 30	04-MAR-18

BILL TO:

000381-003862

ATTN: ACCTS PAYABLE
MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

003862

SHIP TO:

MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

ACCOUNT NUMBER	PURCHASE ORDER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
33475253		1700CONVEN	101856200001	25-JAN-18	29-JAN-18
BILLING ID	**ACCOUNT MANAGER**	**RELEASE**	**ORDERED BY**	**DESKTOP**	**COST CENTER**
19491			BEATRIZ CREAGH		

CATALOG ITEM #/ MANUF CODE	DESCRIPTION/ CUSTOMER ITEM #	U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
922944 B6419-CG	CHAIR,GST,MESH 922944	EA	2	2	0	79.990	159.98

000381-003862

	SUB-TOTAL	159.98
	DELIVERY	0.00
	SALES TAX	0.00
All amounts are based on USD currency	TOTAL	159.98

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▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
MBERP	19491	101856200001	29-JAN-18	159.98	

FL0 000194910 101856200001 9 00000015998 1 7

Please Send Your Check to:

OFFICE DEPOT
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Charlotte NC 28201-1413

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ORIGINAL INVOICE

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CINCINNATI OH
45263-0813

FEDERAL ID:59-2663954

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OR PROBLEMS. JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
102804381001	206.14	Page 1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
30-JAN-18	Net 30	04-MAR-18

BILL TO:

000381-003862

ATTN: ACCTS PAYABLE
MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

SHIP TO:

003862

MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

ACCOUNT NUMBER	PURCHASE ORDER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
33475253		1700CONVEN	102804381001	29-JAN-18	30-JAN-18
BILLING ID	ACCOUNT MANAGER / RELEASE	ORDERED BY	DESKTOP	COST CENTER	
19491		BEATRIZ CREAGH			

CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #	U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
553571 CF226X	TONER 26X BLACK HIGH 553571	EA	1	1	0	206.140	206.14

000381-003862

	SUB-TOTAL	206.14
	DELIVERY	0.00
	SALES TAX	0.00
All amounts are based on USD currency	TOTAL	206.14

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▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
MBERP	19491	102804381001	30-JAN-18	206.14	

FL0 000194910 1028043810019 00000020614 1 0

Please Send Your Check to:

OFFICE DEPOT
PO Box 1413
Charlotte NC 28201-1413

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ORIGINAL INVOICE

10000

Office DEPOT

Office Depot, Inc
PO BOX 630813
CINCINNATI OH
45263-0813

FEDERAL ID:59-2663954

THANKS FOR YOUR ORDER
IF YOU HAVE ANY QUESTIONS
OR PROBLEMS. JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
107478353001	4.36	Page 1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
14-FEB-18	Net 30	18-MAR-18

BILL TO:

000447-003591

ATTN: ACCTS PAYABLE
MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

SHIP TO:

003591

MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

ACCOUNT NUMBER	PURCHASE ORDER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
33475253		1700CONVEN	107478353001	13-FEB-18	14-FEB-18
BILLING ID	ACCOUNT MANAGER / RELEASE	ORDERED BY	DESKTOP	COST CENTER	
19491		BEATRIZ CREAGH			

CATALOG ITEM #/ MANUF CODE	DESCRIPTION/ CUSTOMER ITEM #	U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
929219 LRN5BP2C	Refill Ink,.5mm,Blue,2pk 929219	PK	3	2	0	2.180	4.36

000447-003591

	SUB-TOTAL	4.36
	DELIVERY	0.00
	SALES TAX	0.00
All amounts are based on USD currency	TOTAL	4.36

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
MBERP	19491	107478353001	14-FEB-18	4.36	

FL0 000194910 107478353001 1 00000000436 1 8

Please Send Your Check to:

OFFICE DEPOT
PO Box 1413
Charlotte NC 28201-1413

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ORIGINAL INVOICE

10000

Office DEPOT

Office Depot, Inc
PO BOX 630813
CINCINNATI OH
45263-0813

FEDERAL ID: 59-2663954

THANKS FOR YOUR ORDER

IF YOU HAVE ANY QUESTIONS
OR PROBLEMS. JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
107478353002	2.18	Page 1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
14-FEB-18	Net 30	18-MAR-18

BILL TO:

000447-003591
ATTN: ACCTS PAYABLE
MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

SHIP TO:

003591
MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

ACCOUNT NUMBER	PURCHASE ORDER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
33475253		1700CONVEN	107478353002	13-FEB-18	14-FEB-18
BILLING ID	ACCOUNT MANAGER / RELEASE	ORDERED BY	DESKTOP		COST CENTER
19491		BEATRIZ CREAGH			

CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #	U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
929219 LRN5BP2C	Refill Ink,.5mm,Blue,2pk 929219	PK	1	1	0	2.180	2.18

000447-003591

	SUB-TOTAL	2.18
	DELIVERY	0.00
	SALES TAX	0.00
All amounts are based on USD currency	TOTAL	2.18

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
MBERP	19491	107478353002	14-FEB-18	2.18	

FL0 000194910 107478353002 9 00000000218 1 4

Please Send Your Check to:

OFFICE DEPOT
PO Box 1413
Charlotte NC 28201-1413

Please return this stub with your payment to ensure prompt credit to your account.

Please DO NOT staple or fold. Thank You.

0000000000035910000003591

ORIGINAL INVOICE

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Office DEPOT

Office Depot, Inc
PO BOX 630813
CINCINNATI OH
45263-0813

FEDERAL ID:59-2663954

THANKS FOR YOUR ORDER
IF YOU HAVE ANY QUESTIONS
OR PROBLEMS. JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
107482824001	103.27	Page 1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
14-FEB-18	Net 30	18-MAR-18

BILL TO:

000447-003591

ATTN: ACCTS PAYABLE
MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

SHIP TO:

003591

MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

ACCOUNT NUMBER	PURCHASE ORDER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
33475253		1700CONVEN	107482824001	13-FEB-18	14-FEB-18
BILLING ID	ACCOUNT MANAGER / RELEASE	ORDERED BY	DESKTOP	COST CENTER	
19491		BEATRIZ CREAGH			

CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #	U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
1385560 RAC79717	AIRWICK SCENTED OIL TWIN 1385560	PK	3	3	0	6.290	18.87
348037 851001OD	PAPER,COPY,OD,CASE,10-RE 348037	CA	1	1	0	44.410	44.41
478255 615F21/3BLU	FOLDER,EXP,1IN,LTR,1/3,BLU 478255	BX	1	1	0	39.990	39.99

000447-003591

	SUB-TOTAL	103.27
	DELIVERY	0.00
	SALES TAX	0.00
All amounts are based on USD currency	TOTAL	103.27

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CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
MBERP	19491	107482824001	14-FEB-18	103.27	

FL0 000194910 107482824001 4 00000010327 1 7

Please Send Your Check to:

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Charlotte NC 28201-1413

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PO BOX 630813
CINCINNATI OH
45263-0813

FEDERAL ID:59-2663954

THANKS FOR YOUR ORDER

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OR PROBLEMS. JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
107482825001	20.99	Page 1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
14-FEB-18	Net 30	18-MAR-18

BILL TO:

000447-003591

ATTN: ACCTS PAYABLE
MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

SHIP TO:

003591

MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

ACCOUNT NUMBER	PURCHASE ORDER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
33475253		1700CONVEN	107482825001	13-FEB-18	14-FEB-18
BILLING ID	ACCOUNT MANAGER / RELEASE	ORDERED BY	DESKTOP	COST CENTER	
19491		BEATRIZ CREAGH			

CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #	U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
939905 BLKBZ103050TVL	Belkin Mini Travel Surge P 939905	EA	1	1	0	20.990	20.99

000447-003591

	SUB-TOTAL	20.99
	DELIVERY	0.00
	SALES TAX	0.00
All amounts are based on USD currency	TOTAL	20.99

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▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
MBERP	19491	107482825001	14-FEB-18	20.99	

FL0 00019491O 1074828250013 00000002099 1 9

Please Send Your Check to:

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Charlotte NC 28201-1413

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CINCINNATI OH
45263-0813

FEDERAL ID:59-2663954

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OR PROBLEMS. JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
106218175001	53.95	Page 1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
09-FEB-18	Net 30	11-MAR-18

BILL TO:

000367-003833
ATTN: ACCTS PAYABLE
MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

SHIP TO:

003833
MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

ACCOUNT NUMBER	PURCHASE ORDER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
33475253		1700CONVEN	106218175001	08-FEB-18	09-FEB-18
BILLING ID	ACCOUNT MANAGER / RELEASE	ORDERED BY	DESKTOP		COST CENTER
19491		BEATRIZ CREAGH			

CATALOG ITEM #/ MANUF CODE	DESCRIPTION/ CUSTOMER ITEM #	U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
9425576 NSN6618831	ENVELOPE,POLY,STRING/TIE, 9425576	PK	5	5	0	10.790	53.95

000367-003833

	SUB-TOTAL	53.95
	DELIVERY	0.00
	SALES TAX	0.00
All amounts are based on USD currency	TOTAL	53.95

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CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
MBERP	19491	106218175001	09-FEB-18	53.95	

FL0 000194910 106218175001B 000000053951 5

Please Send Your Check to:

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CINCINNATI OH
45263-0813

FEDERAL ID:59-2663954

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FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
106218629001	75.11	Page 1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
09-FEB-18	Net 30	11-MAR-18

BILL TO:

000367-003833

ATTN: ACCTS PAYABLE
MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

SHIP TO:

003833

MBERP
FL 1
1700 CONVENTION CENTER DR
MIAMI FL 33139-1819

ACCOUNT NUMBER	PURCHASE ORDER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
33475253		1700CONVEN	106218629001	08-FEB-18	09-FEB-18
BILLING ID	ACCOUNT MANAGER / RELEASE	ORDERED BY	DESKTOP	COST CENTER	
19491		BEATRIZ CREAGH			

CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #	U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
879800 WOELP418-WHI	TAPE,CORRCTION,WITE-OUT, 879800	PK	1	1	0	10.440	10.44
128524 128524	ORGANIZER,DP 128524	EA	1	1	0	12.530	12.53
695686 3585490687	CUTLERY,PLAS,KNIFE,100CT, 695686	PK	3	3	0	4.740	14.22
508450 3585490686	SPOON,PLASTIC,100CT,WHIT 508450	PK	3	3	0	4.740	14.22
508506 3585490685	FORK,PLASTIC,100CT,WHITE 508506	PK	3	3	0	4.740	14.22
508338 11596	NAPKIN,LUNCH,RECY 508338	PK	2	2	0	4.740	9.48

000367-003833

SUB-TOTAL	75.11
DELIVERY	0.00
SALES TAX	0.00
All amounts are based on USD currency — TOTAL	75.11

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CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
MBERP	19491	106218629001	09-FEB-18	75.11	

FL0 000194910 106218629001O 00000007511 1 3

Please Send Your Check to:

OFFICE DEPOT
PO Box 1413
Charlotte NC 28201-1413

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CITY OF MIAMI BEACH

MIAMI BEACH EMPLOYEES'
RETIREMENT PLAN
MIAMI BEACH, FLORIDA

REQUEST FOR PAYMENT

MAKE VOUCHER PAYABLE TO:

Sharp Electronics Corporation
DBA Sharp Business Systems
Dept. AT 40249
Atlanta, GA 31192-0249

DATE: March 13, 2018

REQUESTED BY
AND CERTIFIED _____
Pension Administrator

DESCRIPTION	EXPENSE	COST	TOTAL
Monthly charges for Sharp Copier For the month of October 2017 per invoice # 9001038255- dated 02/23/2018	$136.13		
For the month of November 2017 per invoice # 9001038256- dated 02/23/2018	$136.13		
For the month of December 2017 per invoice # 9001038257- dated 02/23/2018	$136.13		
For the month of February 2018 per invoice # 9001038259- dated 02/23/2018	$136.13		
			$544.52

INVOICE ATTACHED YES X
NO ____

LETTER ENCLOSED YES
NO ____

AUTHORIZED:

_____
Chairman of the Board of Trustees
MIAMI BEACH EMPLOYEES'
RETIREMENT PLAN

SHARP®

Sharp Business Systems
14791 Oak Ln
Miami Lakes, FL , 33016

INVOICE

PLEASE DIRECT ALL CORRESPONDENCE TO:
305-558-2721

SHARP BUSINESS SYSTEMS

Tax ID: 13-1968872
Duns Number: 00-181-8012

Bill To: 738958

CITY OF MIAMI BEACH
EMPLOYEE RETIREMENT
1700 CONVENTION CENTER DRIVE
1ST FLOOR
MIAMI BEACH, FL 33139

Invoice No.	Invoice Date	Payment Terms	Due Date
9001038255	**02/23/2018**	**Net 30 days**	**03/25/2018**

Equip: 55100M8283 , SN: 25011254 **Net Price**
Model: MXM453N ,45 CPM MFP
Address: CITY OF MIAMI BEACH/1700 CONVENTION CENTER DRIVE/MIAMI BEACH/FL/33139
Location 1: 1ST FL PENSION OFFICE
Location 2: 8A-5P
Contract No.: 8000149715, Purchase Order: Per Betty no PO
Base
Period: 10/01/2017 to 10/31/2017 136.13

Thank You For Your Business

Sales Amount	Taxes	Freight Amount	Invoice Total
$136.13	**$0.00**	**$0.00**	**$136.13**

<---------- Cut here ---------->

	Invoice No.	Account No.	Due Date
	9001038255	**738958**	**03/25/2018**

Sales Amount	Taxes	Freight Amount	Invoice Total
$136.13	**$0.00**	**$0.00**	**$136.13**

Remit To:
SHARP ELECTRONICS CORPORATION
DBA SHARP BUSINESS SYSTEMS
Dept. AT 40249
Atlanta, GA, 31192-0249

To Pay by Credit Card, please call 305-558-2721

SHARP

Sharp Business Systems
14791 Oak Ln
Miami Lakes, FL , 33016

INVOICE

PLEASE DIRECT ALL CORRESPONDENCE TO:
305-558-2721

SHARP BUSINESS SYSTEMS

Tax ID: 13-1968872
Duns Number: 00-181-8012

Bill To: 738958

CITY OF MIAMI BEACH
EMPLOYEE RETIREMENT
1700 CONVENTION CENTER DRIVE
1ST FLOOR
MIAMI BEACH, FL 33139

Invoice No.	Invoice Date	Payment Terms	Due Date
9001038256	**02/23/2018**	**Net 30 days**	**03/25/2018**

Equip: 55100M8283 , SN: 25011254 **Net Price**
Model: MXM453N ,45 CPM MFP
Address: CITY OF MIAMI BEACH/1700 CONVENTION CENTER DRIVE/MIAMI BEACH/FL/33139
Location 1: 1ST FL PENSION OFFICE
Location 2: 8A-5P
Contract No.: 8000149715, Purchase Order: Per Betty no PO
Base
Period: 11/01/2017 to 11/30/2017 136.13

Thank You For Your Business

Sales Amount	Taxes	Freight Amount	Invoice Total
$136.13	**$0.00**	**$0.00**	**$136.13**

<---------- Cut here ---------->

	Invoice No.	Account No.	Due Date
	9001038256	**738958**	**03/25/2018**

Sales Amount	Taxes	Freight Amount	Invoice Total
$136.13	**$0.00**	**$0.00**	**$136.13**

Remit To:
SHARP ELECTRONICS CORPORATION
DBA SHARP BUSINESS SYSTEMS
Dept. AT 40249
Atlanta, GA, 31192-0249

To Pay by Credit Card, please call 305-558-2721

SHARP

Sharp Business Systems
14791 Oak Ln
Miami Lakes, FL , 33016

INVOICE

PLEASE DIRECT ALL CORRESPONDENCE TO:
305-558-2721

SHARP BUSINESS SYSTEMS

Tax ID: 13-1968872
Duns Number: 00-181-8012

Bill To: 738958

CITY OF MIAMI BEACH
EMPLOYEE RETIREMENT
1700 CONVENTION CENTER DRIVE
1ST FLOOR
MIAMI BEACH, FL 33139

Invoice No.	Invoice Date	Payment Terms	Due Date
9001038257	**02/23/2018**	**Net 30 days**	**03/25/2018**

Equip: 55100M8283 , SN: 25011254 **Net Price**
Model: MXM453N ,45 CPM MFP
Address: CITY OF MIAMI BEACH/1700 CONVENTION CENTER DRIVE/MIAMI BEACH/FL/33139
Location 1: 1ST FL PENSION OFFICE
Location 2: 8A-5P
Contract No.: 8000149715, Purchase Order: Per Betty no PO
Base
Period: 12/01/2017 to 12/31/2017 136.13

Thank You For Your Business

Sales Amount	Taxes	Freight Amount	Invoice Total
$136.13	**$0.00**	**$0.00**	**$136.13**

<----------Cut here ----------->

	Invoice No.	Account No.	Due Date
	9001038257	**738958**	**03/25/2018**

Sales Amount	Taxes	Freight Amount	Invoice Total
$136.13	**$0.00**	**$0.00**	**$136.13**

Remit To:
SHARP ELECTRONICS CORPORATION
DBA SHARP BUSINESS SYSTEMS
Dept. AT 40249
Atlanta, GA, 31192-0249

To Pay by Credit Card, please call 305-558-2721

SHARP

Sharp Business Systems
14791 Oak Ln
Miami Lakes, FL , 33016

INVOICE

PLEASE DIRECT ALL CORRESPONDENCE TO:
305-558-2721

SHARP BUSINESS SYSTEMS

Tax ID: 13-1968872
Duns Number: 00-181-8012

Bill To: 738958

CITY OF MIAMI BEACH
EMPLOYEE RETIREMENT
1700 CONVENTION CENTER DRIVE
1ST FLOOR
MIAMI BEACH, FL 33139

Invoice No.	Invoice Date	Payment Terms	Due Date
9001038259	**02/23/2018**	**Net 30 days**	**03/25/2018**

Equip: 55100M8283 , SN: 25011254 **Net Price**
Model: MXM453N ,45 CPM MFP
Address: CITY OF MIAMI BEACH/1700 CONVENTION CENTER DRIVE/MIAMI BEACH/FL/33139
Location 1: 1ST FL PENSION OFFICE
Location 2: 8A-5P
Contract No.: 8000149715, Purchase Order: Per Betty no PO
Base
Period: 02/01/2018 to 02/28/2018 136.13

Thank You For Your Business

Sales Amount	Taxes	Freight Amount	Invoice Total
$136.13	**$0.00**	**$0.00**	**$136.13**

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	Invoice No.	Account No.	Due Date
	9001038259	**738958**	**03/25/2018**

Sales Amount	Taxes	Freight Amount	Invoice Total
$136.13	**$0.00**	**$0.00**	**$136.13**

Remit To:
SHARP ELECTRONICS CORPORATION
DBA SHARP BUSINESS SYSTEMS
Dept. AT 40249
Atlanta, GA, 31192-0249

To Pay by Credit Card, please call 305-558-2721

CITY OF MIAMI BEACH
MIAMI BEACH EMPLOYEES RETIREMENT PLAN
MIAMI BEACH, FLORIDA

REQUEST FOR PAYMENT

MAKE VOUCHER PAYABLE TO:

City of Miami Beach
Central Services

DATE: March 13, 2018

REQUESTED BY

AND CERTIFIED _____
Pension Administrator

DESCRIPTION			EXPENSE	COST	TOTAL
Printing, Mail and Base Mail Charges **Account # 7141**					
Invoice #	**Dated**	**Month**			
11844	2/2/2018	Jan 2018			
Printing-			$187.57		
Mail-			$739.12		
Basemail-			$146.43		
Carpool-					
Invoice #	**Dated**	**Month**			
12462	3/2/2018	Feb 2018			
Printing-			$165.88		
Mail-			$115.90		
Basemail-			$146.43		
Carpool-					**$1,501.03**

AUTHORIZED:

_____
Chairman of the Board of Trustees
MIAMI BEACH EMPLOYEES RETIREMENT PLAN

CUSTOMER NUMBER	INVOICE DATE	INVOICE NUMBER
7141	02/02/2018	11844

City of Miami Beach
1700 Convention Center Dr
CENTRAL SERVICES
Miami Beach FL 33139

MBERP/GENERAL PENSION
1700 CONVENTION CENTER DR
MIAMI BEACH, FL 33139-1824 USA

DESCRIPTION	ORIG BILL	ADJUSTED	PAID	AMOUNT DUE
Central Services January 2018	1073.11	.00	.00	1073.11
Chargebacks				
Printing: 187.57				
Mail: 739.12				
Basemail: 146.43				
QTY 1.00 @ 1073.11 PER EACH				

INVOICE TOTAL DUE 1,073.11

NET 30

CUSTOMER NUMBER	INVOICE DATE	INVOICE NUMBER
7141	03/02/2018	12462

City of Miami Beach
1700 Convention Center Dr
CENTRAL SERVICES
Miami Beach FL 33139

MBERP/GENERAL PENSION
1700 CONVENTION CENTER DR
MIAMI BEACH, FL 33139-1824 USA

DESCRIPTION	ORIG BILL	ADJUSTED	PAID	AMOUNT DUE
CENTRAL SERVICES	428.21	.00	.00	428.21
Printing: 165.88				
Mail: 115.90				
Basemail: 146.43				
QTY 1.00 @ 428.21 PER EACH				

INVOICE TOTAL DUE 428.21

NET 30

CITY OF MIAMI BEACH

MIAMI BEACH EMPLOYEES'
RETIREMENT PLAN

REQUEST FOR PAYMENT

MAKE VOUCHER PAYABLE TO:

CITY OF MIAMI BEACH
PROPERTY MANAGEMENT FUND

DATE: March 13, 2018

REQUESTED BY
AND CERTIFIED _____
Pension Administrator

DESCRIPTION			EXPENSE	COST	TOTAL
Repair & Maintenance Charges for:					
For the month of:	Invoice #	Dated			
February 2018	11879	2/5/2018	$119.70		**$119.70**
Account # 007141					

AUTHORIZED:

_____
Chairman of the Board of Trustees
MIAMI BEACH EMPLOYEES' RETIREMENT PLAN

MIAMIBEACH
1700 CONVENTION CENTER DRIVE
MIAMI BEACH, FL 33139
(305) 673-7590

INVOICE #11879

DATE	02/05/2018
ACCOUNT	7141
AMT DUE	$119.70
DUE DATE	03/07/2018

MBERP/GENERAL PENSION
1700 CONVENTION CENTER DR
MIAMI BEACH, FL 33139-1824 USA

Description	Original Bill	Adjustments	Penalty and Interest	Paid	Amount Due
Repair and Maintenance Work	$119.70	$0.00	$0.00	$0.00	$119.70

Please put Invoice Number on your check. **Make Checks Payable to: City of Miami Beach, FL**	**Invoice Total:**	**$119.70**

MIAMIBEACH
1700 CONVENTION CENTER DRIVE
MIAMI BEACH, FL 33139
(305) 673-7590

INVOICE #11879

DATE	02/05/2018
ACCOUNT	7141
AMT DUE	$119.70
DUE DATE	03/07/2018

MBERP/GENERAL PENSION
1700 CONVENTION CENTER DR
MIAMI BEACH, FL 33139-1824 USA

CITY OF MIAMI BEACH

MIAMI BEACH EMPLOYEES RETIREMENT PLAN
MIAMI BEACH, FLORIDA

REQUEST FOR PAYMENT

MAKE VOUCHER PAYABLE TO:
American Express
P.O. Box 650448
Dallas TX 75265-0448

DATE: March 13, 2018

REQUESTED BY
AND CERTIFIED _____
Pension Administrator

DESCRIPTION	EXPENSE	COST	TOTAL
Account ending 4-61001	$4,756.82		

INVOICE ATTACHED YES X
NO ___

AUTHORIZED:

_____
Chairman of the Board of Trustees
MIAMI BEACH EMPLOYEES RETIREMENT PLAN

Creagh, Beatriz

From: Rivera, Rick
Sent: Wednesday, March 07, 2018 11:35 AM
To: Creagh, Beatriz
Subject: FW: We've received your payment

MIAMIBEACH
Rick Rivera, *Pension Administrator*
MIAMI BEACH EMPLOYEES' RETIREMENT PLAN
1700 Convention Center Drive
Miami Beach, FL 33139
Direct: 305-673-7000 ext. 6573
Fax: 305-673-7297
rickrivera@miamibeachfl.gov

From: American Express [mailto:AmericanExpress@welcome.aexp.com]
Sent: Monday, February 26, 2018 11:29 AM
To: Rivera, Rick
Subject: We've received your payment

Thanks for your payment received on Feb 26, 2018

OPEN Hello, RICARDO RIVERA

Business Gold Rewards Card
Ending: 61001

We received your payment

Payment Amount:	$4,756.82
Received on:	Feb 26, 2018

You're all set, but give us 24 - 36 hours for your payment to appear online.

Thank you for your Card Membership,

American Express Customer Care

Was this email helpful?

Yes No

Business Gold Rewards
MB EMP RET SYST PENS
RICARDO RIVERA
Closing Date 02/12/18 Next Closing Date 03/15/18

OPEN

Account Ending 4-61001

New Balance	**$4,756.82**
Please Pay By	**02/27/18‡**

‡Payment is due upon receipt. We suggest you pay by the Please Pay By date. You may have to pay a late fee if your payment is not received by the Next Closing Date.

See page 2 for important information about your account.

American Express Bank, FSB ("FSB") will undergo a legal entity change and be known as **American Express National Bank** ("AENB") as of April 1, 2018. Following that date, AENB will become the issuer of your Account. To review our Privacy Notice, please visit **americanexpress.com/privacycenter**.

See Page 5 for an Important Notice About a Change to Your Cardmember Agreement.

Effective February 28, 2018, Card Members will no longer earn 2X Membership Rewards® points on Uber rides.

Membership Rewards® Points
Available and Pending as of 01/31/18

For more details about Rewards, please visit **americanexpress.com/rewardsinfo**

Account Summary

Previous Balance	$579.21
Payments/Credits	-$5,671.54
New Charges	+$9,849.15
Fees	+$0.00
New Balance	**$4,756.82**

Days in Billing Period: 28

Customer Care

Pay by Computer
open.com/pbc

Customer Care 1-800-492-3344
Pay by Phone 1-800-472-9297

See Page 2 for additional information.

001190 1/4

↓ Please fold on the perforation below, detach and return with your payment ↓

Payment Coupon
Do not staple or use paper clips

Pay by Computer
open.com/pbc

Pay by Phone
1-800-472-9297

Account Ending 4-61001
Enter 15 digit account # on all payments.
Make check payable to American Express.

AB 01 001190 92757 B 6 E

RICARDO RIVERA
MB EMP RET SYST PENS
1700 CONVENTN CTR DR
MIAMI BEACH FL 33139

Please Pay By
02/27/18
Amount Due
$4,756.82

Check here if your address or phone number has changed. Note changes on reverse side.

AMERICAN EXPRESS
P.O. BOX 650448
DALLAS TX 75265-0448

(000(000002113 R03SKWR1 04318 (

0000349992236433064 000475682000475682 11 H

Payments and Credits

Summary

	Total
Payments	$0.00
Credits	-$5,671.54
Total Payments and Credits	-$5,671.54

Detail

Credits		Amount
01/17/18	HOTELBOOKINGSERVFEE LEHI UT 801-341-1752	-$12.99
01/17/18	CCI*HOTEL RESCOUNTER 844-230-0217 TX DIRECT MKTG TRAVEL	-$5,658.55

001190 2/4

New Charges

Summary

	Total
Total New Charges	$9,849.15

Detail

RICARDO RIVERA
Card Ending 4-61001

				Amount
01/17/18	HOTELBOOKINGSERVFEE*HOTELBOOKING 801-341-1752	LEHI	UT	$7.99
01/17/18	CCI*HOTEL RESCOUNTER HOTELROOMS	855-707-6654	TX	$4,407.60
01/17/18	CCI*HOTEL RESCOUNTER HOTELROOMS	855-707-6654	TX	$737.33
01/19/18	HYATT REGENCY ORLANDO CONVENTION CENTER Arrival Date Departure Date 01/28/18 01/31/18 00000000 LODGING CARDEPOSIT	ORLANDO	FL	$237.48
01/31/18	HYATT REGENCY ORLANDO CONVENTION CENTER Arrival Date Departure Date 01/27/18 01/31/18 00000000 LODGING	ORLANDO	FL	$844.36
01/31/18	HYATT REGENCY ORLANDO CONVENTION CENTER Arrival Date Departure Date 01/28/18 01/31/18 00000000 LODGING	ORLANDO	FL	$395.79
01/31/18	HYATT REGENCY ORLANDO CONVENTION CENTER Arrival Date Departure Date 01/27/18 01/31/18 00000000 LODGING	ORLANDO	FL	$660.17

Continued on reverse

Detail Continued

					Amount
01/31/18	HYATT REGENCY ORLANDO CONVENTION CENTER Arrival Date Departure Date 01/27/18 01/31/18 00000000 LODGING		ORLANDO	FL	$844.36
01/31/18	HYATT REGENCY ORLANDO CONVENTION CENTER Arrival Date Departure Date 01/27/18 01/31/18 00000000 LODGING		ORLANDO	FL	$660.17
02/07/18	HOTWIRE DELTA AIR LINES From: To: TAMPA INTERNATIONA NEW YORK LA GUARDI TAMPA INTERNATIONA Ticket Number: 00670458271884 Passenger Name: SINKES/JONATHAN P Document Type: PASSENGER TICKET		BELLEVUE Carrier: Class: DL U DL K Date of Departure: 03/26	WA	$491.95
02/07/18	HOTWIRE DELTA AIR LINES From: To: TAMPA INTERNATIONA NEW YORK LA GUARDI TAMPA INTERNATIONA Ticket Number: 00670458271895 Passenger Name: SINKES/COURTNEY C Document Type: PASSENGER TICKET		BELLEVUE Carrier: Class: DL U DL K Date of Departure: 03/26	WA	$491.95
02/07/18	HOTWIRE* TRAVEL		HOTWIRE.COM	WA	$70.00

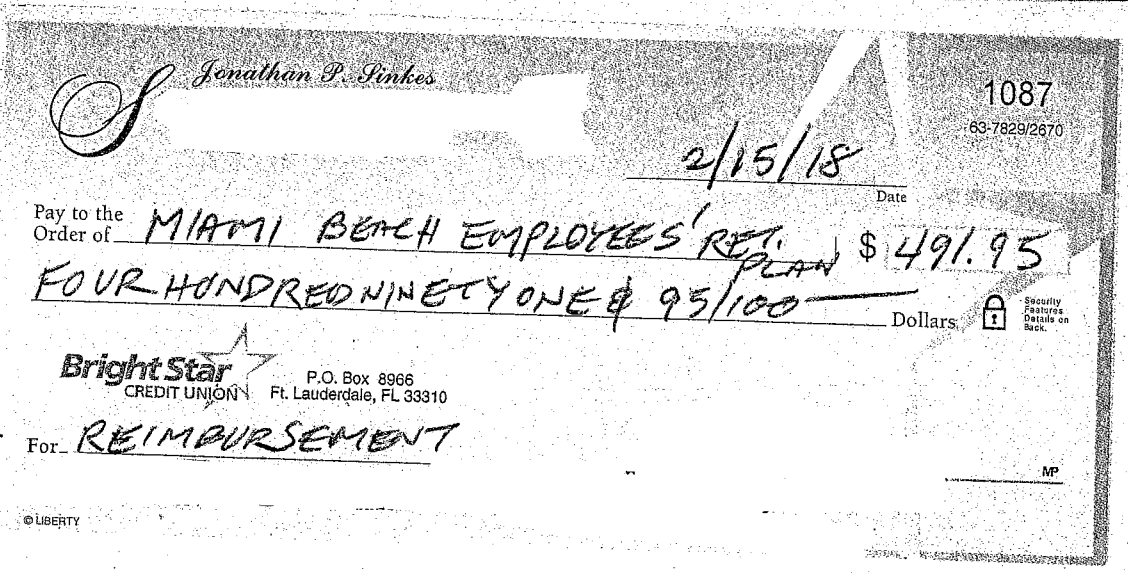
Fees

25600

	Amount
Total Fees for this Period	**$0.00**

2018 Fees and Interest Totals Year-to-Date

	Amount
Total Fees in 2018	$0.00
Total Interest in 2018	$0.00



CITY OF MIAMI BEACH

MIAMI BEACH EMPLOYEES RETIREMENT PLAN
MIAMI BEACH, FLORIDA
REQUEST FOR PAYMENT

MAKE VOUCHER PAYABLE TO:

