

Budget Advisory Committee
Meeting Minutes
November 09, 2021
Virtual Meeting (TEAMS)

John Woodruff, called the meeting to order at 4:30 p.m.

Roll was taken. Budget Advisory Committee (BAC) members in attendance were as follows:

Last Name	First Name	Present	Absent	Other
Beloff	Jonathan		X	
Bowes	John	X		
Echarte	Terri	X		
Gidney	Marc	Arrived late		
Gringarten	Hagai	Arrived late		
Khaghan	Mojdeh	X		
Linder	Carl	X		
Starkman	Ronald	X		
Zuckerman	Steve	X		

City of Miami Beach employees present included: John Woodruff, Chief Financial Officer and City Liaison; Tameka Otto Stewart, Budget Director; Richard Ajami, Budget Officer; Ayanna DaCosta-Earle, Senior Management and Budget Analyst; Pedro De Faria, Senior Management and Budget Analyst; Fernando Pestana, Senior Management and Budget Analyst; Kyle Tejeiro, Management and Budget Analyst; Alan Walsler, Management and Budget Analyst; Melissa Berthier, Office of Communications Director; Kayla Martinez, Office Associate V, Judy Hoanshelt, Division Director for Grants and Intergovernmental Affairs.

Meeting Minutes – October 12, 2021:

The Committee reviewed the minutes from the October 12, 2021 meeting.

Carl Linder motioned to approve the minutes, seconded by Steve Zuckerman. Motion was unanimously approved by a vote of 6-0-3.

Marketing and Communications

Melissa Berthier, Office of Communications Director presented on the following:

- Department Description
- Major Programs/ Functions
- Organizational Chart
- Covid-19 Impacts
- Recent Changes
- Performance Indicators
- Challenges / Opportunities

Tameka Otto Stewart provided an overview of Marketing & Communication's revenue and expenditure trends, as well as the department's position overview.

Grants and Intergovernmental Affairs

Judy Hoanshelt, Division Director for Grants and Intergovernmental Affairs presented on the following:

- Organizational Chart
- Department Description
- Major Functions
- Accomplishments

Tameka Otto Stewart provided an overview of Grants and Intergovernmental Affairs' revenue and expenditure trends, as well as the department's position overview.

Other Business

Mojdeh Khaghan discussed with the Committee re-election for Budget Advisory Committee Chair in January 2022 meeting.

Tameka Otto Stewart, Budget Director, discussed with the Committee potential meeting dates and topics for 2022. The Committee agreed to have their first meeting on January 11, 2022 to further discuss future meeting dates and topics.

Adjournment

Carl Linder motioned to adjourn the meeting at 5:27 p.m., seconded by John Bowes.

TOS/DM