

CHECKLIST OF REQUIRED DOCUMENTS TO DEEM APPLICATION COMPLETE. PLEASE CHECK OFF THE DOCUMENTS BEING SUBMITTED AND UPLOAD THE CHECKLIST

Building - Commercial Screen Enclosures

Plan Reviews: Fire Review, Building Review, Planning Review, Structural Review, Public Works Review

Inspections: Building Final, Fire Final, Foundation, Notice Of Commencement - Certificate, Planning Final

Drawings: 1 Set of Digitally or Electronically signed and sealed drawings - See [Online Permitting Resource Center](#) for instructions.

Drawings include:

- Signed & sealed topographic/boundary survey
 - Site Plans, showing the location and type of materials used (Can be site survey)
- Structural Plans
- Life Safety Plans

Supporting Documents:

- Structural Calculations
- DRB, HPB, BOA recorded order or Determination of Architectural Significance (if applicable) scanned into plans after cover sheet.
- Provide Screening total height and materials finish, if applicable