

# MIAMIBEACH

PLANNING DEPARTMENT

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139

**LAST UPDATED: 09/30/2019  
(SUBJECT TO CHANGE)**

## **2019 SCHEDULE OF LAND USE BOARD MEETINGS AND TRANSPORTATION DEADLINES**

All meetings are held in the Commission Chambers, Third Floor, Miami Beach City Hall unless otherwise noticed. Please note that only complete applications are scheduled for consideration by Land Use Boards and the number of applications placed on an agenda may not exceed 15 in order to allow sufficient time for the applicants to present, and the board to duly consider each item during the scheduled meeting. Complete applications will be scheduled for the next available agenda on a first come – first serve basis unless the applicant requests to be scheduled on a future agenda. The timeline represented herein may be extended if application is incomplete or submittals not made on a timely manner.

Applications requiring a traffic study must meet with, Transportation, and peer reviewer Thirty (30) days prior to First submittal deadline to determine the methodology for the traffic impact study and obtain Transportation Department's requirements check list.

Fifteen (15) days before First submittal: applicant must submit the traffic study via CAP.

Seven (7) days prior to First submittal: Transportation Department/Peer Reviewer will provide first round of comments to the applicant.

Applicant must address comments and submit revised traffic study/plans for CAP First submittal deadline including a narrative responding to Transportation/Peer Reviewer comments.

Please note - Submittals are due at 12:00 (noon) on the calendar date of the 'Final Submittal (CAP & PAPER)' column listed below:

**2019 SCHEDULE - APPLICATIONS WITH A REQUIRED TRAFFIC STUDY:**

<b>DESIGN REVIEW BOARD, BOARD OF ADJUSTMENT &amp; HISTORIC PRESERVATION BOARD</b>												
TRANSPORTATION MEETING 30 DAYS PRIOR TO CAP FIRST SUBMITTAL	TRAFFIC STUDY SUBMITTED BY APPLICANT VIA CAP 15 DAYS PRIOR TO CAP FIRST SUBMITTAL	TRANSPORTATION FIRST ROUND OF COMMENTS TO APPLICANT 7 DAYS PRIOR TO CAP FIRST SUBMITTAL	PRE-APP MEETING WITH PLANNING NO LATER THAN	NEW FILE FEE PAY-BY DATE	CAP FIRST SUBMITTAL (REVIEWED BY ALL DISCIPLINES)	COMMENTS ISSUED BY ALL DISCIPLINES	FINAL SUBMITTAL (CAP & PAPER)	NOTICE TO PROCEED ISSUED BY PLANNING	AGENDA FINALIZED & ALL FEES MUST BE PAID BY	MEETING DATE		
										DRB	BOA	HPB
09/14	09/28	10/08	10/08	10/12	10/15	10/26	11/05	11/12	11/14	01/02	01/04	01/08
10/19	11/02	11/12	11/12	11/16	11/19	11/30	12/10	12/17	12/19	02/05	02/01	02/12
11/16	11/30	12/10	12/10	12/14	12/17	12/28	01/07	01/14	01/16	03/05	03/01	03/11
12/14	12/28	01/07	01/07	01/11	01/14	01/25	02/04	02/11	02/13	04/02	04/05	04/09
01/18	02/01	02/11	02/11	02/15	02/18	03/01	03/11	03/18	03/20	05/07	05/03	05/14
02/15	03/01	03/11	03/11	03/15	03/18	03/29	04/08	04/15	04/17	06/04	06/07	06/10
03/15	03/29	04/08	04/08	04/12	04/15	04/26	05/06	05/13	05/15	07/02	07/12	07/09
<b>AUGUST RECESS</b>												
05/17	05/31	06/10	06/10	06/14	06/17	06/28	07/08	07/15	07/17	9/16	09/06	09/09
06/14	06/28	07/08	07/08	07/12	07/15	07/26	08/05	08/12	08/14	10/01	10/04	10/08
07/19	08/02	08/12	08/12	08/16	08/19	08/30	09/09	09/16	09/18	11/05	11/01	11/06
08/16	08/30	09/09	09/09	09/13	09/16	09/27	10/07	10/14	10/16	12/13	12/16	12/09

