REOPENING
MIAMIBEACH

GENERAL REOPENING GUIDELINES*

*Items in bold are mandatory to all industries

Emergency Order 20-20 was originally implemented at 11:59 p.m. on April 9, 2020. As amended by EO 23-20 and EO 24-20, these general guidelines and requirements should be followed by all residents and businesses.

- People must follow the social distancing and facial covering and personal protection equipment (PPE) guidelines as defined by our Emergency Orders, the Centers for Disease Control (CDC) and consistent with Occupational Safety and Health Administration (OSHA) and other regulatory guidelines:
  - **Gatherings of fewer than 10 people**
  - **Six foot distance between people**
  - **Wear facial coverings**
  - **Wash hands and/or use hand sanitizer often**

- Facilities must implement certain procedures:
  - **enhanced sanitizing of all common areas and frequent touch points**
  - **placement of trash containers for face masks and other personal protective equipment (PPE) near exits and entrances and other common areas**
  - **comprehensive cleaning of facilities must be performed each night and include thoroughly disinfecting all frequent touch points and emptying all trash receptacles using solid waste bags that are double-bagged and securely sealed**
  - **posting CDC signage in publicly trafficked locations emphasizing measures to "Stop the Spread of Germs" and to exercise social responsibility**
  - upgrading or installing ventilation per OSHA guidance
  - designating quarantine rooms for infected individuals and deep clean after use
  - **installing hand sanitizer at entry points and through site**
  - **training all personnel in new operating protocols and modifications to existing codes of conduct to deal with COVID 19 issues**

- Businesses and workplaces must implement certain procedures
  - designing work group shifts to minimize contacts between employees and ensure easier tracking and tracing, as possible, and implement staggered breaks to reduce large group gatherings
  - avoiding meetings of more than 5 participants and encouraging virtual meetings
  - reducing seating in breakrooms and common areas to ensure minimum 6' physical distance
  - allowing non-core functions to work from home, as possible
  - implementing testing programs for high risk employees

- establishing clear reporting protocols based on leading (e.g., thermometer temp spikes, thermal scanning spikes, increased absenteeism) and lagging indicators (e.g., staff health visits above pre-defined rate, community spread in retailer locale) to help prevent spread of cases
- posting a contact email address and/or telephone number for employees / customers to contact if they have questions or concerns

- **Any establishment that has an on-site employee or contractor who tests positive shall close for the shorter of:**
  a. **the time needed for staff who were in contact with the positive employee or contractor to be tested and cleared by a medical professional as being COVID-19 free and the establishment to be deep-sanitized;**
  b. **14 days from the date such employee or contractor was last on- site at such establishment, if deep-sanitization is not performed.**
- **An establishment shall be deemed to have complied with the above if, after deep-sanitizing, employees who were in contact with the positive employee or contractor do not report to work for 14 days after the date the positive employee or contractor was last on-site**
- **Where an establishment has multiple floors or structures or square footage of more than 10,000 feet, only those structures, floors or areas where the infected person was present are required to be sanitized as a condition of re-opening, and only those employees working in such structures, floors or areas must be tested. All employees who came into personal contact with the positive employee must be tested or, in the absence of a test, be excluded from the premises for 14 days after the date the positive employee was last onsite.**
- **Under no circumstances shall an employee or contract who tested positive report to work at an establishment until that employee is cleared by a medical professional as being COVID-19 free.**

REOPENING
MIAMIBEACH

GENERAL INDUSTRIES GUIDELINES*

*Items in bold are mandatory to all industries

I. Workforce Protection
   - **a. Facial coverings must be worn inside businesses and commercial establishments**
   - **b. Do not allow employees who have flu like symptoms to report to work for 14 days after the onset symptoms**
   - c. Provide or coordinate safe transportation to work allowing for social distancing
   - d. Allow for flexible schedules for childcare and sick time
   - e. Staggered breaks to reduce large group gatherings
   - **f. Install hand sanitizer at entry points and through site**

