ORDINANCE NO. 2017-4093

AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, AMENDING ORDINANCE NO. 1605, THE UNCLASSIFIED EMPLOYEES SALARY ORDINANCE OF THE CITY OF MIAMI BEACH, FLORIDA, AS FOLLOWS: CORRECTING SCRIVENER'S ERRORS TO THE PAY RANGES FOR THE CLASSIFICATIONS OF CITY MANAGER AND CITY ATTORNEY; AMENDING THE GRADES FOR THE FOLLOWING POSITIONS: ASSISTANT DIVISION DIRECTOR - PROPERTY MANAGEMENT, CHIEF ACCOUNTANT, CHIEF FINANCIAL OFFICER, ENVIRONMENTAL RESOURCES MANAGER, EXECUTIVE OFFICE ASSOCIATE II, GRANTS AND OPERATIONS ADMINISTRATOR, INFORMATION TECHNOLOGY SPECIALIST II, PARALEGAL, PLANNER, AND PROCUREMENT CONTRACTING ANALYST; DELETING THE FOLLOWING CLASSIFICATIONS WHICH WILL BE ADDED TO THE CLASSIFIED EMPLOYEES SALARY ORDINANCE NO. 789 UNDER GROUP V REPRESENTED BY THE GOVERNMENT SUPERVISORS ASSOCIATION OF FLORIDA (GSAF): CODE COMPLIANCE SUPERVISOR, FIRE INSPECTION SUPERVISOR, POLICE RECORDS SUPERVISOR, PROPERTY/EVIDENCE SUPERVISOR, PUBLIC SAFETY PAYROLL ADMINISTRATOR, SECURITY SPECIALIST, UTILITY BILLING SUPERVISOR, AND VICTIM'S ADVOCATE; DELETING THE FOLLOWING OBSOLETE CLASSIFICATIONS: CAPITAL IMPROVEMENTS ADMINISTRATIVE-FINANCE, CHIEF ACCESSIBILITY INSPECTOR, CODE COMPLIANCE DIVISION DIRECTOR, CULTURAL AFFAIRS AND TOURISM DEVELOPMENT DIRECTOR, CURATOR OF COLLECTIONS, CURATOR OF EDUCATION, DEPARTMENTAL ADA COORDINATOR, PART-TIME, DEPUTY BUILDING DIRECTOR, DEPUTY CITY MANAGER, ENTERTAINMENT INDUSTRY LIAISON, HOUSING COMMUNITY AND ECONOMIC DEVELOPMENT DIVISION DIRECTOR, LABOR RELATIONS DIRECTOR, LABOR RELATIONS MANAGER, LOG CABIN EDUCATION COORDINATOR, LOG CABIN EMPLOYMENT SPECIALIST/JOB COORDINATOR, LOG CABIN INSTRUCTOR, LOG CABIN PROGRAM ADMINISTRATOR, MANAGEMENT AND BUDGET ANALYST I, MARKETING AND TOURISM MANAGER, NEIGHBORHOOD SERVICES DIRECTOR, PLANNING AND ZONING INSPECTOR, PROCUREMENT DIVISION DIRECTOR, PUBLIC SAFETY SPECIAL PROJECTS COORDINATOR, QUALITY ASSURANCE COORDINATOR, REGISTRAR, SERVICE DELIVERY MANAGER, AND STREETS/STORMWATER SUPERINTENDENT; DELETING A DUPLICATE CLASSIFICATION FOR CODE COMPLIANCE DIRECTOR; ADDING THE FOLLOWING CLASSIFICATIONS AND ASSIGNING GRADES THERETO: ASSISTANT DIRECTOR - PARKS AND RECREATION, ATHLETIC MANAGER, CHIEF FIRE PROTECTION ANALYST, CHIEF OF COMMUNITY PLANNING AND SUSTAINABILITY, CHIEF OF HISTORIC PRESERVATION, CHIEF OF PLANNING AND ZONING, CHIEF OF URBAN DESIGN, CLIENT SERVICES SPECIALIST, CONTROLLER, CUSTOMER SERVICES MANAGER, DEPUTY RESILIENCY OFFICER, DIVISION DIRECTOR RISK MANAGEMENT AND BENEFITS, ENGINEER, ENVIRONMENT AND SUSTAINABILITY DIRECTOR, FACILITIES ZONE MANAGER, GRANTS MANAGER, HOME/SHIP PROJECTS COORDINATOR, HOMELESS OUTREACH SPECIALIST, HUMAN RESOURCES RISK AND BENEFITS ANALYST, INCLUSIONARY AIDE, PARK RANGER SUPERVISOR, PARKS SUPERINTENDENT, POLICE

INFORMATION RESOURCE SPECIALIST, PROCUREMENT CONTRACTING ANALYST II, PROCUREMENT CONTRACTING OFFICER II, PROCUREMENT CONTRACTING OFFICER III, PROCUREMENT COORDINATOR, PUBLIC RELATIONS MANAGER, RECORDS MANAGEMENT SPECIALIST, RECREATION PROGRAM ASSISTANT MANAGER, RECREATION PROGRAM MANAGER, SANITATION BUSINESS MANAGER, TENANT SERVICES COORDINATOR, TRANSPORTATION DEPUTY DIRECTOR, AND VISUAL COMMUNICATIONS MANAGER; AMENDING THE ABBREVIATION FOR "UNCLASSIFIED" FROM "UNC" TO "UNCL"; AMENDING AND READOPTING ALL CLASSIFICATIONS AND GRADES IN ALPHABETICAL ORDER; AND PROVIDING FOR REPEALER, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the City has approximately 600 employees who are members of the unclassified salary group; and