**2019 SCHEDULE - APPLICATIONS NOT REQUIRING TRAFFIC STUDY:**

<b>DESIGN REVIEW BOARD, BOARD OF ADJUSTMENT &amp; HISTORIC PRESERVATION BOARD</b>									
PRE-APP MEETING WITH PLANNING NO LATER THAN	NEW FILE FEE PAY-BY DATE	CAP FIRST SUBMITTAL (REVIEWED BY ALL DISCIPLINES)	COMMENTS ISSUED BY ALL DISCIPLINES	FINAL SUBMITTAL (CAP & PAPER)	NOTICE TO PROCEED ISSUED BY PLANNING	AGENDA FINALIZED & ALL FEES MUST BE PAID BY	MEETING DATE		
							DRB	BOA	HPB
10/08	10/12	10/15	10/26	11/05	11/12	11/14	01/02	01/04	01/08
11/12	11/16	11/19	11/30	12/10	12/17	12/19	02/05	02/01	02/12
12/10	12/14	12/17	12/28	01/07	01/14	01/16	03/05	03/01	03/11
01/07	01/11	01/14	01/25	02/04	02/11	02/13	04/02	04/05	04/09
02/11	02/15	02/18	03/01	03/11	03/18	03/20	05/07	05/03	05/14
03/11	03/15	03/18	03/29	04/08	04/15	04/17	06/04	06/07	06/10
04/08	04/12	04/15	04/26	05/06	05/13	05/15	07/02	07/12	07/09
<b>AUGUST RECESS</b>									
06/10	06/14	06/17	06/28	07/08	07/15	07/17	9/16	09/06	09/09
07/08	07/12	07/15	07/26	08/05	08/12	08/14	10/01	10/04	10/08
08/12	08/16	08/19	08/30	09/09	09/16	09/18	11/05	11/01	11/06
09/09	09/13	09/16	09/27	10/07	10/14	10/16	12/13	12/16	12/09

*We are committed to providing excellent public service and safety to all who live, work, and play in our vibrant, tropical, historic community.*

**2019 SCHEDULE - APPLICATIONS WITH A REQUIRED TRAFFIC STUDY:**

<b>PLANNING BOARD</b>										
TRANSPORTATION MEETING 30 DAYS PRIOR TO CAP FIRST SUBMITTAL	TRAFFIC STUDY SUBMITTED BY APPLICANT VIA CAP 15 DAYS PRIOR TO CAP FIRST SUBMITTAL	TRANSPORTATION FIRST ROUND OF COMMENTS TO APPLICANT 7 DAYS PRIOR TO CAP FIRST SUBMITTAL	PRE-APP MEETING WITH PLANNING NO LATER THAN	NEW FILE FEE PAY-BY DATE	CAP FIRST SUBMITTAL (REVIEWED BY ALL DISCIPLINES)	COMMENTS ISSUED BY ALL DISCIPLINES	FINAL SUBMITTAL (CAP & PAPER)	NOTICE TO PROCEED ISSUED BY PLANNING	AGENDA FINALIZED & ALL FEES MUST BE PAID BY	MEETING DATE
10/05/2018	10/22/2018	10/29/2018	10/29/2018	11/02/2018	11/05/2018	11/16/2018	11/23/2018	12/03/2018	12/05/2018	01/22
11/09/2018	11/26/2018	12/03/2018	12/03/2018	12/07/2018	12/10/2018	12/21/2018	12/28/2018	01/07/2019	01/09/2018	02/26
12/05/2018	12/21/2018	12/28/2018	12/28/2018	01/04/2019	01/07/2019	01/18/2019	01/25/2019	02/04/2019	02/06/2019	03/26
01/11	01/28	02/04	02/04	02/08	02/11	02/22	03/01	03/11	03/13	04/30
02/01	02/18	02/25	02/25	03/01	03/04	03/15	03/22	04/01	04/03	05/21
03/08	03/25	04/01	04/01	04/05	04/08	04/19	04/26	05/06	05/08	06/25
04/05	04/22	04/29	04/29	05/03	05/06	05/17	05/24	06/03	03/05	07/23
<b>AUGUST RECESS</b>										
06/07	06/24	07/01	07/01	07/05	07/08	07/19	07/26	08/05	08/07	09/24
07/05	07/22	07/29	07/29	08/02	08/05	08/16	08/23	09/02	09/04	10/22
08/02	08/19	08/26	08/26	08/30	09/03	09/13	09/20	09/30	10/02	11/19
08/30	09/16	09/23	09/23	09/27	09/30	10/11	10/18	10/28	10/30	12/17

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<b>PLANNING BOARD</b>							
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10/29/2018	11/02/2018	11/05/2018	11/16/2018	11/23/2018	12/03/2018	12/05/2018	01/22
12/03/2018	12/07/2018	12/10/2018	12/21/2018	12/28/2018	01/07/2019	01/09/2018	02/26
12/28/2018	01/04/2019	01/07/2019	01/18/2019	01/25/2019	02/04/2019	02/06/2019	03/26
02/04	02/08	02/11	02/22	03/01	03/11	03/13	04/30
02/25	03/01	03/04	03/15	03/22	04/01	04/03	05/21
04/01	04/05	04/08	04/19	04/26	05/06	05/08	06/25
04/29	05/03	05/06	05/17	05/24	06/03	03/05	07/23
<b>AUGUST RECESS</b>							
07/01	07/05	07/08	07/19	07/26	08/05	08/07	09/24
07/29	08/02	08/05	08/16	08/23	09/02	09/04	10/22
08/26	08/30	09/03	09/13	09/20	09/30	10/02	11/19
09/23	09/27	09/30	10/11	10/18	10/28	10/30	12/17