II. Employee Protection
   - **a. Enforce personal protective equipment (e.g., face masks, gloves)**
   - **b. Ensure employees (and customers) stay more than 6 feet apart (use visual markers to help with implementation)**
   - **c. Enhanced sanitization of all common areas / touch points (doors, stairwell handles, light switch, elevator switch, etc.)**
   - **d. Procure increased amounts of soap, hand sanitizer, cleaning materials and protective equipment**

III. Non-employee Protection
   - **a. Visually mark separation 6 ft. apart for areas where people would group (e.g., queues and elevators)**
   - b. Discourage entry to site of visitors and contractors, unless needed for operations
   - c. **Eliminate car valet services, unless self-parking is unavailable. Where self- parking is unavailable, valet may be utilized. Valet operator will step away 6 feet after opening car door (visual markers should be placed on the ground to assist). After parking, vehicle operator will switch or sanitize gloves prior to servicing the next vehicle.**
   - d. Set up self-checkout lines and contactless payments, as applicable

IV. Business Process Adaptations
   - a. Upgrade/Install ventilation including HVAC filters per OSHA guidance
   - **b. Clean and disinfect bathrooms every two to three hours**
   - **c. Eliminate the use of common water fountains and interactive displays**
   - **d. Limit capacity of elevators to ensure social distancing**
   - e. Designate quarantine rooms for infected individuals and deep clean after use
   - f. Require non-core functions to work from home, as possible
   - g. Avoid meetings of more than 5 participants, encourage virtual meetings

h. Reduce seating in breakrooms / common areas to ensure minimum 6' physical distance. If not possible, close common areas

i. Prior to re-open, flush plumbing and run water in sinks to eliminate stagnant water from the period of mall/store's closure

V. Employer-led Public Health Interventions

a. Post CDC signage in publicly trafficked locations emphasizing measures to "Stop the Spread of Germs" and to exercise social responsibility

b. Train all personnel in new operating protocols and modifications to existing codes of conduct to deal with COVID 19 issues

c. Design work group shifts to minimize contacts between employees and ensure easier tracking and tracing, as possible

d. Implement testing programs for high risk employees (e.g., frequent contact with customers or suppliers)

VI. Industry-wide Safeguards

a. Acknowledge in writing the review and understanding of relevant industry association and union organizations guidelines, including capability checklists and reference to WHO, DOH and CDC guidelines

b. Establish protocol to immediately disclose infection to state DOH bodies and procedure to safeguard store (e.g., deep cleaning)

c. Setup clear reporting protocols based on leading (e.g., thermometer temp spikes, thermal scanning spikes, increased absenteeism) and lagging indicators (e.g., staff health visits above pre-defined rate, community spread in retailer locale)

d. Post a contact email address and/or telephone number for employees /customers to contact if they have questions or concerns

e. Any establishment that has an on-site employee or contractor who tests positive shall close for the shorter of:

i. i. the time needed for staff who were in contact with the positive employee or contractor to be tested and cleared by a medical professional as being COVID-19 free and the establishment to be deep-sanitized;

ii. ii. 14 days from the date such employee or contractor was last on-site at such establishment, if deep sanitization is not performed.

f. f. An establishment shall be deemed to have complied with the above if, after deep sanitizing, employees who were in contact with the positive employee or contractor do not report to work for 14 days after the date the positive employee or contractor was last on-site

g. Where an establishment has multiple floors or structures or square footage of more than

10,000 feet, only those structures, floors or areas where the infected person was present are required to be sanitized as a condition of re- opening, and only those employees working in such structures, floors or areas must be tested. All employees who came into personal contact with the positive employee must be tested or, in the absence of a test, be excluded from the premises for 14 days after the date the positive employee was last onsite.

h. Under no circumstances shall an employee or contract who tested positive report to work at an establishment until that employee is cleared by a medical professional as being COVID-19 free.