

## Project Charter

Project Name: West Avenue Phase 2 Neighborhood Improvement Project

Assigned CMB Department: CIP

Assigned CMB Project Liaison: Lauren Firtel

Assigned Public Information Officer (PIO) and firm: Heather M. Leslie, HML Public Outreach

Project Location:  
West Avenue Phase 2 Neighborhood Improvement Project  
The project limits will include the following areas:

- West Avenue between 8 Street and Lincoln Road, including side streets
- Bay Road between 14 Street and Collins Canal

### PROJECT TEAM

Title/Role	Name	Department/ Agency	Phone	Email
Senior Capital Projects Coordinator	Sabrina Baglieri	CIP	786-383-9319	sabrinabaglieri@miamibeachfl.gov
Capital Projects Coordinator	Jorge Rodriguez	CIP	305-673-7071	jorgerodriguez@miamibeachfl.gov
Public Information Specialist	Lauren Firtel	Communications	305-986-6403	laurenfirtel@miamibeachfl.gov
RCMF Project Manager	Tyson DiPetrillo	RCMF	954-448-6994	tdipetrillo@Ric-ManFL.com
Public Information Liaison	Heather M. Leslie	HML	305-905-5876	heather@hmlpublicoutreach.com

## PROJECT SCOPE OF WORK

### Project Purpose and Need

The City of Miami Beach Office of Capital Improvement Projects and Public Works Department are constructing the next phase of the West Avenue Neighborhood Improvements. The design-build project includes installing a pump station and raising the elevation of the roadway to minimize street flooding. The City has contracted Ric-Man Construction Florida to perform the work.

### Intended Outcomes

Improved water quality, reduced frequency of stormwater flooding and faster drainage.

### Products Deliverables

The project limits will include the following areas:

- West Avenue between 8 Street and Lincoln Road, including side streets
- Bay Road between 14 Street and Collins Canal

This project has been partly constructed through the previous phase of work. It is comprised of high-density condos, single-family homes and businesses. This corridor is a highly walkable community.

Installing new features including:

- Storm water drainage system, including a pump station at the western street end of Lincoln Road
- Fire hydrants
- Sanitary sewer main
- Water main, service lines
- New drainage model
- Elevating the roadway
- Constructing new curb, gutter and sidewalks
- Installing new crosswalk pavers at various intersections
- Installing new signage and pavement markings
- Installing new protected bicycle lanes along West Avenue
- Installing new street and pedestrian lighting and traffic signals
- Resurfacing Alton Court between Lincoln Road and 16 Street
- Matching the new roadway elevation to existing driveways (Harmonization)
- Constructing a section of the Baywalk at Lincoln Road street end
- Installing new landscaping
- Enhancing street ends with pavers and additional landscape
- Lincoln Road
- Lincoln Court
- Bay Road
- Lincoln Terrace
- 16 Street
- 14 Street
- 10 Street

### General Timeline

This is a design-build project that started in 2017. The project went through the Southeast Florida Resilience Accelerator Workshops in 2018 and overall project plans development were paused during this time. The project resumed plans development in 2019. Design is currently underway, and the construction schedule is TBD. Once construction starts, it is anticipated to take about 2.5 years. The project will be built in a segment construction approach.

**Internal Communication Plan**

Project PIO will meet with the project team and necessary CMB departments on a biweekly progress meeting and discuss pending items. An ongoing issues log is being maintained as well as an electronic database to provide the project updates via email. The team has also hosted open office hours at CIP to have an open-door policy for residents and business owners to come and discuss the project with the team. Final decisions are documented in meeting minutes and in the final design plans.

**ASSESSMENTS**

**Constraints and Dependencies**

Commission approval, resident acceptance, License Agreement meetings and signatures, acceptance on the final location of the pump station generator and FPL power, gathering permits from all appropriate agencies.

**Risks**

Obtaining Commission and public acceptance on the project, obtaining all needed permits, utility relocations, securing all harmonization agreements and removal of encroachments, stormwater policy for private properties.

**Early Communication**

Project public meetings/presentations

- Public Information Meeting #1: November 14, 2017
- Southeast Florida Resilience Accelerator Workshops: August 6 and August 8, 2018
- Public Information Meeting #2: May 2, 2019
- NOFNA project update: July 23, 2019
- WAvNA project update: October 1, 2019
- WAvNA walkthrough January 7, 2020
- In addition, we have a standing bi-weekly meeting with WAvNA members
- We also have conducted open office hours at CIP

Construction updates and advisories have also been distributed to the project database as well as numerous meetings with individual property owners.

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