

CHECKLIST OF REQUIRED DOCUMENTS TO DEEM APPLICATION COMPLETE. PLEASE  
CHECK OFF THE DOCUMENTS BEING SUBMITTED AND UPLOAD THE CHECKLIST

## **Building Special Event Review Tents**

**Plan Reviews:** Structural Review, Fire Special Event Review

**Inspections:** Building Final, Fire Final

**Drawings:** 1 Set of Digitally or Electronically signed and sealed drawings - See [Online Permitting Resource Center](#) for instructions.

*Drawings included:*

- Structural Plans
- Life Safety Plan
- Site Plan

**Supporting Documents:**

- Structural Calculations
- Special Inspector Form