

CHECKLIST OF REQUIRED DOCUMENTS TO DEEM APPLICATION COMPLETE. PLEASE CHECK OFF THE DOCUMENTS BEING SUBMITTED AND UPLOAD THE CHECKLIST

Roofing - Commercial Gutter/Downspout

Plan Reviews: Planning Review, Roofing Review

Inspections: Planning Final, Roofing Final

Drawings: 1 Set of Digitally or Electronically signed and sealed drawings - See [Online Permitting Resource Center](#) for instructions.

Drawings included:

- Signed & Sealed Topographic/Boundary Survey
- Roofing plan with location/detail of installation
- Anchorage plan

Supporting Documents: N/A