

**MINIMUM INSPECTION PROCEDURAL GUIDELINES  
FOR BUILDING RECERTIFICATION - ELECTRICAL**

**INSPECTION COMMENCED**

Date: \_\_\_\_\_

**INSPECTION COMPLETED**

Date: \_\_\_\_\_

INSPECTION MADE BY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**1. DESCRIPTION OF STRUCTURE:**

a. Name on Title:

b. Street Address:

c. Legal Description:

d. Owner's Name:

e. Owner's Mailing and E-Mail Addresses:

f. Folio Number of Property on which Building is Located:

g. Building Code Occupancy Classification:

h. Present Use:

i. General Description, Type of Construction, Size, Number of Stories, and special features.


Additional Comments:


<b>2. ELECTRIC SERVICE:</b>	
a. SIZE, AMPERAGE: ( )	FUSES: ( ) BREAKER: ( )
b. PHASE: 30 ( ) 10 ( )	
c. CONDITION: GOOD: ( ) FAIR: ( ) NEEDS REPAIR: ( )	
d. COMMENTS:	
<b>3. METER AND ELECTRIC ROOMS:</b>	
a. CLEARANCES: GOOD: ( ) FAIR: ( ) REQUIRES CORRECTION: ( )	
b. COMMENTS:	
<b>4. GUTTERS:</b>	
a. LOCATION: GOOD: ( ) REQUIRES REPAIR: ( )	
b. LOCATION: GOOD: ( ) REQUIRES REPAIR: ( )	
<b>5. ELECTRICAL PANELS:</b>	
ELECTRICAL PANEL'S LOCATION	GOOD: ( ) REQUIRES REPAIR: ( )
a. PANEL # ( )	GOOD: ( ) REQUIRES REPAIR: ( )
b. PANEL # ( )	GOOD: ( ) REQUIRES REPAIR: ( )
c. PANEL # ( )	GOOD: ( ) REQUIRES REPAIR: ( )
d. PANEL # ( )	GOOD: ( ) REQUIRES REPAIR: ( )



<b>10. CONDUCTOR AND CABLES:</b>
a. CONDUCTOR AND CABLES' <b>CONDITION:</b> GOOD: (    )    REPAIRS REQUIRED: (    )
b. COMMENTS:
<b>11. TYPES OF WIRING METHODS: CONDITION:</b>
a. CONDUIT RACEWAYS: RIGID:            GOOD: (    )    REPAIRS REQUIRED: (    )
b. CONDUIT PVC:                            GOOD: (    )    REPAIRS REQUIRED: (    )
c. NM CABLE:                                GOOD: (    )    REPAIRS REQUIRED: (    )
d. BX CABLE:                                GOOD: (    )    REPAIRS REQUIRED: (    )
<b>12. CONDUCTORS:            CONDITION:</b>
a. CONDUCTOR AND CABLES' <b>CONDITION:</b> GOOD: (    )    REPAIRS REQUIRED: (    )
b. COMMENTS:
<b>13. EMERGENCY LIGHTING:</b>
a. GOOD: (    )    REPAIRS REQUIRED: (    )
b. COMMENTS:

**14. BLDG. EGRESS ILLUMINATION:**

a. GOOD: ( ) REPAIRS REQUIRED: ( )

b. COMMENTS:

**15. FIRE ALARM SYSTEM:**

a. GOOD: ( ) REPAIRS REQUIRED: ( )

b. COMMENTS:

**16. SMOKE DETECTORS:**

a. GOOD: ( ) REPAIRS REQUIRED: ( )

b. COMMENTS:

**17. EXIT LIGHTS:**

a. GOOD: ( ) REPAIRS REQUIRED: ( )

b. COMMENTS:

**18. EMERGENCY GENERATOR:**

a. GOOD: ( ) REPAIRS REQUIRED: ( )

b. COMMENTS:

<b>19. WIRING IN OPEN OR UNDER COVER PARKING GARAGE AREAS:</b>
a. GOOD ILLUMINATION: ( )    REQUIRED ADDITIONAL ILLUMINATION: ( )
b. COMMENTS:
<b>20. OPEN OR UNDERCOVER PARKING GARAGE AREAS AND EGRESS ILLUMINATION:</b>
a. GOOD ILLUMINATION: ( )    REQUIRES ADDITIONAL ILLUMINATION: ( )
b. COMMENTS:
<b>21. SWIMMING POOL WIRING:</b>
a. GOOD: ( )    REPAIRS REQUIRED: ( )
b. COMMENTS:
<b>22. WIRING TO MECHANICAL EQUIPMENT:</b>
a. GOOD: ( )    REPAIRS REQUIRED: ( )
b. COMMENTS:

23. GENERAL ADDITIONAL COMMENTS: