

Request for Temporary Access to Stock & Train

Note: Master Permit Must be Active

Date:	Master Permit:	Stock & Train Number:
Job Address:	Parcel Number:	
Unit/Suite #:	Occupancy/Use:	
Applicant/Contractor Name:	Owner/Business Name:	
Applicant/Contractor Mailing address:	Owner/ Business Mailing address:	
Telephone Number:	Telephone Number:	
E-Mail Address:	E-Mail Address:	
Contact Name:	Contact Telephone Number:	
Contact E-Mail Address:		
Your CAP or CSS Account's E-Mail Address for Billing Purposes:		
What is the reason for your request to Stock and Train?		

By what date will you apply for TCO/CO?

Office Use Only	
Inspections Required: B E M P ELV F Z PW	No. of Days Approved: _____
1 Time Insp. DATE: ___ / ___ / ___ B E M P ELV F Z PW	Ana M. Salgueiro, P.E: _____ Building Official/Director Signature
2 Time Insp. DATE: ___ / ___ / ___ B E M P ELV F Z PW	Stock & Train Issued Date: _____
3 Time Insp. DATE: ___ / ___ / ___ B E M P ELV F Z PW	Expiration Date: _____
Invoice No: _____ Amount Due: _____	Notification to Customer: _____

ADA Information

To request this material in accessible format, sign language interpreters, information on access for persons with disabilities, and/or any accommodation to review any document or participate in any city-sponsored proceeding, please contact 305.604.2489 (voice), 305.673.7524 (fax) or 305.673.7218 (TTY) five (5) days in advance to initiate your request. TTY users may also call 711 (Florida Relay Service).

City of Miami Beach Mission

We are committed to providing excellent public service and safety to all who live, work, and play in our vibrant, tropical, historic community.

Form Name	Stock and Train Request Form
Form Purpose	To stock furniture and train personnel. The Stock and Train Letter request can be issued for a temporary period, not to exceed 30 days, when a property needs to be furnished, or personnel needs to be trained, and there is pending, minor work to obtain the TCO. The Fire Chief and Building Official grant the period of time.
Online Forms	https://www.miamibeachfl.gov/city-hall/building/permits/permit-forms/ .
Associated Fees	Fee Schedule.
Form Process	Completed form must be submitted in person to Administration at the Building's Official office located on the second floor of City Hall.
For Assistance	Please contact: <ol style="list-style-type: none">In – person: Building Department, Miami Beach City Hall, 1700 Convention Center Drive, 2ndFloor, Administration FL, Miami Beach, Florida 33139Via Telephone: 305-673-7610, options #3, then #7Via E-mail: buildingadmin@miamibeachfl.gov

Building Department Mission

We are dedicated to serving the public by the efficient and effective supervision of construction, business, professional and personal activities to safeguard the public health, safety and general welfare of the City's residents and visitors by enforcing the Florida Building Code and the City Code of Ordinances.