John Woodruff

DATE: January 13, 2018

REQUESTED BY
AND CERTIFIED_____
Pension Administrator

DESCRIPTION	EXPENSE	COST	TOTAL
Travel expense reimbursement for John Woodruff FPPTA Winter Conference Orlando, FL January 27-31, 2018	$550.44		

INVOICE ATTACHED YES X
NO ___

LETTER ENCLOSED YES
NO

AUTHORIZED:

_____
Chairman of the Board of Trustees
MIAMI BEACH EMPLOYEES RETIREMENT PLAN

TRUSTEE/EMPLOYEE:	John Woodruff			**DATE:**	2/23/18			
TITLE:	Board Trustee							
DESTINATION:	Olrando, FL			**CONFERENCE:**	**FPPTA Winter Trustee School**			
TRAVEL DATES: FROM:	1/27/2018			**TO:**	1/31/2018			
PRIVATE VEHICLE MILEAGE:				0.545	$ 253.97			
DATE	1/27	1/28	1/29	1/30	1/31	2/1	2/2	**TOTAL**
DAY	**Sat**	**Sun**	**Mon**	**Tues**	**Wed**	**Thur**	**Fri**	
REGISTRATION		$ 600.00						$ 600.00
AIR FARE								$ -
MILEAGE CHARGE								$ 253.97
TOLLS/TAXI/LIMO/OTHER								$ 30.00
HOTEL	$ 204.90	$ 204.90	$ 218.56	$ 215.56				$ 843.92
BREAKFAST		$ 16.84	$ 16.84	$ 16.84				$ 50.52
LUNCH		$ 18.37	$ 18.37	$ 18.37				$ 55.11
DINNER	$ 40.21	$ 40.21	$ 40.21	$ 40.21				$ 160.84
CAR RENTAL								$ -
TIPS								$ -
PARKING								$ -
GAS								$ -
TOTAL EXPENSES								$ 1,994.36
LESS: TOTAL OF ADVANCES PAID ON TRAVEL REQUEST:								$ (1,443.92)
NET OWED TO EMPLOYEE OR (REFUNDED) TO RETIREMENT SYSTEM:								$ 550.44

I hereby certify that the above is true and correct statement of travel expenses incurred in the conduct of Pension Business

TRUSTEE/STAFF: John Woodruff

CITY OF MIAMI BEACH

MIAMI BEACH EMPLOYEES'
RETIREMENT PLAN
MIAMI BEACH, FLORIDA

REQUEST FOR PAYMENT

MAKE VOUCHER PAYABLE TO:

James W. Boyd

DATE: March 13, 2018

REQUESTED BY
AND CERTIFIED _____
Pension Administrator

DESCRIPTION	EXPENSE	COST	TOTAL
Travel expense reimbursement for James Boyd FPPTA- Winter Conference Orlando, FL January 28- 31, 2018	**$347.15**		

INVOICE ATTACHED YES X
NO ___
LETTER ENCLOSED YES
NO ___

AUTHORIZED:

_____
Chairman of the Board of Trustees
MIAMI BEACH EMPLOYEES' RETIREMENT PLAN

TRUSTEE/EMPLOYEE: Jim Boyd **DATE:** 2/28/2018

TITLE: Chairman

DESTINATION: Orlando, FL **CONFEREN** FPPTA- Winter Trustee School

TRAVEL DATES: FROM: 1/28/2018 **TO:** 1/31/2018

PRIVATE VEHICLE MILEAGE: 136 **0.545** $ 74.12

DATE	1/28	1/29	1/30	1/31	2/1	2/2	2/3	**TOTAL**
DAY	**Sun**	**Mon**	**Tues**	**Wed**	**Thurs**	**Fri**	**Sat**	
REGISTRATION		**$ 600.00**						**$ 600.00**
AIR FARE								$ -
MILEAGE CHARGE								$ 74.12
TOLLS	$ 3.52			$ 3.52				$ 7.04
TAXI/LIMO/UBER								$ -
HOTEL	**$ 204.90**	**$ 218.56**	**$ 218.56**					**$ 642.02**
Resort fee & Resort fee tax	$ 28.13	$ 28.13	$ 28.13					$ 84.39
BREAKFAST		$ 37.86		$ 37.86				$ 75.72
LUNCH								$ -
DINNER	$ 52.94		$ 52.94					$ 105.88
CAR RENTAL								$ -
TIPS								$ -
PARKING								$ -
GAS								$ -
TOTAL EXPENSES								**$ 1,589.17**

LESS: TOTAL OF ADVANCES PAID ON TRAVEL REQUEST: $ 1,242.02

NET OWED TO EMPLOYEE OR (REFUNDED) TO RETIREMENT SYSTEM: **$ 347.15**

I hereby certify that the above is true and correct statement of travel expenses incurred in the conduct of Pension Business

TRUSTEE/STAFF:

Jim Boyd

CITY OF MIAMI BEACH

MIAMI BEACH EMPLOYEES RETIREMENT PLAN
MIAMI BEACH, FLORIDA

REQUEST FOR PAYMENT

MAKE VOUCHER PAYABLE TO:

DATE: March 13, 2016

Lynn Bernstein

REQUESTED BY
AND CERTIFIED _____

Pension Administrator

DESCRIPTION	EXPENSE	COST	TOTAL
Travel reimbursement for Lynn Bernstein FPPTA Winter Conference Orlando, FL January 27-31, 2018	$14.52		**$14.52**

INVOICE ATTACHED YES X
NO ____

LETTER ENCLOSED YES
NO ____

AUTHORIZED:

_____
Chairman of the Board of Trustees
MIAMI BEACH EMPLOYEES RETIREMENT PLAN

TRUSTEE/EMPLOYEE: Lynn Bernstein **DATE:** 2/5/18

TITLE: Board Trustee

DESTINATION: Orlando, FL **CONFERE** FPPTA- Winter Trustees School

TRAVEL DATES: FROM: 1/27/2018 **TO:** 1/31/2018

PRIVATE VEHICLE MILEAGE: 0 **0.545** $ -

DATE	1/27	1/28	1/29	1/30	1/31	2/1	2/2	TOTAL
DAY	Sat	Sun	Mon	Tue	Wed	Thur	Fri	
REGISTRATION		$ 600.00						$ 600.00
AIR FARE								$ -
MILEAGE CHARGE								$ -
UBER/TAXI/LIMO/TOLLS	7.26				$ 7.26			$ 14.52
HOTEL	$209.00	$209.00	$209.00	$209.00	$209.00			$ 1,045.00
BREAKFAST								$ -
LUNCH								$ -
DINNER								$ -
CAR RENTAL								$ -
TIPS								$ -
PARKING								$ -
GAS								$ -
TOTAL EXPENSES								$ 1,659.52

LESS: TOTAL OF ADVANCES PAID ON TRAVEL REQUEST: $ 1,645.00

NET OWED TO EMPLOYEE OR (REFUNDED) TO RETIREMENT SYSTEM: **$ 14.52**

I hereby certify that the above is true and correct statement of travel expenses incurred in the conduct of Pension Business

TRUSTEE/STAFF:

Lynn Bernstein

CITY OF MIAMI BEACH

MIAMI BEACH EMPLOYEES RETIREMENT PLAN
MIAMI BEACH, FLORIDA

REQUEST FOR PAYMENT

MAKE VOUCHER PAYABLE TO:

Jonathan Sinkes

DATE: March 13, 2018

REQUESTED BY
AND CERTIFIED _____
Pension Administrator

DESCRIPTION	EXPENSE	COST	TOTAL
Travel expense reimbursement for Jonathan Sinkes FPPTA- Winter Conference, Orlando, FL January 27-31, 2018	$539.18		

INVOICE ATTACHED YES X

AUTHORIZED:

_____
Chairman of the Board of Trustee
MIAMI BEACH EMPLOYEES RETIREMENT PLAN

TRUSTEE/EMPLOYEE:	Jonathan Sinkes			**DATE:**	2/6/2018			
TITLE:	Board Trustee							
DESTINATION:	Orlando, FL			**CONFERENCE: FPPTA Winter Trustee School**				
TRAVEL DATES: FROM:	1/27/2018			**TO:**	1/31/2018			
PRIVATE VEHICLE MILEAGE:	464			**0.545**	$ 252.88			
DATE	1/27	1/28	1/29	1/30	1/31	2/1	2/2	**TOTAL**
DAY	**Sat**	**Sun**	**Mon**	**Tues**	**Wed**	**Thurs**	**Fri**	
REGISTRATION		**$ 600.00**						**$ 600.00**
AIR FARE								$ -
MILEAGE CHARGE								$ 252.88
TOLLS/TAXI/LIMO/OTHER	$ 13.44				$ 13.44			$ 26.88
HOTEL	**$ 209.00**	**$ 209.00**	**$ 209.00**	**$ 209.00**				**$ 836.00**
BREAKFAST		$ 16.84			$ 16.84			$ 33.68
LUNCH	$ 18.37	$ 18.37			$ 18.37			$ 55.11
DINNER	$ 40.21	$ 40.21		$ 40.21				$ 120.63
CAR RENTAL								$ -
TIPS	$ 10.00	$ 10.00	$ 10.00	$ 10.00	$ 10.00			$ 50.00
PARKING								$ -
GAS								$ -
TOTAL EXPENSES								**$ 1,975.18**
LESS: TOTAL OF ADVANCES PAID ON TRAVEL REQUEST:								($1,436.00)
NET OWED TO EMPLOYEE OR (REFUNDED) TO RETIREMENT SYSTEM:								**$ 539.18**
I hereby certify that the above is true and correct statement of travel expenses incurred in the conduct of Pension Business								
TRUSTEE/STAFF:								
			Jonathan Sinkes					

CITY OF MIAMI BEACH

MIAMI BEACH EMPLOYEES RETIREMENT PLAN
MIAMI BEACH, FLORIDA

REQUEST FOR PAYMENT

MAKE VOUCHER PAYABLE TO:

Jason Casanova

DATE: March 13, 2018

REQUESTED BY
AND CERTIFIED_____
Pension Administrator

DESCRIPTION	EXPENSE	COST	TOTAL
Travel expense reimbursement for Jason Casanova FPPT- Winter Conference Orlando, FL Jan 27- 31, 2018	$556.05		

INVOICE ATTACHED YES X
NO ___

AUTHORIZED:

_____
Chairman of the Board of Trustees
MIAMI BEACH EMPLOYEES RETIREMENT PLAN

TRUSTEE/EMPLOYEE: Jason Casanova **DATE:** 2-6-18

TITLE: Board Trustee

DESTINATION: Orlando, FL **CONF- FPPTA Winter Trustee School**

TRAVEL DATES: FROM: 1/27/2018 **TO:** 1/31/2018

VEHICLE MILEAGE: 484 **0.545** $ 263.78

DATE	1/27	1/28	1/29	1/30	1/31	2/1	2/2	TOTAL
DAY	Sat	Sun	Mon	Tues	Wed	Thur	Fri	
REGISTRATION		$ 600.00						$ 600.00
AIR FARE								$ -
AIR FARE BAGGAGE								$ -
TOLLS								$ -
MILEAGE CHARGE								$ 263.78
TAXI/LIMO/UBER								$ -
HOTEL	$209.00	$209.00	$209.00	$209.00				$ 836.00
BREAKFAST	$ 16.84	$ 16.84						$ 16.84
LUNCH	$ 18.37	$ 18.37						$ 18.37
DINNER	$ 40.21	$ 40.21		$ 40.21				$ 80.42
CAR RENTAL	156.64							$ 156.64
TIPS	$ 10.00	$ 10.00		$ 10.00				$ 20.00
PARKING								$ -
GAS								$ -
TOTAL EXPENSES								$ 1,992.05

LESS: TOTAL OF ADVANCES PAID ON TRAVEL REQUEST: $ 1,436.00

NET OWED TO EMPLOYEE OR (REFUNDED) TO RETIREMENT SYSTEM: $ 556.05

I hereby certify that the above is true and correct statement of travel expenses incurred in the conduct of Pension Business

TRUSTEE/STAFF:

Jason Casanova

MIAMI BEACH EMPLOYEES' RETIREMENT PLAN
PENSION BOARD MEETING
Tuesday, March 13, 2018
10:00 a.m.
CITY HALL
Pension Office Conference Room

REGULAR AGENDA

R-1 Deferred Items –

A. Sugarman & Susskind demand letter Re: Amada Gonzalez

R-2 New Items –

A. Funding for HR Specialist in Benefits Division – By the HR Department staff - 76

B. Presentation of MBERP September 30, 2017 Financial Statements – by Marcum LLP staff (Separate attachment)

C. New Retiree David Dermer for Board approval and review of two (2) year buyback submitted and approved by Pension Board on May 9, 2006 – By David Dermer - 79

R-3 Administrator's Report

R-4 For Your Information

A. DROP update - 89

B. Conference Calendar - 91

C. Forfeiture update - 97

D. Division of Retirement update - 104

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITY ACT OF 1990, PERSONS NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE PENSION OFFICE NO LATER THAN FOUR DAYS PRIOR TO THE PROCEEDING. TELEPHONE (305) 673-7437 FOR ASSISTANCE; IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE), FOR ASSISTANCE.

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED A THIS MEETING, HE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FLORIDA STATUTES 286.0105

THIS MEETING MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY A TELEPHONE CONFERENCE CALL. THE ABOVE LOCATION, WHICH IS ORDINARILY OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT. PERSONS WISHING TO ATTEND SHOULD APPEAR AT THE ACCESS POINT, WHERE TELEPHONIC ACCESS TO THE MEETING WILL BE PROVIDED.

MIAMIBEACH
1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

MEMORANDUM

TO: Miami Beach Employees Retirement Plan Board of Trustees

FROM: Michael Smith, Human Resources Director

DATE: March 7, 2018

SUBJECT: **REQUEST FOR 50 PERCENT ANNUAL FUNDING OF AN HR SPECIALIST IN THE EMPLOYEE BENEFITS DIVISION OF THE HUMAN RESOURCES DEPARTMENT.**

As discussed at the February 6, 2018 Miami Beach Employees Retirement Plan board meeting, the Human Resources Department would like to enhance its ability to provide high quality customer service to retirees. In order to satisfy this objective, it would be essential to add an HR Specialist to the Employee Benefits team whose sole focus would be retiree customer service as well as all duties which are associated with the administration of benefits for current and future retirees. Here are some important facts underpinning this request:

- The Employee Benefits staff supports the needs of 2,269 active employees, 1,073 retirees of the Miami Beach Employees Retirement Plan and 656 retirees of the City Pension Fund for Firefighters and Police Officers.
- The work of supporting the growing number of retirees has, in recent years, exceeded the staffing level of the current Employee Benefits team. The staff is made up of four (4) employees: an Employee Benefits Manager, two (2) HR Specialists and an Office Associate.
- The Employee Benefits staff provides assistance for a large variety of benefits including:

Three (3) health plans	Roth 457b retirement plan
Two (2) dental plans	IRA
Three (3) life insurance plans	Health Savings Account
Two (2) disability plans	Prepaid Legal Plan
Five (5) Colonial Life ancillary plans	ID Theft Protection
Two (2) Flexible spending account plans	Pet Insurance Plan
Two (2) 457b retirement plans	BMG emergency loan program

- The Benefits team sponsors open enrollment and makes all required benefit changes during open enrollment as well as throughout the year when employees and retirees are newly eligible for benefits or they experience a qualifying life event. The team educates employees and retirees on many aspects of numerous benefits, answers questions, resolves problems, audits deductions, analyzes vendor performance, manages vendor contracts, remits and reconciles premium payments and is tasked with many other activities in support of providing a robust benefits package to the City's workforce and its retirees.

The annualized cost of this request is estimated between $92,438.83 and $101,682.72 with an estimated future increase of six (6) to ten (10) percent a year in salary and benefits. In this request, each pension board is being asked to consider a funding level of 50% for the total cost of employing this additional staff member. This represents a first year annual expense of between $46,219.42 and $50,841.36 for each pension board of trustees to consider for approval.

	Annual Salary	63% Estimation for Benefits	Total Est. Cost of Compensation	50% Cost for Each Pension Board
Bottom of Pay Scale:	$56,710.94	$35,727.89	$92,438.83	$46,219.42
10% Above the Bottom of the Pay Scale:	$62,382.03	$39,300.68	$101,682.72	$50,841.36

ATTACHMENT: List of duties for the proposed HR Specialist

Duties for HR Specialist

- Provide customer service assistance to retirees who have questions relating to:
  - Open enrollment.
  - A qualifying life event.
  - A coverage cancellation.
  - A change in their monthly health premium due to Medicare eligibility.
  - Establishing or terminating a domestic partnership.
- Complete retiree mailers for open enrollment, 1095-C's and other correspondence on an as needed basis.
- Complete updates to Munis deductions in response to requests made by retirees.
- Complete updates to coverage in response to requests made by retirees.
- Complete exit interviews for vested employees who are newly retiring in order to orient them on their retiree medical, dental and life insurance benefits.
- Contact vested retirees to orient them on their retiree medical, dental and life insurance benefits.
- Process monthly invoices via Munis accounts receivable for retirees who have elected a health plan whose premiums are greater than the retirees' monthly pension benefit.
- Process monthly retiree premium invoices to the FOP Health Trust, the IAFF Health Trust, Unum Life Insurance and Colonial Life.
- Prepare and maintain premium statements for the two pension offices.
- Assist employees of the pension offices with their employee benefits.
- Process the required documents to initiate life insurance claims for deceased retirees.
- Notify the City's COBRA administrator of former retiree dependents who need to be provided with COBRA notices.
- File and maintain beneficiary forms for retirees.
- Process pension code changes in response to updates in the employment status of City employees.
- Complete periodic audits to review the accuracy of retirement codes in the Munis payroll database.

Ordinance No. 2015-3946

NEW RETIREE

NAME:	David Dermer
DATE OF BIRTH:	March 16, 1963
CLASSIFICATION:	Mayor
DEPARTMENT:	Mayor & Commission
TERMINATION DATE:	November 21, 2007
BENEFITS TO COMMENCE:	April 1, 2018
TYPE OF RETIREMENT:	Ordinary Service Retirement (LA)
CREDITABLE SERVICE:	10.06 ycs
EST. PENSION BENEFIT:	$1,344.17
SECTION OF ORDINANCE:	5.04

ESTIMATED FINAL BENEFIT CALCULATION

NAME	ID NO.
DAVID DERMER	16137

	DATE		HRS		AMOUNT
YEAR 1	11/27/2006	11/12/2007	2080	$	40,169.23
	TOTAL		2080	$	40,169.23
YEAR 2	DATE				
	11/28/2005	11/13/2006	2080	$	39,999.88
				$	-
	TOTAL		2080	$	39,999.88

	AVERAGE				
FAAE	$ 40,084.56			FINAL MONTHLY BENEFIT	
FAME	$ 3,340.38	X	0.4024	=	$ 1,344.17

	0.00	0.03	0.0000	
	10.06	0.04	0.4024	
*YCS	10.06		0.4024	%
* With 2 (two years)		X	0.4824	$ 1,611.40

*Years of Creditable Service as of 11/25/2007

Computed by: AG

Checked by: rr

MIAMI BEACH EMPLOYEES' RETIREMENT PLAN
TWO YEAR SERVICE CREDIT PURCHASE FORM

SECTION A. To be completed by member: Date: 5/1/06

MEMBER NAME David Dermer
MEMBER ADDRESS
SS# _____ BIRTHDATE 3/16/
HOME PHONE _____ WORK PHONE _____
CURRENT POSITION AND DUTIES
MAYOR

Any member with five or more years of creditable service will be able to purchase up to two years of creditable service under the pension plan for certain types of employment prior to the employee's date of hire by the City, However, an employee may not purchase such service credit if the employee has received or will be receiving a pension benefit for the same period of employment under another retirement plan as required by state law (section 112.65, Florida State Statutes). Eligible prior service includes military service in the United States armed forces or Coast Guard, full-time employment with another governmental entity, or full-time employment in the private sector performing the same or very similar duties to those the employee is performing for the City at the time of their election to purchase additional service. Employees electing to purchase such service must pay 10% of their annual rate of pensionable earnings multiplied by the number of years and fractions of a year purchased.

