

# MIAMI BEACH

## Policies and Procedures

### FOG Discharge Control

#### POLICY

To ensure compliance with the Miami Dade County [Ordinance 18-22](#) regarding the Fats, Oil, and Grease (FOG) Discharge Control Operating Permit, the Building Department will have a simplified process for review, approval, and inspection.

#### PROCEDURE

##### **New Grease Trap**

Grease traps, when being installed as part of a new construction, will require the following items to obtain the Grease Discharge Operating Permit approval:

1. An approved City of Miami Beach plumbing [sub-permit](#) indicating the Grease Trap to be installed in the description of work section.
2. An approved Grease Discharge Operating (GDO) Permit issued by Miami Dade County. For [application](#), [instructions](#), [fees](#), and [information](#), please visit the following websites:

Application:

<http://www.miamidade.gov/permits/library/grease-discharge.pdf>

Plans Submittal's Checklist:

<http://www.miamidade.gov/environment/library/forms/fog-review-checklist.pdf>

Fees:

<http://www.miamidade.gov/permits/library/fees/schedule-environmental.pdf>

Additional information:

<http://www.miamidade.gov/permits/grease-discharge.asp>

3. Once the applicant has acquired the plumbing sub-permit and FOG Discharge Control Operating permit, inspections for both permits must be performed. The plumbing sub-permit must be finalized as a requisite to final the GDO permit from Miami-Dade County.
4. The FOG inspectors from City of Miami Beach add the new facility along with the FOG permit information to a locally maintained database.
5. FOG inspections are performed annually.

## Existing Grease Trap

Facilities with an existing grease trap must have an approved FOG Discharge Control Operating Permit or Grease Discharge Annual Operating (GDO) Permit along with a [maintenance log](#) documenting FOG removal details: i.e., dates, volume, company name, etc. If upon inspection, a facility is not in compliance, the FOG inspector will submit a complaint to the Building Department Violations' Section to post an Unsafe Structure violation to the business' owner. The violation will be closed once the plumbing permits' final inspection passes.

To remedy the violation, the facility owner must proceed with the following:

1. Apply for a [plumbing permit](#) for a grease trap with the Building Department.
2. Then, the applicant must apply for a FOG Discharge Control Operating Permit with Miami Dade County. For the permit application, plans submittal's checklist, and additional information on FOG permits, please visit the websites cited above.
3. Once the applicant has acquired the plumbing and FOG Discharge Control Operating permits and work is performed, inspections for both permits must be completed. The FOG inspection (request via email to [IFOG2@miamidade.gov](mailto:IFOG2@miamidade.gov)) is required **prior** to the plumbing final inspection (request via IVR - 305.673.7370 or [CAP](#)) from the City of Miami Beach. After the Plumbing final inspection passes and the plumbing permit is finalized, then Miami-Dade County closes the FOG Discharge Control Operating permit.
4. The Unsafe Structures violation is closed upon approval of final inspection and closure of the plumbing permit is obtained.
5. The FOG inspector records the existing facility along with the FOG permit information to a locally maintained database.
6. FOG inspections are performed annually.

PREPARED BY: Building Department

APPROVED BY: \_\_\_\_\_

Building Official/Director

DATE: \_\_\_\_\_

11/15/18

Revised: 11/13/2018

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