

SITE PLAN/TREE SURVEY/TREE DISPOSITION GUIDELINES AND SPECIFICATIONS

All site plans/tree surveys and site sketches required by the City of Miami Beach, Tree Preservation Program must contain the following minimum information:

- I. **For all locations except existing single family homes.** “Applications for tree work, in conjunction with any new construction, including new single family homes and additions, shall include a tree survey drawn to scale identifying the species and listing the height, spread and DBH of all existing trees shall be provided. The tree survey shall be prepared by and bear the seal of a professional land surveyor, licensed in the State of Florida. In addition, a tree disposition and site plan drawn to scale identifying and listing all existing trees and specifying the condition of each tree and whether such trees are to remain, to be removed or to be relocated shall be provided. This plan shall also illustrate the location of all existing structures and/or all proposed new construction, as applicable, the location of any overhead and/or underground utilities, the new locations of existing trees to be relocated on site, and all areas affected by construction-related activities, such as access routes to the property, and staging area. The plan shall be prepared by and bear the seal of a landscape architect currently licensed to practice in the State of Florida.” Additional requirements are as follows:
 - a. A separate key in table format that provides:
 - i. The identification number of each tree
 - ii. Scientific/common name of each tree
 - iii. Diameter at breast height (DBH) of each tree
 - iv. Each tree's canopy diameter or square footage
 - v. Each tree must be labelled as to remain, to be removed or to be relocated
 - b. If trees are to be relocated, the following should also be included:
 - i. Current location of each tree to be relocated
 - ii. Proposed location of each relocated tree
 - iii. City of Miami Beach Tree Preservation Program Relocation Plan Form
- II. **For existing single family homes.** “Applications for tree work at existing single family homes, shall require a site sketch indicating the approximate location and disposition of the tree(s).”
 - a. The site sketch should indicate the location of the tree(s) to be removed or relocated, the species if known and any trees proposed as replacement canopy.
 - b. If trees are to be relocated, the following should also be included:
 - i. Current location of each tree to be relocated
 - ii. Proposed location of each relocated tree
 - iii. City of Miami Beach Tree Preservation Program Relocation Plan Form