WHEREAS, the Unclassified Service is categorized as Group VII, comprised of at-will employees (commonly referred to as "Unclassified Employees") and the Classified Service are categorized into six (6) groups: Group I represented by the American Federation of State, County and Municipal Employees (AFSCME) Local 1554; Group II represented by the Fraternal Order of Police (FOP) William Nichols Lodge No. 8; Group III represented by the International Association of Firefighters (IAFF) Local 1510; Group IV represented by the Communications Workers of America (CWA) Local 3178; Group V represented by the Government Supervisors Association of Florida (GSAF), OPEIU, Local 100; and Group VI comprising of all other classifications in the classified service not covered by a bargaining unit (commonly referred to as "Others"); and

WHEREAS, there is a need to amend the salary ordinance to delete obsolete classifications; correct scrivener's errors; delete eight (8) classifications which will be added to the Classified Employees Salary Ordinance No. 789 under Group V represented by the Government Supervisors Association of Florida (GSAF); make housekeeping amendments; and to amend classifications and grades.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, AS FOLLOWS:

SECTION 1. CLASS AND PAY GRADES, SALARIES AND CLASSIFICATIONS

The Unclassified Salary Ordinance No. 1605 shall be amended as follows to correct scrivener's errors:

A. Salary Grades and Ranges

Grade, Classifications and Compensation for the City Manager and City Attorney

1. The following amendments reflect the correct one percent (1%) COLA for qualifying incumbents and shall be effective the first pay period ending in April, 2016:

UNCL *City Manager* Base Salary: ~~$167,803/yr~~ $169,481.03/yr to ~~$271,020/yr~~ $274,306.24/yr
Medical insurance

Dental insurance
Life insurance
457 deferred compensation
City vehicle and/or vehicle allowance
Annual vacation, sick leave, floating, and birthday holidays as provided in the Unclassified Employees Leave Ordinance
Defined benefit retirement plan

UNCL *City Attorney* Base Salary: ~~$167,803/yr~~ $169,481.03/yr to ~~$271,020/yr~~ $274,306.24/yr

Medical insurance
Dental insurance
Life insurance
457 deferred compensation
City vehicle and/or vehicle allowance
Annual vacation, sick leave, floating, and birthday holidays as provided in the Unclassified Employees Leave Ordinance
Defined benefit retirement plan

Annual salary based on 2080 hours per year

GRADE		MINIMUM	MAXIMUM	
UNCL	*City Attorney*	169,481.03	~~273,730.20~~	274,306.24
UNCL	*City Manager*	169,481.03	~~273,730.20~~	274,306.24
30		147,837.10		262,226.08
29		140,713.49		249,590.56
28		127,479.47		226,116.73
27		121,336.80		215,221.15
26		104,628.34		185,584.53
25		99,586.77		176,642.03
24		94,788.13		168,130.42
23		81,735.49		133,697.98
22		74,048.32		121,123.78
21		67,084.12		109,732.17
20		60,785.01		99,411.94
19		57,846.44		94,621.70
18		55,059.07		90,062.30
17		52,406.01		85,722.60
16		49,880.80		81,592.00
15		47,477.26		77,660.45
14		45,189.54		73,918.32
13		43,012.05		70,356.53
12		40,948.59		66,966.35
11		38,966.80		63,739.54
10		37,089.16		60,668.22
9		35,301.99		57,744.88
8		33,600.95		54,962.40
7		31,981.87		52,314.01
6		30,440.80		49,793.22
5		28,973.99		47,393.91
3		26,249.01		42,936.54
2		24,984.19		40,867.62
1		23,780.30		38,898.38

2. The following amendments reflect the correct three percent (3%) COLA for qualifying incumbents and shall be effective the first pay period ending in July, 2017:

UNCL *City Manager* Base Salary: $174,565.46/yr to ~~$281,942.11/yr~~ $282,535.43/yr
Medical insurance
Dental insurance
Life insurance
457 deferred compensation
City vehicle and/or vehicle allowance
Annual vacation, sick leave, floating, and birthday holidays as provided in the Unclassified Employees Leave Ordinance
Defined benefit retirement plan

UNCL *City Attorney* Base Salary: $174,565.46/yr to ~~$281,942.11/yr~~ $282,535.43/yr
Medical insurance
Dental insurance
Life insurance
457 deferred compensation
City vehicle and/or vehicle allowance
Annual vacation, sick leave, floating, and birthday holidays as provided in the Unclassified Employees Leave Ordinance
Defined benefit retirement plan

GRADE		MINIMUM	MAXIMUM	
UNCL	*City Attorney*	174,565.46	~~281,942.11~~	282,535.43
UNCL	*City Manager*	174,565.46	~~281,942.11~~	282,535.43
30		152,272.21		270,092.86
29		144,934.89		257,078.28
28		131,303.85		232,900.23
27		124,976.90		221,677.78
26		107,767.19		191,152.07
25		102,574.37		181,941.29
24		97,631.77		173,174.33
23		84,187.55		137,708.92
22		76,269.77		124,757.49
21		69,096.64		113,024.14
20		62,608.56		102,394.30
19		59,581.83		97,460.35
18		56,710.84		92,764.17
17		53,978.19		88,294.28
16		51,377.22		84,039.76
15		48,901.58		79,990.26
14		46,545.23		76,135.87
13		44,302.41		72,467.23
12		42,177.05		68,975.34
11		40,135.80		65,651.73
10		38,201.83		62,488.27
9		36,361.05		59,477.23
8		34,608.98		56,611.27
7		32,941.33		53,883.43
6		31,354.02		51,287.02

