

MIAMI BEACH

Planning Department
 1700 Convention Center Drive, 2nd Floor
 Miami Beach, Florida 33139, www.miamibeachfl.gov
 305.673.7550

REQUIRED BY PLANNING FOR REVIEW OF: BUILDING COMMERCIAL - RESIDENTIAL MARINE

ITEM #	THE FOLLOWING DOCUMENTS MUST BE PROVIDED WITH THE INITIAL APPLICATION SUBMITTAL. NON-COMPLIANCE MAY RESULT IN A FAILED REVIEW.	Required
1	Scope of work detailing the work that will be performed included in plans	X
2	DRB, HPB, BOA recorded order or Determination of Architectural Significance (if applicable) scanned into plans after cover sheet.	X
3	Master Building Permit (if applicable)	X
4	Signed and sealed Architectural plans must be dimensioned and include:	X
a	Site Plan (with setbacks- existing and proposed, property lines, lot dimensions, grade elevation as per survey). Site plan shall also include all proposed structures such as decks, dock projections (Show proposed vessel), fences/walls, accessory buildings, pool decks, walkways, mechanical equipment, etc. as may be required for scope	X
b	Site plan must indicate projection of docks, boat lifts, vessels or boats into the waterway measured from wet face of seawall. Indicate setback from side property line to marine structures or vessels.	X
c	Survey: Electronic version of original signed & sealed, dated no more than one year from date of submittal. Survey	X
d	Survey must indicate width of channel from wet face to wet face.	X
5	Signed and sealed Landscape Plans must include: Refer to CH 46, DIVISION 2- Tree Preservation and Protection and CH 126- Minimum Landscape Requirements	
a	Tree/Vegetation survey prepared by a professional land surveyor	X
b	Tree disposition plan	X
c	Landscape plans	X
d	Irrigation plans	X
	NOTE:	
*	Written narrative with responses are required for resubmittals. Narrative must identify the comment # and Corrected document number, i.e. Comment #1 - Corrected A-5.	X
*	City will provide Sustainability Fee Affidavit (if applicable) after first plans review.	X
*	City will calculate and apply Mobility Fee (if applicable) after first plans review	X
*	Corrections on resubmittals MUST be clouded	X