

MIAMIBEACH

BUILDING DEPARTMENT SATELITTE-NORTH BEACH OFFICE

In July 2016, the Building Department established a satellite office to bring in the Building Department's functions closer to the residents and property owners in the Mid and North Beach areas. This office, located in the heart of North Beach, at 962 Normandy Drive, Miami Beach, FL 33141, allows for residents and business owners to apply for building permits closer to their homes and businesses and avoid the drive to City Hall. The office hours are Monday through Friday from 8:00 a.m. – 4:00 p.m. Every day, the office closes from noon to 1:00 p.m. for lunch. The phone number is: 305.673.7704.

The North Beach Office provides these services:

1. Drop-Off of plans.
2. Issuance of over the counter permits.
3. Initialization of permits and sub-permits.
4. Registration of new customers in the CSS portal (Citizen Self Service).
5. Online payments (guidance is provided for new customers) of permits, business licenses, etc.
6. Record's requests.
7. Inspections' requests.
8. Coordinate appointments with North Beach office inspectors.
9. Serves as an information center for residents and business owners in the North and Mid Beach areas.
10. Update expired licenses and insurances for contractors.
11. Distributes Hurricane Guides during hurricane season.
12. Reply to building inquiries received at the main email address: bpi@miamibeachfl.gov.

On July 17, 2019, the City Commission recognized the excellent services provided by the Building Department at the North Beach Office. A certificate of recognition was awarded to our department for the 3 years of great services and accomplishments at the satellite office.