GRADE	MINIMUM	MAXIMUM
5	29,843.21	48,815.73
4	28,405.20	46,463.52
3	27,036.48	44,224.64
2	25,733.72	42,093.65
1	24,493.71	40,065.33

3. The following amendments reflect the correct three percent (3%) COLA for qualifying incumbents and shall be effective the first pay period ending in July, 2018:

UNCL *City Manager* Base Salary: $179,802.42/yr to ~~$290,400.37/yr~~ $291,011.49/yr
Medical insurance
Dental insurance
Life insurance
457 deferred compensation
City vehicle and/or vehicle allowance
Annual vacation, sick leave, floating, and birthday holidays as provided in the Unclassified Employees Leave Ordinance
Defined benefit retirement plan

UNCL *City Attorney* Base Salary: $179,802.42/yr to ~~$290,400.37/yr~~ $291,011.49/yr
Medical insurance
Dental insurance
Life insurance
457 deferred compensation
City vehicle and/or vehicle allowance
Annual vacation, sick leave, floating, and birthday holidays as provided in the Unclassified Employees Leave Ordinance
Defined benefit retirement plan

Annual salary based on 2080 hours per year			
GRADE	MINIMUM	MAXIMUM	
UNCL *City Attorney*	179,802.42	~~290,400.37~~	291,011.49
UNCL *City Manager*	179,802.42	~~290,400.37~~	291,011.49
30	156,840.38		278,195.65
29	149,282.94		264,790.63
28	135,242.97		239,887.24
27	128,726.21		228,328.12
26	111,000.21		196,886.63
25	105,651.60		187,399.53
24	100,560.73		178,369.56
23	86,713.18		141,840.19
22	78,557.86		128,500.22
21	71,169.54		116,414.86
20	64,486.82		105,466.13
19	61,369.29		100,384.16
18	58,412.17		95,547.09
17	55,597.54		90,943.11
16	52,918.54		86,560.95
15	50,368.63		82,389.97

GRADE	MINIMUM	MAXIMUM
14	47,941.58	78,419.95
12	45,631.48	74,641.24
11	43,442.36	71,044.60
10	41,339.88	67,621.28
9	39,347.89	64,362.91
8	37,451.88	61,261.54
7	35,647.25	58,309.61
6	33,929.57	55,499.93
5	32,294.64	52,825.63
4	30,738.51	50,280.20
3	29,257.35	47,857.42
2	27,847.57	45,551.38
1	26,505.73	43,356.46

B. Classifications and Grades

The Classifications and Grades of the Unclassified Salary Ordinance No. 1605 shall be amended by readopting all classifications and grades in alphabetical order and amending the list of Classifications and Grades as follows:

JOB Code	CLASSIFICATION	Salary Grade
3030	ADA Coordinator	21
3026	Administration and Business Officer	19
3152	Administrative Manager	20
3192	Administrative Officer	17
3160	Administrative Officer - City Manager's Office	15
3205	Administrative Officer - Planning Department	17
3110	Administrative Services Manager	23
1016	Agenda Coordinator	18
1503	Application Systems Manager	23
1608	Asset Manager	24
1613	Asset Specialist	18
1409	Assistant City Attorney I	21
1408	Assistant City Attorney II	23
2002	Assistant City Clerk	21
3027	Assistant City Engineer	23
1002	Assistant City Manager	29
6403	Assistant Director - Bass Museum	21
3103	Assistant Director - Building	24
3006	Assistant Director - Capital Improvement Projects	24
3301	Assistant Director - Community / Economic Development	21
1102	Assistant Director - Finance	24
3332	Assistant Director - Housing and Community Services	24
1704	Assistant Director - Human Resources	24
1801	Assistant Director - Parking	24

JOB Code	CLASSIFICATION	Salary Grade
1812	Assistant Director - Parking Services Compliance	24
6002	Assistant Director - Parks and Recreation	24
3201	Assistant Director - Planning	24
1604	Assistant Director - Procurement	24
3002	Assistant Director - Public Works	25
4043	Assistant Director - Sanitation	20
1036	Assistant Director - Tourism, Culture, and Economic Development	24
4403	Assistant Division Director - Property Management	~~21~~ 22
5200	Assistant Emergency Management Director	24
5102	Assistant Fire Chief	26
5112	Assistant Fire Marshall	~~o017~~ 18
6121	Assistant Ice Rink Manager	14
1114	Assistant Internal Auditor	23
5002	Assistant Police Chief	26
1404	Assistant to the City Attorney	21
1003	Assistant to the City Manager	23
1063	Assistant to the Neighborhood Services Director	19
6016	Athletic Manager	21
1119	Auditor	19
6402	Bass Museum Director	24
5402	Beach Maintenance Division Director	23
1553	Bicycle Program Coordinator	17
1115	Budget and Performance Improvement Director	27/28
1117	Budget Officer	24
3102	Building Director	27/28
3104	Building Official	25
3116	Building Operations Manager	23
3145	Building Permitting Information Analyst	17
3146	Building Permitting Information Analyst II	18
3114	Building Records Manager	17
3115	Building Records Supervisor	15
5509	Business Manager	19
1406	CAO Paralegal Specialist	21
1018	Capital Improvement Administrator	21
3015	Capital Improvement Projects Director	27/28
3005	Capital Improvement Projects Division Director	23
~~1106~~	~~Capital Improvements Administrative Finance~~	~~21~~
1020	Capital Projects Administrator	20
3010	Capital Projects Coordinator	22
3037	Capital Projects Director for the Convention Center District	25
1021	Case Worker	11
1013	Case Worker II	12

