

CHECKLIST OF REQUIRED DOCUMENTS TO DEEM APPLICATION COMPLETE. PLEASE CHECK OFF THE DOCUMENTS BEING SUBMITTED AND UPLOAD THE CHECKLIST

Fire - Special Event

Plan Reviews: Fire Special Event Review

Inspections: Fire Final

Drawings: 1 Set of Digitally or Electronically signed and sealed drawings - See [Online Permitting Resource Center](#) for instructions.

Drawings included:

- See Building Special Events (Temporary Structures) Structures, Electrical, and Special Event Review Bleachers, Platform, Stages, Structures, Tent, Trusses

Supporting Documents:

- Fireworks/Pyrotechnic/Smoke Permit Application (Requirements listed on permit application):
 - Site plan
 - Materials list
 - Certificate of Liability Insurance
 - ATF and/or State Explosives license for Fireworks/Pyro display
 - Operator and assistants Driver's License
 - Letter from building owner if interior display
- Bonfire Permit Application (Requirements listed on permit application):
 - Site plan
 - Materials list
 - Certificate of Liability Insurance