MIAMI BEACH

Planning Department
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REQUIRED BY PLANNING FOR REVIEW OF:

AWNINGS & STEEL STRUCTURES COMMERCIAL & RESIDENTIAL ALTERATION and NEW

ITEM #	THE FOLLOWING DOCUMENTS MUST BE PROVIDED WITH THE INITIAL APPLICATION SUBMITTAL. NON-COMPLIANCE MAY RESULT IN A FAILED REVIEW.	Required
1	**Scope of work detailing the work that will be performed included in plans**	**X**
2	**DRB, HPB, BOA recorded order or Determination of Architectural Significance (if applicable) scanned into plans after cover sheet.**	**X**
3	**Master Building Permit (if applicable)**	**X**
4	**Signed and sealed Architectural plans must be dimensioned and include:**	**X**
a	Survey: Electronic version of original signed & sealed, dated no more than one year from date of submittal. Survey must provide: BFE, and grade elevation in NGVD or NAVD values, per Section 114-1 of the City Code. (If no sidewalk exists, provide the elevation of the crown of the road) if applicable	**X**
b	Site Plan (with setbacks- existing and proposed, property lines, lot dimensions, Grade as per survey). Site plan shall also include all proposed structures such as fences/walls, accessory buildings, pool, decks, walkways, mechanical equipment, etc.	
c	All proposed mechanical equipment and/or allowable encroachments within required yards shall indicate setbacks and floor elevation. Please refer to Sec. 142-106(b) for additional regulations.	**X**
d	All required shaded diagrams and calculations. Open Space calculation for rear yard and side yard (if facing street)	**X**
e	All elevations must include the following in NGVD or NAVD values: BFE, Grade, Adjusted Grade and Freeboard (if applicable)	**X**
f	Provide Screening total height and materials finish, if applicable	**X**
		X
	NOTE:	
*	**Written narrative with responses are required for resubmittals. Narrative must identify the comment # and Corrected document number, i.e. Comment #1 - Corrected A-5.**	**X**
*	**Corrections on resubmittal MUST be clouded**	**X**