JOB Code	CLASSIFICATION	Salary Grade
3404	CDBG Program Analyst	20
3405	CDBG Projects Coordinator	23
4407	Central Services Coordinator	16
~~3191~~	~~Chief Accessibility Inspector~~	~~20~~
1103	Chief Accountant	~~18~~ 23
3109	Chief Building Code Compliance Officer	20
3141	Chief Building Inspector	20
1402	Chief Deputy City Attorney	29
3111	Chief Electrical Inspector	20
3171	Chief Elevator Inspector	20
1101	Chief Financial Officer	~~23~~ 29
5115	Chief Fire Protection Analyst	22
1034	Chief Learning and Development Officer	23
3121	Chief Mechanical Inspector	20
3221	Chief of Community Planning and Sustainability	21
3219	Chief of Historic Preservation	23
3218	Chief of Planning and Zoning	23
1011	Chief of Staff	23
3220	Chief of Urban Design	21
3131	Chief Plumbing Inspector	20
3124	Chief Roofing Inspector	20
3140	Chief Structural Engineer	24
3209	CIP Field Supervisor	19
1401	City Attorney	UNCL
2001	City Clerk	27/28
3016	City Engineer	24
1001	City Manager	UNCL
3000	City Surveyor Manager	22
3009	Civil Engineer I	21
3008	Civil Engineer II	22
3007	Civil Engineer III	23
1143	Claims Coordinator	20
3039	Clerk of Boards	18
1080	Client Services Specialist	14
1057	CMB Media Ambassador	24
3159	Code Compliance Assistant Director	23
3147	Code Compliance Director	27/28
~~3151~~	~~Code Compliance Division Director~~	~~19~~
~~3051~~	~~Code Compliance Division Director~~	~~o017~~
3154	Code Compliance Manager	21
~~3153~~	~~Code Compliance Supervisor~~	~~18~~
2223	Code Violations Clerk	12

JOB Code	CLASSIFICATION	Salary Grade
2100	Commission Aide	15
5201	Communications Manager	17
3320	Community Development and Housing Director	23
3302	Community Development Coordinator	21
3305	Community Development Technician	14
1022	Community Information Coordinator	19
2012	Community Outreach Manager	20
1047	Community Resources Coordinator	17
3330	Community Services Division Director	21
1550	Construction Management Division Director	23
1551	Construction Manager	20
1609	Contracts Compliance Administrator	21
1603	Contracts Compliance Specialist	18
1082	Controller	23
~~1031~~	~~Cultural Affairs and Tourism Development Director~~	~~20~~
1035	Cultural Affairs Program Manager	22
1038	Cultural Facilities Manager	20
6423	Curator	18
~~6427~~	~~Curator of Collections~~	~~20~~
~~6424~~	~~Curator of Education~~	~~18~~
1823	Customer Service Liaison	14
6124	Customer Services Manager	23
1510	Database Administrator	21
3021	Departmental ADA Coordinator	21
~~3021P~~	~~Departmental ADA Coordinator, Part-Time~~	~~e015~~
~~3103~~	~~Deputy Building Director~~	~~24~~
1403	Deputy City Attorney	27/28
~~1004~~	~~Deputy City Manager~~	~~30~~
6006	Deputy Director Parks and Recreation	25
1100	Deputy Finance Director	25
4130	Deputy Resiliency Officer	25
3108	Development Review Services Coordinator	18
1716	Division Director Risk Management and Benefits	24
3311	Economic Development Division Director	24
6103	Educational Aide	7
1522	e-Government Administrator	19
5111	Emergency Management Coordinator	23
5008	Emergency Management Director	27/28
1010	Emergency Management Specialist	21
1060	Emergency Management Technician	18
1724	Employee Benefits Coordinator	19
1723	Employee Benefits Manager	23

JOB Code	CLASSIFICATION	Salary Grade
5108	EMS Coordinator	22
5111	Emergency Management Coordinator	23
3148	Engineer	21
~~1032~~	~~Entertainment Industry Liaison~~	~~20~~
4129	Environment and Sustainability Director	27/28
1547	Environmental Resources Manager	~~19~~ 21
1552	Environmental Specialist	17
4111	Excellence Program Assessor	1
5005	Executive Assistant to the Chief	23
2108	Executive Office Associate I	15
2107	Executive Office Associate II	~~16~~ 19
4404	Facilities Zone Manager	20
3040	Field Inspections Supervisor	19
3023	Field Monitor	12
1039	Film and Event Production Manager	22
1026	Film and Print Coordinator	16
1105	Finance Manager	23
1156	Financial Analyst	15
1155	Financial Analyst I	17
1154	Financial Analyst II	19
1153	Financial Analyst III	21
5113	Fire Administrative Services Manager	23
5101	Fire Chief	27/28
5019	Fire Communications Manager	18
5103	Fire Division Chief	25
~~5116~~	~~Fire Inspection Supervisor~~	~~22~~
5104	Fire Marshall	25
5106	Fire Protection Analyst	18
5118	Fire Protection Analyst Section Manager	22
1405	First Assistant City Attorney	26
4310	Fleet Analyst	18
4302	Fleet Management ~~Division~~ Director	24
1511	Geographic Information System (GIS) Analyst	17
3024	Geographic Information System (GIS) Manager	21
3161	Governmental Compliance Coordinator	19
4225	Graffiti Removal Coordinator	10
1042	Grants and Operations Administrator	~~14~~ 15
1055	Grants Management Specialist	12
3207	Grants Manager	21
3206	Grants Officer	23
3208	Grants Writer / Researcher	17
6007	Greenspace Division Director	23