PRIOR SERVICE EMPLOYER BROWARD STATE ATTONEY'S OFFICE

ADDRESS OF PRIOR SERVICE EMPLOYER 201 SE 6th Street, Ft. LAUD., 33301

PRIOR SERVICE POSITION AND DUTIES Assis. State Attorney

DATES EMPLOYEED: FROM '88 TO '90

MAY - 1 2006

WL-401

THE OFFICE OF
MICHAEL J. SATZ
STATE ATTORNEY
SEVENTEENTH JUDICIAL CIRCUIT OF FLORIDA
BROWARD COUNTY COURTHOUSE
FORT LAUDERDALE, FLORIDA 33301

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FIRST CLASS

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PRSRTD FIRST CLASS 05/20/06

Rick Rivera, Pension Administrator
City of Miami Beach Employees Retirement System
1700 Convention Center Drive
Miami Beach FL 33139

C3JJEPMS
33005?4811-03

16137

MIAMI BEACH EMPLOYEES RETIREMENT PLAN
EMPLOYER QUESTIONNAIRE AND CERTIFICATION FORM

Section B. To be completed by the **prior service employer****

NAME OF PRIOR SERVICE EMPLOYER Broward State Attorney's Office

ADDRESS 201 SE 6th Street, Ft. Lauderdale, FL. 33301

TELEPHONE NUMBER 954-831-6955

MEMBER NAME David Dermer

CLASSIFCATION _____

SS# _____ BIRTH DATE _____

MAY 24 [illegible]

PLEASE CERTIFY THE MEMBER'S CLASSIFICATION AND DATES OF EMPLOYEMENT

DATES EMPLOYED: FROM 6/10/1988 TO 7/31/1990

EMPLOYER State Attorneys Office 17th Circuit EMPLOYEE David Dermer

1. Is the member eligible to receive a benefit, now or in the future, from a qualified plan based on past service rendered in your system? ___YES ✓NO

2. Is the member eligible to receive a benefit from your system, now or in the future, from a qualified plan based on past service rendered in another system? ___YES ✓NO

   If yes, please list the system and year(s) below:
   System _____ FROM _____ TO _____

3. Are there any vested pension benefits in your system, of any kind, from which the employee can collect a pension in the future? ___YES ✓NO

4. Has the member closed his retirement account? ___YES ___NO
   a. if no, please explain N/A
   b. if applicable, when were the member's contributions withdrawn?
      ____/____/____

I certify that the information given was taken from the official records of David Dermer

SIGNATURE Carmen Lopez TITLE Fiscal Director

401

MIAMI BEACH EMPLOYEES' RETIREMENT
SYSTEM OF THE CITY OF MIAMI BEACH
PENSION BOARD MEETING
Wednesday, May 9, 2006 - 9:00 a.m.
CITY HALL
PENSION OFFICE CONFERENCE ROOM
BOARD OF TRUSTEES

James Boyd
Warren Green
Jorge Montes
Walter Coolidge
Reinaldo Horday
Georgina Echert
Richard McKinnon
Robert Thomas

CONSENT AGENDA

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C-3	New Members of the System migrated from the Defined Contribution Plan Murray Dubbin	9
C-4	New Retirees - Retirement Incentive Program Marilyn Cruz	10
C-5	New Retirees Murray Dubbin Mark Slattery Seth Rosenthal Natalia Salas	11
C-6	New Pensioners Patricia Fields Olga Ramos	15
C-7	Requests for Lump-Sum Refunds Roberto De La Acena Fernando Silva	17
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C-9 Purchases of Creditable Service Time - (none)

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C-11 Financial Reports
a. Report of Unclassified March 2006 & Classified April 2006 Expenses Paid 23
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C-10 Requests for Payment
Stephen H. Cypen - Legal Services
Invoice for May 2006.....$3,000.00 30
Joan Wall Bookkeeping Services
For the month of May 2006.....$300.00 32
Stephen H. Cypen - Legal Services
Invoice for May 2006.....$2,500.00 34
Advanced Insurance Underwriters - Insurance
Fiduciary Liability Renewal 5/1/06-07.....$34,435.00 36
FCCI Insurance - Worker's Comp Policy
Polhdr#40592-001, dated 4/16/06.....$24.00 41
Office Depot - Office Supplies*
Account#33475253.....$255.34 43
Echo Chandler - Tuition reimbursement
$57.00 per credit & 4 credits.....$238.00 45
Toshiba Business Solutions - copies*
Dated 4/25/06 Invoice #364943.....$12.00 47
Toshiba Business Solutions - lease*
Dated 5/22/06 Invoice #055221360.....$221.45 49
International Data Depository - Storage
Account#CMB005, Inv.#30869.....$89.10 52
Office Depot - Office Supplies*

Migrated employees from 401A Plan - Pension deductions have started or contract has been signed

Miami Beach Employees' Retirement Plan
Two (2) Year Service Credit Purchase Form

ID #	Name	Sworn Statement Signed & Notarized	Military Service	Prior Gov't Entity	*Private Sector	Employer Questionnaire Form	CMB Application/Resume or additional backup	Credi Ser Purch
16068	Alfa Alvarez	X		X		X		
15379	Michael Alvarez	X		X		X		
15190	Permanand Balbachman	X			X	X		
14178	Mark Coolidge	X			X		X	
16137	David Dermer	X		X				
16630	Gary Held	X			X	X		
16068	Juan C. Iglesias	X			X	X		
15783	Dennis Leyva	X			X		X	
15489	Robert Parcher	X			X		X	
16412	Mohammed Partovi	X		X		X	X	
16109	James Sutter	X		X			X	
16120	Nayra Villate	X			X	X	X	
16982	Luis Wong	X			X		X	
	John Cronin	X			X	X	X	

May 9 06

CITY OF MIAMI BEACH EMPLOYEES' RETIREMENT PLAN
TWO YEAR BUYBACK CALCULATION

Date: 8/28/2006

Employee name: DAVID DERMER **I.D #** 16137

Current pensionable biweekly earnings:				$ 384.61
Current pensionable annual earnings:				$ 9,999.86
Ten percent of annual earnings:				$ 999.99
Amount of annual overtime (if applicable):				
Ten percent of annual overtime (if applicable):				$ -
Base amount of buyback(1 year):				**$ 999.99**
Total amount of buyback (2 years):				**$ 1,999.97**
Partial Years' calculation:	2			**$ 1,999.97**
Sick leave hours available: **Actual**	120	**less**	120	0.00
Amount of leave hours needed for purchase:(straight time)				416.00
Sick leave hours *short* (-) or *over* + :				**(416.00)**
DOLLAR AMOUNT VALUE OF SICK LEAVE :			0.00	**$ 1,999.97**

If short then vacation leave can be use:

Vacation leave hours available:			0
Amount of vacation leave hours needed to complete purchase:		$	416.00
Vacation leave hours *short* (-) or *over* + :			(416.00)
DOLLAR AMOUNT VALUE OF VAC. LEAVE:	0.00	**$**	**-**

CASH OR OTHER FUNDS NEEDED TO COMPLETE PURCHASE: **$ 1,999.97**

Method of payment: _____

Signature of Purchaser: _____

Calculated By: AG

Check By: RN

CLASSIFIED EMPLOYEES
COMPUTATION OF AMOUNT DUE TO OBTAIN
CREDITABLE SERVICE FOR SERVICE PREVIOUSLY UNCREDITED TWO YEAR BUYBACK

NAME: **DAVID DERMER** FROM: 5/9/2006

EMPLOYEE # 16137

	CONTRIBUTIONS		INTEREST
	1957-1975	6%	
	1976-1989	5%	
P/P ending 10/12/90 contr. Inc. to 8 %	1990-Present	8% & 10%*	@ 8 1/2%
	03/18/2006 -06/2010	8%	

Bargaining Unit / Salary Group	PPE When Additional 2 % Started
GSA	01/31/2010
AFSCME	08/01/2010
CWA	12/05/2010 **
OTHERS	01/31/2010
UNCLASSIFIED	01/31/2010

Year(s)	Semi Monthly Pay-Period In Current Yr.	Years	Earnings	Contribution % @ Probation	Contributions	Current Actuarial %	Update to Year End %	Update Previous Yr. Balance	Balance Due	Service Time
	N/A		$0.00	10.00%	$ -	7.60%	$ -		$ -	0.00
2006	N/A		$19,999.72	10.00%	$ 1,999.97	7.60%	$ 76.00	$ -	$ 2,075.97	2.00
					$ -		$ -	$ -	$ 2,075.97	
Multiple										**2.00**
2007-2017	N/A	11				2.2384			**$ 4,646.82**	
Current Year										
3/31/2018	6					0.0190			**$ 4,735.11**	

TOTAL AMOUNT DUE: **$ 4,735.11** TO PURCHASE **$ 2.00** Y.C.S.

Computed By: **AG** Checked By: _____

		Name	DROP UPDATE JANUARY 2017 Entry Date Department - Title	DROP Start date	DROP end date
1	ICMA	Telfort, Imorin	MSW III	5/1/2013	4/30/2018
2	ICMA	Reynolds, Scott	Beach Patrol Operations Supervisor	5/1/2013	4/30/2018
3	ICMA	Flores, Elaine	Administrative Aide I	5/1/2013	4/30/2018
4	ICMA	Gavalda, Robert	Fire Prevention - Office Associate V	6/1/2013	5/31/2018
5	ICMA	Mahadeo, Deowan	Central Services Technician	8/1/2013	7/31/2018
6	ICMA	Gaines, Arnold	Property & Evidence Tech. I	8/1/2013	7/31/2018
7	ICMA	Put, Pawel	Property & Evidence Tech.	9/1/2013	8/31/2018
8	ICMA	Dudley Brown	Mason	11/1/2013	10/31/2018
9	ICMA	Roque, Aracelio	Pumping Mechanic	12/1/2013	11/30/2018
10	ICMA	Davila, Jimmy	Senior Systems Analyst	12/1/2013	11/30/2018
11	ICMA	Concepcion Jr., Sergio	Information Tech Specialist II	12/1/2013	11/30/2018
12	ICMA	Joan, Martha	Account Clerk III	12/1/2013	11/30/2018
13	ICMA	Gladys Dixon	Pool Guard II	1/1/2014	12/31/2018
14	ICMA	Mosley, Bobby	MSW III	1/1/2014	12/31/2018
15	ICMA	Maria Sanchez	Communications Records Custodian	2/1/2014	1/31/2019
16	ICMA	Patricia Becerra	Code Compliance Administrator	3/1/2014	2/28/2019
17	ICMA	Anthony Throupe	Parks Supervisor	3/1/2014	2/28/2019
18	ICMA	Barbara Williams	Administrative Aide I	4/1/2014	3/31/2019
19	ICMA	Jose Alfonso	Water Supervisor	4/1/2014	3/31/2019
20	ICMA	Darline Roldan	Parking Enforcement Specialist I	4/1/2014	3/31/2019
21	ICMA	Debora J. Turner	First assistant City Attorney	5/1/2014	4/30/2019
22	ICMA	King Choute	MSW II	5/1/2014	4/30/2019
23	ICMA	Luis Caballero	Metered Services Supervisor	6/1/2014	5/31/2019
24	ICMA	Nathaniel Frazier	Central Services Technician	6/1/2014	5/31/2019
25	ICMA	Kathie Brooks	Assistant City Manager	7/1/2014	6/30/2019
26	ICMA	Donnovan Ireland	Central Services Coordinator	8/1/2014	7/31/2019
27	ICMA	Edger Rodriguez	MSW III	8/1/2014	7/31/2019
28	ICMA	Milz, Tommy	MSW III	10/1/2014	9/30/2019
29	ICMA	Thomas, shirley	Buyer	10/1/2014	9/30/2019
30	ICMA	Hartnett, Michael	System Administrator	10/1/2014	9/30/2019
31	ICMA	Babcock, John	Police Records Manager	11/1/2014	10/31/2019
32	ICMA	Gardner, Larry	Maintenance Supervisor	11/1/2014	10/31/2019
33	ICMA	Cavanaugh, Daniel	Lifeguard II	11/1/2014	10/31/2019
34	ICMA	Garcia, Osvaldo	Lifeguard I	11/1/2014	10/31/2019
35	ICMA	Zamora, Alberto	Sanitation Director	1/1/2015	12/31/2019
36	ICMA	Denham, Charles	Info Tech Spec II	1/1/2015	12/31/2019
37	ICMA	Rojas, Maria	Administrative Aide I	2/1/2015	1/31/2020
38	ICMA	Chiovaro, Maria	Case Worker	2/1/2015	1/31/2020
39	ICMA	Dufour, Carmin	Tax Auditor	2/1/2015	1/31/2020
40	ICMA	White, Marvin	MSW I	2/1/2015	1/31/2020
41	ICMA	Collado, Jesus	Sewer Supervisor	3/1/2015	2/28/2020
42	ICMA	Reyes Carbajal	MSW I	3/1/2015	2/28/2020
43	ICMA	Desmond Norris	MSW II	4/1/2015	3/31/2020
44	ICMA	Sandra Ortiz	Administrative Secretary	4/1/2015	3/31/2020
45	ICMA	Lesther Fleuinord	MSW III	5/1/2015	4/30/2020
46	ICMA	Liliane Morissette	MSW I	5/1/2015	4/30/2020
47	ICMA	Marie Joacilien	MSW II	5/1/2015	4/30/2020
48	ICMA	Aspil Dessalines	MSW III	6/1/2015	5/31/2020
49	ICMA	Willie Jackson Jr.	Heavy Equipment Operator I	7/1/2015	6/30/2020
50	ICMA	Nestler, Nancy	**Public Safety Specialist**	8/1/2015	7/31/2020
51	ICMA	Carlos Da Cruz	**Office Associate V**	9/1/2015	8/31/2020
52	ICMA	Bruce Lamberto	**Engineering Assistant I**	9/1/2015	8/31/2020
53	ICMA	Poggio, Eduardo	**Fire Equipment Mechanic**	9/1/2015	8/31/2020
54	ICMA	Mobley-Nason, Annette	**Dispatcher**	9/1/2015	8/31/2020
55	ICMA	Rebolledo, Rosanna	**Complaint Operator II**	9/1/2015	8/31/2020
56	ICMA	Williams, Gwendolyn	**Public Safety Pay Administrator**	10/1/2015	9/30/2020
57	ICMA	Rodriguez, Dagoberto	**Pool Guard I**	10/1/2015	9/30/2020
58	ICMA	Rodriguez, Pedro	**Pool Guard I**	10/1/2015	9/30/2020
59	ICMA	Hemmings, Laurel	**Code Compliance Officer**	10/1/2015	9/30/2020
60	ICMA	Perez, Mayra	**Account Clerk III**	10/1/2015	9/30/2020

