



## ANNUAL EXIT DOOR LOCKS INSPECTION / TEST REPORT ELECTRICALLY OPERATED DOOR LOCK SYSTEMS

**Fire Prevention Division**  
1701 Meridian Ave. 2nd Floor  
Miami Beach, Florida | 33139

Attention: \_\_\_\_\_

Received By: \_\_\_\_\_

All electrically operated door locks and associated components located at the following address have been inspected and/or tested by the building maintenance engineer for proper operation as required by the adopted codes/standards at the time of installation and are OPERATIONAL as per NFPA 72, 101.

<b>Owner Name and Mailing Address</b>	
<b>Business Phone</b>	

<b>Address</b>	
<b>Type of Occupancy</b>	

<b>Person performing Inspection / Test</b>	Certificate of Competency No.	
Name: _____		

<b>Contractor / Company performing Inspection / Test</b>	Telephone Number(s)	
Name: _____		
Address: _____		

NOTE: IF THE DOOR LOCKS ARE OPERATIONAL: A log shall be maintained, and a tag or sticker shall be placed on or at the DOOR LOCK PANEL IN THE FIRE ALARM CONTROL CENTER, showing the date and the name of the person performing the inspection and/or test.

Date of Inspection / Test: _____				Signature: _____
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Remarks: _____
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