JOB Code	CLASSIFICATION	Salary Grade
6014	Greenspace Superintendent	21
3308	Home/Ship Projects Coordinator	23
1081	Homeless Outreach Specialist	14
1048	Homeless Program Coordinator	18
3304	Housing and Community Development Programs Specialist	18
3331	Housing and Community Services Director	27/28
~~3310~~	~~Housing Community and Economic Development Div. Director~~	~~17~~
3303	Housing Specialist	18
1733	Human Resources Administrator	20
1702	Human Resources Administrator II	23
1701	Human Resources Director	27/28
1711	Human Resources Specialist	18
1715	Human Resources Risk and Benefits Analyst	19
6120	Ice Rink Manager	16
6112	Inclusionary Aide	10
1500	Information Technology Director	27/28
1501	Information Technology Division Director	24
1508	Information Technology Specialist I	16
1507	Information Technology Specialist II	~~14~~ 18
1506	Information Technology Specialist III	20
3028	Infrastructure Division Director	24
3144	Inspection Services Coordinator	20
1045	Intern	7
1116	Internal Auditor	24
5018	Investigator Supervisor	23
~~1040~~	~~Labor Relations Director~~	~~o019~~
~~1012~~	~~Labor Relations Manager~~	~~21~~
1041	Labor Relations Specialist	18
1009	Labor Relations Technician	14
6013	Landscape Projects Coordinator	21
2215	Legal Administrator	18
2214	Legal Secretary	16
~~7112~~	~~Log Cabin Education Coordinator~~	~~o014~~
~~7123~~	~~Log Cabin Employment Specialist/ Job Coordinator~~	~~o011~~
~~7125~~	~~Log Cabin Instructor~~	~~o007~~
~~7111~~	~~Log Cabin Program Administrator~~	~~o016~~
4252	Maintenance Management Coordinator	20
1123	Management and Budget Analyst	18
~~1125~~	~~Management and Budget Analyst I~~	~~o014~~
1120	Management and Budget Manager	17
1124	Management Consultant	19
1043	Management Intern	16

JOB Code	CLASSIFICATION	Salary Grade
1028	Marketing and Tourism Manager	22
~~1028~~	~~Marketing, Tourism Manager~~	~~22~~
1146	Marketing, Tourism and Development Manager	22
2129	Mayor/Commission Branding Manager	20
2128	Mayor/Commission Office Manager	5
5003	MBPD Chief of Staff	25
1027	Media Assistant	15
1025	Media Specialist	16
~~1050~~	~~Neighborhood Services Director~~	~~21~~
1505	Network Administrator	21
5401	Ocean Rescue Division Chief	20
2130	Office Assistant	3
2123	Office Associate II	5
2122	Office Associate III	11
2121	Office Associate IV	12
2120	Office Associate V	14
2104	Office Manager	18
2201	Office Manager (City Attorney)	18
1023	Office of Communications Director	27/28
1705	Organizational Development and Training Coordinator	22
1710	Organizational Development and Training Specialist	21
2203	Paralegal	~~14~~ 15
6141	Park Ranger Supervisor	18
1809	Parking Administration Manager	20
1800	Parking Director	27/28
1802	Parking Operations Manager	18
6009	Parks and Recreation Administrative Specialist	18
6119	Parks and Recreation Analyst	16
6001	Parks and Recreation Director	27/28
6015	Parks and Recreation Project Supervisor	20
6010	Parks and Recreation Projects Coordinator	21
6005	Parks Facility Manager	21
6003	Parks Superintendent ~~- Urban Forester~~	21
6011	~~Parks Superintendent -~~ Urban Forester	21
3032	Performance and Scheduling Analyst	20
3214	Planner	~~14~~ 15
3215	Planner I	16
3217	Planner II	18
3020	Planning and Zoning Inspector	16
~~3210~~	~~Planning and Zoning Inspector~~	~~16~~
3204	Planning and Zoning Manager	23
3203	Planning Department Deputy Director	25

JOB Code	CLASSIFICATION	Salary Grade
3200	Planning Director	27/28
5510	Police Accreditation Manager	18
5006	Police Captain	24
5001	Police Chief	27/28
5007	Police Commander	23
5004	Police Division Major	25
5515	Police Information Resource Specialist	15
5505	Police Plans and Policies Manager	21
~~5507~~	~~Police Records Manager~~	~~16~~
5506	Police Records Supervisor	o510
3202	Preservation and Design Manager	23
3212	Principal Planner	21
1621	Procurement Contracting Analyst	~~14~~ 15
1622	Procurement Contracting Analyst II	16
1599	Procurement Contracting Officer I	16
1619	Procurement Contracting Officer II	18
1620	Procurement Contracting Officer III	20
1607	Procurement Coordinator	16
1600	Procurement Director	27/28
~~1601~~	~~Procurement Division Director~~	~~19~~
7114	Program Coordinator (Youth Empowerment Network)	16
3036	Project Manager	19
4231	Property Maintenance/Operations Superintendent	22
4401	Property Management Director	24
~~5307~~	~~Property/Evidence Supervisor~~	~~21~~
1037	Public Arts Coordinator	16
1051	Public Information Coordinator	21
1024	Public Information Officer	21
1029	Public Information Specialist	16
1066	Public Relations Manager	23
1126	Public Safety Management and Budget Analyst	21
~~1144~~	~~Public Safety Payroll Administrator~~	~~o512~~
3001	Public Works Director	27/28
~~2194~~	~~Quality Assurance Coordinator~~	~~o016~~
1515	Radio Systems Administrator	21
4108	Rapid Response Team	9
3306	Real Estate Asset Specialist	20
2113	Receptionist	9
2003	Records Management Specialist	14
2006	Records Manager	18
6018	Recreation Program Assistant Manager	18
6017	Recreation Program Manager	21