		Name	DROP UPDATE JANUARY 2017 Entry Date Department - Title	DROP Start date	DROP end date
61	ICMA	Jones, Belcher	**Control Room Operator**	11/1/2015	10/31/2020
62	ICMA	Valdes, Robert	**Chief Structural Engineer**	12/1/2015	11/30/2020
63	ICMA	Anderson, Miguel	**Snr. Building Inspector**	12/1/2015	11/30/2020
64	ICMA	Derek Knight	**Recreation Attendant**	1/1/2016	12/31/2020
65	ICMA	Brocato, Emilio	**MSW II**	2/1/2016	1/31/2021
66	ICMA	Belorme, Junias	**MSW III**	3/1/2016	2/28/2021
67	ICMA	Lee, Robert	**Code Compliance Officer II**	3/1/2016	2/28/2021
68	ICMA	Stratton, Harry	**Painter**	4/1/2016	3/31/2021
69	ICMA	Stewart, Carlton	**MSW III**	4/1/2016	3/31/2021
70	ICMA	Cristobal, Lidia	**Financial Analyst II**	5/1/2016	4/30/2021
71	ICMA	Avalos, Adrian	**Chief BLDG Code Compliance Officer**	7/1/2016	6/30/2021
72	ICMA	Yanes, Saul	**Building Services Tech**	8/1/2016	7/31/2021
73	ICMA	Barr, Estelle	**Administrative Aide I**	8/1/2016	7/31/2021
74	ICMA	Eduardo Nunez	**Heavy Equipment Operator I**	9/1/2016	8/31/2021
75	ICMA	Charles Uthandi	**Property & Evidence Tech**	9/1/2016	8/31/2021
76	ICMA	Alberto Copperi	**MSW III**	10/1/2016	9/30/2021
77	ICMA	Ofelia Levy	**Administrative Aide I**	10/1/2016	9/30/2021
78	ICMA	Melvin Williams	**MSW III - Sanitation**	12/1/2016	11/30/2021
79	ICMA	Gerald Coldros	**Heavy Equipment Operator II - PW**	1/1/2017	12/31/2021
80	ICMA	Raul Soria	**Financial Analyst III**	1/1/2017	12/31/2021
81	ICMA	Douglas, Junior	**PW - MSW II**	3/1/2017	2/28/2022
82	ICMA	Hirschhorn, Christina	**Police Tech Serv. - Admin Aide II**	3/1/2017	2/28/2022
83	ICMA	Hatfield, Liliam	**City Clerk - Asst City Clerk**	4/1/2017	3/31/2022
84	ICMA	Perez, Patricia	**PSCU - Complaint Operator II**	4/1/2017	3/31/2022
85	ICMA	Alexandre, Mario	**Prop Mngmnt - Plumber**	4/1/2017	3/31/2022
86	ICMA	Aguila, Raul	**City Attorney - City Attorney**	4/1/2017	3/31/2022
87	ICMA	Brown, Lavoris	**PW - Greenspace Mngmnt - Park Super**	5/1/2017	4/30/2022
88	ICMA	Garcia, Cayetano	**Ocean Rescue - Lifeguard I**	5/1/2017	4/30/2022
89	ICMA	Sonny, Deo	**PW - Water Pipefitter**	5/1/2017	4/30/2022
90	ICMA	Tamayo, Orosmon	**PW - Civil Engineer I**	6/1/2017	5/31/2022
91	ICMA	Perman, Terry	**Parks & Rec - MSW III**	6/1/2017	5/31/2022
92	ICMA	Toussaint, Monier	**Sanitation - MSW1**	6/1/2017	5/31/2022
93	ICMA	Butler, Stevy	**Parks & Rec - MSW I**	5/1/2017	4/30/2022
94	ICMA	Granados, Dania	**Police Tech Serv. - Data Entry Clerk**	7/1/2017	6/30/2022
95	ICMA	Rodriguez, Rosario	**Building - Permit Clerk I**	8/1/2017	7/31/2022
96	ICMA	Christian, Jeffery	**MSW III**	9/1/2017	8/31/2022
97	ICMA	Diaz, Juan	**Planning - Planning&Zoning inspector**	10/1/2017	9/30/2022
98	ICMA	Nunez, Daniel	**Property & Evidence Tech I**	10/1/2017	9/30/2022
99	ICMA	Ramirez, Haydee	**Administrative Aide I - Sanitation**	10/1/2017	9/30/2022
100	ICMA	Carcasses, Mercedes	**Code Compliance Administrator**	10/1/2017	9/30/2022
101	ICMA	Hart, Debora	**Office Assoc. V PW engineering**	11/1/2017	10/31/2022
102	ICMA	*Christopher Marshall	**Mechanic III**	12/1/2017	11/30/2022
103	NW	*Santiesteban, Oscar	**Database Administrator**	1/1/2018	12/31/2022

***New DROP Members**

DROP Exits

Rego -Martinez, Maurilia Financial Analyst I

Milliman Investment Education Conference

Save the date

March 28-30, 2018
Mandarin Oriental Miami

Join us for the 2018 Milliman Investment Education Conference.

Asset valuation levels and global central bank policy remain key issues for investors. This conference will feature in-depth discussions on the future economic landscape, asset allocation innovations, and the evolution in the fixed income, equity, and alternative markets.

Speakers include investment managers and industry thought leaders who will outline investment strategies for the next several years.

We look forward to seeing you in Miami.

Milliman

Future Dates and Locations

All dates and locations are tentative

Year	Location	Dates	Preconference
2018	New Orleans, LA	October 14-17	October 13-14
2019	San Diego, CA	October 20-23	October 19-20
2020	Honolulu, HI	November 15-18	November 14-15
2021	Denver, CO	October 17-20	October 16-17

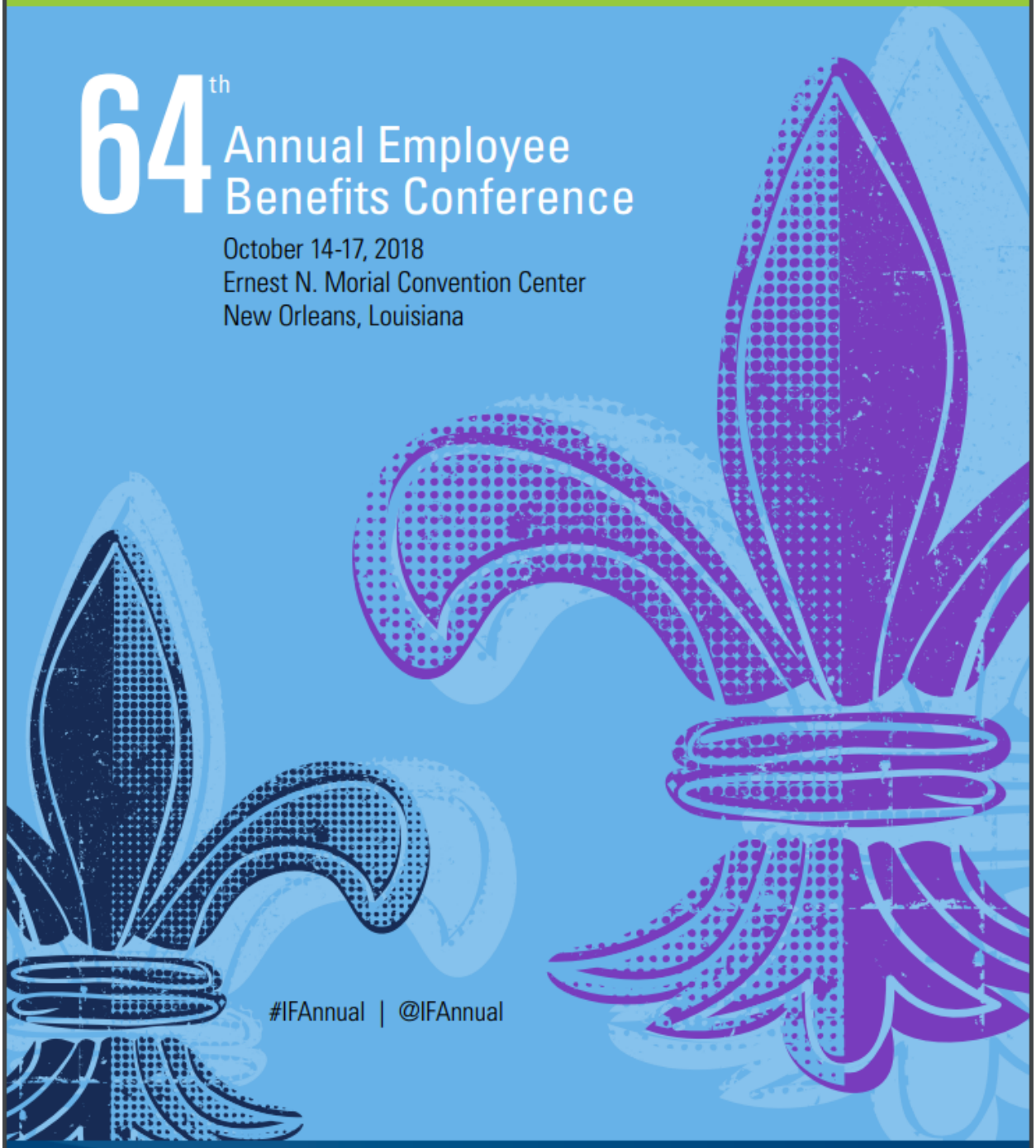
*Registrations for the 2018 Annual Conference will NOT be accepted until 12:00 noon (EST), Friday, October 20, 2017. Registrations submitted onsite in Las Vegas will be given first priority.

