

CHECKLIST OF REQUIRED DOCUMENTS TO DEEM APPLICATION COMPLETE. PLEASE CHECK OFF THE DOCUMENTS BEING SUBMITTED AND UPLOAD THE CHECKLIST

## **Building - Residential Awning**

**Plan Reviews:** Building Review, Environmental Review, Planning Review, Public Works Review, Structural Review, Urban Forestry Group Review

**Inspections:** Building Final, Planning Final, Rough (In-Progress)

**Drawings:** 1 Set of Digitally or Electronically signed and sealed drawings - See [Online Permitting Resource Center](#) for instructions.

*Drawings included:*

- Signed & Sealed Topographic/Boundary Survey
- Structural Plans
- Site Plan (with property lines, grade elevation as per survey, height of fence and gates, and lineal feet per section, i.e., front, rear, sides)

### **Supporting Documents:**

- Structural Calculations
- DRB, HPB, BOA recorded order or Determination of Architectural Significance (if applicable) scanned into plans after cover sheet.
- Proposed materials (type and color) - Fabric must be woven canvas material
- Detailed dimensions of structure