JOB Code	CLASSIFICATION	Salary Grade
6106	Recreation Supervisor II	20
1017	Redevelopment Coordinator	21
1007	Redevelopment Specialist	19
~~6411~~	~~Registrar~~	~~o012~~
1131	Revenue Manager	23
3017	Right-of-Way Manager	19
1141	Risk Manager	23
1142	Safety Officer	21
4053	Sanitation Business Manager	19
4042	Sanitation Coordinator	14
4041	Sanitation Director	24
4044	Sanitation Superintendent	18
2127	Secretary	5
~~1814~~	~~Security Specialist~~	~~18~~
1810	Senior Administrative Manager	21
1407	Senior Assistant City Attorney	24
1118	Senior Auditor	22
3014	Senior Capital Projects Coordinator	23
3211	Senior Capital Projects Planner	21
1524	Senior Geographic Information System (GIS) Analyst	21
1712	Senior Human Resources Specialist	21
2213	Senior Legal Secretary	17
4029	Senior Management Analyst	20
1122	Senior Management and Budget Analyst	20
1121	Senior Management Consultant	21
1064	Senior Media Specialist	19
1517	Senior Network Administrator	21
3213	Senior Planner	20
3233	Senior Plans Designer	21
1605	Senior Procurement Specialist	20
1520	Senior Systems Administrator	21
1512	Senior Systems Analyst	20
1514	Senior Telecommunications Specialist	19
~~1046~~	~~Service Delivery Manager~~	~~17~~
7113	Social Worker	22
7119	Social Worker Intern	10
1005	Special Assistant to the City Manager	22
1033	Special Events Coordinator	16
1725	Special Projects Administrator	21
1006	Special Projects Coordinator	19
1521	Storage Area Network Architect	21
3053	Stormwater Superintendent	22

JOB Code	CLASSIFICATION	Salary Grade
4031	Street, Light and Storm Superintendent	17
3052	Streets and Street Lighting Superintendent	22
~~3025~~	~~Streets/Stormwater Superintendent~~	~~22~~
1513	Systems Administrator	19
1519	Systems Analyst	19
1509	Systems Support Manager	23
1166	Tax Auditor	17
1504	Technical Services Manager	23
1518	Telecommunications Specialist	18
3309	Tenant Services Coordinator	19
1054	Tourism, Culture~~al~~ ~~Affairs~~ and Economic Development Director	27/28
3022	Traffic Engineer	22
3034	Transportation Analyst	18
3003	Transportation Coordinator	19
3050	Transportation Deputy Director	25
3035	Transportation Director	27/28
1813	Transportation Engineer	18
3029	Transportation Manager	22
3033	Transportation Operations Supervisor	22
3038	Transportation Planner	20
1104	Treasury Manager	23
1053	Truancy Prevention Program Coordinator	16
6104	Tutoring Supervisor	14
~~1132~~	~~Utility Billing Supervisor~~	~~20~~
~~5211~~	~~Victim's Advocate~~	~~15~~
1067	Visual Communications Manager	22
1044	Visual Communications Specialist	16
1516	VOIP Network Administrator	22
4001	Water and Sewer Superintendent	23

* * *

SECTION 2. **REPEALER.**

That all ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

SECTION 3. **SEVERABILITY.**

If any section, subsection, clause or provision of this Ordinance is held invalid, the remainder shall not be affected by such invalidity.

SECTION 4. **EFFECTIVE DATE.**

This Ordinance shall take effect on the 27 day of May, 2017.

PASSED AND ADOPTED this 17 day of May, 2017.

ATTEST:

5/25/17

Rafael E. Granado, City Clerk

Philip Levine, Mayor

MIAMI BEACH INCORPORATED MARCH 26TH 1915

Underlines denote additions; ~~Strikethroughs~~ denote deletions

(Sponsored by Commissioner John Elizabeth Aleman)

APPROVED AS TO FORM & LANGUAGE & FOR EXECUTION

For

City Attorney

4/14/17

Date

MIAMIBEACH

COMMISSION MEMORANDUM

TO: Honorable Mayor and Members of the City Commission
FROM: Jimmy L. Morales, City Manager
DATE: May 17, 2017