For more information, e-mail the Registrations Department at edreg@ifebp.org (please reference specific seminar and include your name, address and phone number) or contact the International Foundation:

Call: (888) 334-3327, option 2
Fax: (262) 786-8670

64th Annual Employee Benefits Conference

October 14-17, 2018
Ernest N. Morial Convention Center
New Orleans, Louisiana



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International Foundation of Employee Benefit Plans
Education | Research | Leadership

NCPERS

2019

Legislative Conference
January 27 – 29, 2019
Capital Hilton
Washington, DC

Trustee Educational Seminar (TEDS)
May 18 – 19, 2019
Hilton Austin
Austin, TX

NCPERS Accredited Fiduciary Program (Modules 1&2 and 3&4)
May 18 – 19, 2019
Hilton Austin
Austin, TX

Annual Conference & Exhibition
May 19 – 22, 2019
Hilton Austin
Austin, TX

Annual Conference & Exhibition (ACE)

When it comes to education, no other conference compares to the NCPERS Annual Conference and Exhibition. That's why more than 1,000 trustees, administrators, state and local officials, investment, financial and union officers, pension staff and regulators attend each year.

Attendees benefit from the comprehensive educational programming, dynamic speakers, and networking opportunities with money managers, investment service providers and public fund colleagues from across the nation.

Annual Conference & Exhibition FAQ's

****

2018 Annual Conference & Exhibition
May 13 - 16, 2018
Sheraton New York Times Square Hotel
New York, NY

Upcoming Events

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Upcoming Events:

Events	Dates	Location
Winter Trustee School	**January 28-31, 2018**	**Hyatt Regency Orlando, Orlando**
18th Wall Street Program	**March 27-31, 2018**	**The Intercontinental, The Barclay, NY**
34th Annual Conference	**June 24-27, 2018**	**Rosen Shingle Creek, Orlando**
Fall Trustee School	**September 30 - October 3, 2018**	**Hyatt Coconut Point Resort & Spa, Bonita Springs**

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Calendar

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10/2/2017 » 2/1/2018
CPPT Re-Certification 2017

CITY OF MIAMI BEACH EMPLOYEES' RETIREMENT PLAN

In re: ***FORFEITURE OF RETIREMENT BENEFITS OF MANUEL PEREZ***

_____/

FINAL ADMINISTRATIVE ORDER
FORFEITING RETIREMENT BENEFITS

This matter came before the Board of Trustees for hearing on February 6, 2018, as a result of Manuel Perez' ("Perez") conviction of One (1) count of Grand Theft, in violation of Florida Statute §812.014(2)(c); and Two (2) counts of Giving False Verification of Ownership to a Secondhand Dealer, in violation of Florida Statute §538.04(4)(a). On April 7, 2016, Perez entered a plea of guilty to the above criminal charges in front of the Circuit Court for the Eleventh Judicial District of Florida. Perez was present at the hearing and was represented by attorney Ronald Cohen, Esq. Special advocate Pedro Herrera, Esq. was also present at the hearing to argue why Perez' pension benefits are subject to forfeiture. For the reasons which follow, the Board of Trustees finds, as a matter of law, that Perez was convicted of a specified felony under Florida Statute §112.3173(2)(e)(2).

DUE PROCESS ISSUES

On or about July 11, 2017, Perez was served with a written Notice of Proposed Agency Action, and was offered a full and complete opportunity to request a hearing challenging the proposed action. On or about July 29, 2017, Perez filed a Petition with the Board of Trustees requesting an evidentiary hearing. This matter was then set for hearing for February 6, 2018. Accordingly, the Board of Trustees finds that Perez has been afforded due process.

FINDINGS OF FACT

On April 7, 2016, Perez entered a plea of guilty in front of the Circuit Court for the Eleventh Judicial Circuit of Florida to One (1) count of Grand Theft in violation of Florida Statute Section 812.014(2)(c); and Two (2) counts of Giving False Verification of Ownership to a Secondhand Dealer in violation of Florida Statute Section 538.04(4)(a). Perez, while working as a streetlight technician, regularly took copper wire and scrap metal from the city and sold it to a scrap metal business in Miami, making approximately $23,715.05 over the course of three years from selling the metal.

At the outset of the hearing, counsel stipulated to the following facts:

1. That Perez was employed by the City of Miami Beach at the time the underlying acts that gave rise to the plea agreement occurred;

2. That Perez plead guilty to One (1) count of Grand Theft in violation of Florida Statute Section 812.014(2)(c); and Two (2) counts of Giving False Verification of Ownership to a Secondhand Dealer in violation of Florida Statute Section 538.04(4)(a);

3. That the guilty plea constitutes a conviction as defined in Florida Statute Section 112.3173(2)(a); and

4. That the grand theft was from his employer and was therefore a specified offense as set forth in Florida Statute 112.3173(2)(e)(2).

LEGAL BASIS FOR THE DECISION

Article II, Section 8(d) of the Florida Constitution provides that a public officer or employee convicted of a felony involving a breach of public trust is subject to forfeiture of retirement benefits as provided by law. Following a finding by the Florida Supreme Court in *Williams v. Smith*, 360 So. 2d 417 (Fla. 1978), that these provisions in the Constitution are not self-implementing, the Legislature passed Section 112.3173, Florida Statutes, which defines the scope of the constitutional provision.

Section 112.3173 provides that a public officer or employee convicted of a "specified offense" forfeits all retirement benefits except the employee's own contributions. The term "specified offense" includes "the committing, aiding, or abetting of any theft by a public officer or employee from his or her employer."

See, Florida Statute §112.3173(2)(e)(2). The Board finds that Perez committed a specified offense. Florida Statute §112.3173(3) provides that "Any public officer who is convicted of a specified offense committed prior to retirement...shall forfeit all rights and benefits under any public retirement system of which he or she is a member, except for the return of his or her accumulated contributions as of the date of termination."

Counsel for Perez argued that the trustees had the authority to interpret the word "shall" as used in the forfeiture statute the same as the word "may," and that there is some discretion not to forfeit Perez' benefit, or to forfeit an amount less than the entire pension. The trustees reject these arguments. The plain meaning of the word "shall" implies something that is mandatory and not discretionary. Usage of the word in the forfeiture statute leads to the decision to forfeit a pension benefit upon the conviction of a specified offense. [See also, *In re Forfeiture of One (1) 1984 Ford Van*, 521 So.2d 244(1st DCA 1988)- Forfeiture provision in statute which used the word shall is mandatory rather than directory].

FINAL ORDER

WHEREFORE, based on the foregoing findings of fact and conclusions of law, the Board of Trustees of the City of Miami Beach Employees' Retirement Plan finds that Manuel Perez has been convicted of a specified offense as provided in Section 112.3173, Florida Statutes, and all right, title and interest in his account

with the City of Miami Beach Employees' Retirement Plan is hereby forfeited, except for a return of contributions.

DONE AND ORDERED at Miami Beach, Miami-Dade County, Florida, this 28th day of February, 2018.

Jane M Boyd
CHAIRPERSON

Filed with the Administrator/Clerk of the Board this 28th day of February, 2018.

ADMINISTRATOR/CLERK OF THE BOARD

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a true and correct copy of the foregoing has been furnished this 28th day of February, 2018, to the below-named addressee, via U.S. Certified Mail, Return Receipt Requested and regular mail:

Manuel Perez
3631 SW 21st Street
Miami, Florida 33145

Ronald J. Cohen, Esq.
Rice Pugatch Robinson Storfer
& Cohen, PLLC.
101 NE 3rd Avenue
Fort Lauderdale, Florida 33301

ADMINISTRATOR/CLERK OF THE BOARD

NOTICE OF APPEAL RIGHTS

This Order becomes final as of the date it is filed with the Administrator/Clerk of the Board. This Order may be appealed within thirty (30) days of the date the Order is filed with the Administrator/Clerk of the Board. Failure to file an appeal within the time noted is a waiver of any appeal rights. The original Notice of Appeal should be filed with the Administrator/Clerk of the Board and a copy of the Notice of Appeal, together with the filing fee prescribed by law shall be filed with the Clerk of the Third District Court of Appeal.

cc: Stuart A. Kaufman, Esquire

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Rick Scott, Governor

Erin Rock, Secretary

February 7, 2018

Mr. Rick Rivera, Pension Administrator
Miami Beach Employees' Retirement System
City of Miami Beach
1700 Convention Center Drive
Miami Beach, FL 33139-1819

Re: City of Miami Beach General Employees' Retirement System;
10/1/2016, 10/1/2015 and 10/1/2014 Actuarial Valuations

Dear Mr. Rivera:

This is to notify you that we have reviewed the above referenced actuarial reports for compliance with Part VII of Chapter 112, F.S. and Chapter 60T, F.A.C. Based upon the results of our review of these reports, we have determined the **Plan** to be **state accepted**. By this letter, **all reports and actuarial impact statements effective prior to the above valuation date and received** by the Division of Retirement may likewise be considered to be **state accepted**.

Our review relied upon the actuarial costs and asset amounts as determined by the Plan actuary in the above referenced actuarial reports. Although we reviewed the reports for compliance, consistency and reasonableness, we did not audit the asset or employee data information for accuracy. Accordingly, we express no opinion on the reasonableness of the estimates of the financial status of the Plan. An audit may or may not uncover material issues in the actuarial work performed.

Sincerely,

Joe Edmonds

Joseph M. Edmonds, FSA, EA, FCA, MAAA
Actuary
Florida Division of Retirement

cc: Melissa Moskovitz, ASA