



# MIAMIBEACH

CITY OF MIAMI BEACH, FLORIDA

Permit Application Checklist

Type: ALLOCATION LETTER

REQUEST FOR SEWER CAPACITY

CERTIFICATION LETTER

When requesting a Sewer Capacity Certification Allocation Letter the applicant must provide the Following:

- Project Name and name and phone number of contact person submitting application.
- Provide stamped/signed approved plans by the Building Department for Public Works Review.
- Provide copy of the property building history card including vacant lots serviced by City water/sewer connections. If no property records exist provide signed document by the Building Department Record Manager.
- Complete Sections 1a: 1b: 1c of the Sewer Capacity Certification Letter application.
- Public Works Department will certify the pump station information at Section 2 of the Application

The following is the schedule of fee(s)

- Provide payment (Cash, Check or Credit Card) \$155.55 processing fee payable to City of Miami Beach.

Applicant will provide DERM with the Certified Sewer Application for further processing by their Wastewater section.

Application processing to be completed within 10 calendar days.

In accordance with the provision of Miami-Dade Ordinance 89-95 as currently in effect and as may be amended or revised in the future, the City of Miami Beach Shall require all new retail users, as defined in the Ordinance, to pay the Miami-Dade-County water and Sewer connection charges. The City of Miami Beach shall not render water service, sewer service or both to any new retail user until a written receipt from the Miami-Dade Department of Water and Sewer is provided showing that the Miami-Dade County connection charges have been paid.

**"New retail user" is defined as any user who applies to a volume customer of the Department for water service, sewer service or both, or an existing user who applies for increased water service, sewer service or both.**

- (Ord.89-95) County fee must be paid prior to City of Miami Beach service connection
- (Water and sewer Impact Fees are due prior to building permit issuance)