9:55 a.m. Second Reading Public Hearing

SUBJECT: AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, AMENDING ORDINANCE NO. 1605, THE UNCLASSIFIED EMPLOYEES SALARY ORDINANCE OF THE CITY OF MIAMI BEACH, FLORIDA, AS FOLLOWS: CORRECTING SCRIVENER'S ERRORS TO THE PAY RANGES FOR THE CLASSIFICATIONS OF CITY MANAGER AND CITY ATTORNEY; AMENDING THE GRADES FOR THE FOLLOWING POSITIONS: ASSISTANT DIVISION DIRECTOR - PROPERTY MANAGEMENT, CHIEF ACCOUNTANT, CHIEF FINANCIAL OFFICER, ENVIRONMENTAL RESOURCES MANAGER, EXECUTIVE OFFICE ASSOCIATE II, GRANTS AND OPERATIONS ADMINISTRATOR, INFORMATION TECHNOLOGY SPECIALIST II, PARALEGAL, PLANNER, AND PROCUREMENT CONTRACTING ANALYST; DELETING THE FOLLOWING CLASSIFICATIONS WHICH WILL BE ADDED TO THE CLASSIFIED EMPLOYEES SALARY ORDINANCE NO. 789 UNDER GROUP V REPRESENTED BY THE GOVERNMENT SUPERVISORS ASSOCIATION OF FLORIDA (GSAF): CODE COMPLIANCE SUPERVISOR, FIRE INSPECTION SUPERVISOR, POLICE RECORDS SUPERVISOR, PROPERTY/EVIDENCE SUPERVISOR, PUBLIC SAFETY PAYROLL ADMINISTRATOR, SECURITY SPECIALIST, UTILITY BILLING SUPERVISOR, AND VICTIM'S ADVOCATE; DELETING THE FOLLOWING OBSOLETE CLASSIFICATIONS: CAPITAL IMPROVEMENTS ADMINISTRATIVE-FINANCE, CHIEF ACCESSIBILITY INSPECTOR, CODE COMPLIANCE DIVISION DIRECTOR, CULTURAL AFFAIRS AND TOURISM DEVELOPMENT DIRECTOR, CURATOR OF COLLECTIONS, CURATOR OF EDUCATION, DEPARTMENTAL ADA COORDINATOR, PART-TIME, DEPUTY BUILDING DIRECTOR, DEPUTY CITY MANAGER, ENTERTAINMENT INDUSTRY LIAISON, HOUSING COMMUNITY AND ECONOMIC DEVELOPMENT DIVISION DIRECTOR, LABOR RELATIONS DIRECTOR, LABOR RELATIONS MANAGER, LOG CABIN EDUCATION COORDINATOR, LOG CABIN EMPLOYMENT SPECIALIST/JOB COORDINATOR, LOG CABIN INSTRUCTOR, LOG CABIN PROGRAM ADMINISTRATOR, MANAGEMENT AND BUDGET ANALYST I, MARKETING AND TOURISM MANAGER, NEIGHBORHOOD SERVICES DIRECTOR, PLANNING AND ZONING INSPECTOR, PROCUREMENT DIVISION DIRECTOR, PUBLIC SAFETY SPECIAL PROJECTS COORDINATOR, QUALITY ASSURANCE COORDINATOR, REGISTRAR, SERVICE

DELIVERY MANAGER, AND STREETS/STORMWATER SUPERINTENDENT; DELETING A DUPLICATE CLASSIFICATION FOR CODE COMPLIANCE DIRECTOR; ADDING THE FOLLOWING CLASSIFICATIONS AND ASSIGNING GRADES THERETO: ASSISTANT DIRECTOR - PARKS AND RECREATION, ATHLETIC MANAGER, CHIEF FIRE PROTECTION ANALYST, CHIEF OF COMMUNITY PLANNING AND SUSTAINABILITY, CHIEF OF HISTORIC PRESERVATION, CHIEF OF PLANNING AND ZONING, CHIEF OF URBAN DESIGN, CLIENT SERVICES SPECIALIST, CONTROLLER, CUSTOMER SERVICES MANAGER, DEPUTY RESILIENCY OFFICER, DIVISION DIRECTOR RISK MANAGEMENT AND BENEFITS, ENGINEER, ENVIRONMENT AND SUSTAINABILITY DIRECTOR, FACILITIES ZONE MANAGER, GRANTS MANAGER, HOME/SHIP PROJECTS COORDINATOR, HOMELESS OUTREACH SPECIALIST, HUMAN RESOURCES RISK AND BENEFITS ANALYST, INCLUSIONARY AIDE, PARK RANGER SUPERVISOR, PARKS SUPERINTENDENT, POLICE INFORMATION RESOURCE SPECIALIST, PROCUREMENT CONTRACTING ANALYST II, PROCUREMENT CONTRACTING OFFICER II, PROCUREMENT CONTRACTING OFFICER III, PROCUREMENT COORDINATOR, PUBLIC RELATIONS MANAGER, RECORDS MANAGEMENT SPECIALIST, RECREATION PROGRAM ASSISTANT MANAGER, RECREATION PROGRAM MANAGER, SANITATION BUSINESS MANAGER, TENANT SERVICES COORDINATOR, TRANSPORTATION DEPUTY DIRECTOR, AND VISUAL COMMUNICATIONS MANAGER; AMENDING THE ABBREVIATION FOR "UNCLASSIFIED" FROM "UNC" TO "UNCL"; AMENDING AND READOPTING ALL CLASSIFICATIONS AND GRADES IN ALPHABETICAL ORDER; AND PROVIDING FOR REPEALER, SEVERABILITY, AND AN EFFECTIVE DATE.

RECOMMENDATION

The Administration recommends adopting the amendments to the Unclassified Employees Salary Ordinance No. 1605.

ANALYSIS

The City of Miami Beach has the following seven (7) salary groups:
Group I: "AFSCME" American Federation of State, County and Municipal Employees, Local 1554;
Group II: "FOP" Fraternal Order of Police, William Nichols Lodge No. 8;
Group III: "IAFF" International Association of Firefighters Local 1510;
Group IV: "CWA" Communications Workers of America Local 3178;
Group V: "GSAF" Government Supervisors Association of Florida, OPEIU, Local 100;
Group VI: "Others" comprised of all other classifications in the classified service not covered by a bargaining unit; and
Group VII: "Unclassified" comprised of at-will employees.

The salary groups identified by bargaining units are represented under Group I through Group V. Additionally, the City of Miami Beach has one classified salary group, not covered by a

bargaining unit reflected in Group VI. The unclassified employees listed in Group VII consisting of employees not covered by a bargaining unit and are at-will employees for the City of Miami Beach.

Since the adoption of Ordinance 2016-4037, reclassifications, organizational changes, and work demands have resulted in the need to amend the ordinance by correcting scrivener's errors; deleting obsolete classifications; establishing created classifications, and amending and readopting all Classifications and Grades in alphabetical order.

Additionally, pursuant to the terms stated in the Public Employees Relations Commission (PERC), Final Order Clarifying Certificate 1205, Case No; US-2016-019, there is a need to amend Group V represented by the Government Supervisors Association of Florida (GSAF) of the Classified Employees Salary Ordinance. This amendment will result in transferring eight (8) classifications out of the Unclassified Employees Salary Ordinance No. 1605 into Group V of the Classified Employees Salary Ordinance No. 789.

CONCLUSION

The Unclassified Employees Salary Ordinance No. 1605 should be amended as set forth herein.

KEY INTENDED OUTCOMES SUPPORTED

Ensure Expenditure Trends Are Sustainable Over The Long Term

Legislative Tracking

Human Resources

Sponsor

Commissioner John Elizabeth Aleman

ATTACHMENTS:

Description

- PERC letter
- Unclassified Salary Ordinance 2017

STATE OF FLORIDA

PUBLIC EMPLOYEES RELATIONS COMMISSION

GOVERNMENT SUPERVISORS ASSOCIATION OF FLORIDA/OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION, LOCAL 100,	
Petitioner,	Case No. UC-2015-019
v.	FINAL ORDER CLARIFYING CERTIFICATION 1205
CITY OF MIAMI BEACH,	Order Number: 15E-281 Date Issued: September 15, 2015
Respondent.	

Donald D. Slesnick, II, Coral Gables, attorney for petitioner.

James C. Crosland and David C. Miller, Miami, attorneys for respondent.

On July 10, 2015, the Government Supervisors Association of Florida/Office and Professional Employees International Union, Local 100 (Local 100), filed a unit clarification petition seeking to clarify a bargaining unit described in certification 1205 to include several classifications in the supervisory bargaining unit it represents. On August 18, the Commission-appointed hearing officer issued an order recommending that the Commission grant the petition. No exceptions to the recommended order were filed.

Upon consideration, and for the reasons articulated by the hearing officer, the petition is GRANTED. Certification 1205 is clarified as follows:

> INCLUDED: All supervisory employees of the City of Miami Beach in the classifications of air conditioning supervisor, backflow coordinator, beach patrol operations supervisor, carpenter supervisor, central services supervisor,

city surveyor, communications supervisor, crime scene supervisor, electrician supervisor, electronics/instruments supervisor, fleet operations supervisor, lead mechanic, maintenance supervisor, metered service supervisor, paint supervisor, park operations supervisor, parking facilities supervisor, parking operations supervisor, plumbing supervisor, property management operations supervisor, pumping operations supervisor, recreation supervisor I, sanitation operations supervisor, senior building inspector, senior engineering inspector, service supervisor, sewer field operations supervisor, street lighting operations supervisor, street operations supervisor, tennis center supervisor, warehouse supervisor, water field operations supervisor, water service representative, 911 communications records custodian, code compliance supervisor, field supervisor, fire inspections supervisor, police financial assistant, police records supervisor, property/evidence supervisor, public safety payroll administrator, security specialist, and utility billing supervisor.

EXCLUDED: All other employees employed by the City of Miami Beach.

This order may be appealed to the appropriate district court of appeal. A notice of appeal must be received by the Commission and the district court of appeal within **thirty** days from the date of this order. Except in cases of indigency, the court will require a filing fee and the Commission will require payment for preparing the record on appeal. Further explanation of the right to appeal is provided in Sections 120.68 and 447.504, Florida Statutes (2015), and the Florida Rules of Appellate Procedure.

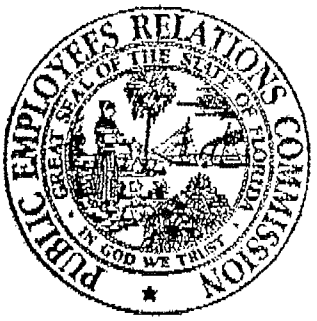
UC-2015-019

It is so ordered.
DELGADO and POOLE, Commissioners, concur.

I HEREBY CERTIFY that this document was filed and a copy served on each party on September 15, 2015.

BY: Barry Edmon
Clerk

/bjk



STATE OF FLORIDA
PUBLIC EMPLOYEES RELATIONS COMMISSION

4708 Capital Circle Northwest, Suite 300
Tallahassee, Florida 32303
850.488.8641
Fax: 850.488.9704
www.perc.myflorida.com

To: Donald D. Slesnick Slesnick & Casey, LLP	From: Office of the Clerk Public Employees Relations Commission
Fax: (305)448-5685	Pages: 4
Phone: (305)448-5672	Date: 09/15/2015
Case: UC-15-019	Re:

Comments:

NOTICE:

If you have received this facsimile communication in error, please contact the Public Employees Relations Commission, Office of the Clerk, 850.488.8641.

facsimile