



City of Miami Beach, 1700 Convention Center Drive, Miami Beach, FL 33139, www.miamibeachfl.gov

PUBLIC WORKS DEPARTMENT
Tel: 305.673.7080, Fax: 305.673.7028

Parklet Permit Application

Business Information

Parklet Permit # _____

Name: _____

Owner: _____

Address: _____

Phone Number: _____

Email Address: _____

Applicant

Name: _____

Contact Number: _____

Company and Title: _____

Email Address: _____

Engineer/Architect

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Insurance

Company Name: _____

Policy Number: _____ Expiration Date: _____

Estimated Parklet Area

Seats: _____ Tables: _____ SQ FT: _____

Parking Information

Number of Parking Spaces to be occupied: Parallel _____ Angled/Perpendicular _____

Parking Space number(s) to be occupied:

PERMIT NOTES:

- Parklet Permits are issued pursuant to Miami Beach City Code Chapter 82, Article IV, Division 5. Applications shall be reviewed for compliance with applicable City, State, and Federal laws.
- The application and business location will be reviewed by the following departments: Public Works, Planning, Police, Transportation, Parking, Finance, Fire Prevention, Building Department and Code Compliance.
- The fee for an annual permit for establishing or maintaining a parklet is \$865 plus \$150.00 per square foot based upon a standard-sized parking space of 187 square feet, with maximum of two (2) parking spaces per parklet. It does not include fees by Planning and Zoning or Miami-Dade Water and Sewer Department.

PERMIT CONDITIONS:

- It shall be unlawful for any person to operate a parklet without a valid permit as required by the City Code. A copy of the approved parklet site plan shall be maintained on the permittee's premises and shall be available for inspection by city personnel at all times. The parklet operator or permittee shall at all times comply with Chapter 82, Article IV, Division 5 of the City Code.
 - The City Manager shall have the right to remove, after 24 hours' notice, any parklet furniture.
 - The City Manager may cause the immediate removal, relocation and or storage of all or part of a parklet in emergency situations or for public safety considerations.
 - The permit shall be effective for one year, from October 1 until September 30 of the following year.
 - The permittee shall not interfere with patrons of other sidewalk cafes, parklet or limit their free, unobstructed 5 feet passageway.
 - The permittee shall comply with all applicable accessibility codes including the Americans with Disabilities Act (ADA) and state code provisions addressing accessibility for building construction.
 - No object shall be permitted around the perimeter of an area occupied by tables and chairs which would have the effect of forming a physical or visual barrier.
 - The permittee is responsible to keep their permitted parklet, furniture, umbrellas, sidewalk, and street immediately adjacent to you maintained in a clean, neat, and orderly appearance at all times.
 - All sidewalk café furniture shall be of high quality, design, materials, and workmanship so as to ensure safety and convenience to the public.
 - Only the parklet furniture specifically shown on your approved sidewalk café site plan is allowed.
 - Unless expressly authorized by the City Code, the permittee shall not attach, chain, or affix any manner tables, umbrellas and any other furniture to any public structure, street furniture, signage, and/or other public fixture or to a curb and/or public right-of-way.
 - The permittee shall not stack or pile up chairs on the right-of-way.
 - During non-business hours, storage of dishes, silverware or other similar sidewalk café equipment is not allowed in the permit area, in any other portion of the public right-of-way, or outside the structural confines of the building in which the restaurant is located.
 - No food displays are permitted on the public right-of-way.
 - No advertising signs or business identification signs are permitted on the public right-of-way except the restaurant name and/or its logo may be permitted on umbrellas but such logos and/or lettering may not exceed six inches in height.
 - The City Manager may permit the use of planters within the parklet 5 feet apart or greater, manufactured of terra-cotta or polymer materials with the number and size to be reviewed at the time of application.
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Application is hereby made for the parklet permit described hereon. I have reviewed this application and all information herein is true and correct. I understand that this is an application only and submission thereof does not authorize me to begin operation of the parklet. I may begin operation only after the permit has been issued. I

acknowledge that neither the application nor the permit fees are refundable, and I have received a copy of the parklet ordinance.

Pursuant to the City’s Parklet Ordinance, as codified in Chapter 82, Article IV, Division 5 of the City Code, as may be amended from time to time (hereinafter referred to as the “Ordinance”), the City reserves the right to change, modify, or revoke the Parklet Permit at any time. The City’s approval of a Parklet Permit, as conditioned herein, does not, in any way, grant or otherwise imply vested rights by the Permittee, or any third party claiming by and/or through the Permittee, to any part of the City of Miami Beach’s rights-of-way. The Permittee acknowledges that any amendments to the Ordinance, as may be approved by the City Commission, may alter the initial rights granted to the Permittee pursuant to the Parklet Permit and may require changes to said Parklet Permit including, but not limited to, reconfiguration of Permittee’s permit area and/or parklet site plan.

Additionally, as partial consideration for the City’s approval of a Parklet Permit, the Permittee further agrees to hold the City of Miami Beach, and all of its officers, agents, and employees harmless from any claim, loss, damage, costs, charge, or expense arising out of any act, error, omission, or negligent act by the City, its agents, or employees, as a result of any changes and/or additions to a Parklet Permit during the Permit Year. The Permittee agrees to indemnify, defend, save and hold harmless the City, its officers and employees from any and all claims, liability, lawsuits, damages and causes of action which may arise out of the permit or the Permittee's activity on the public right-of-way. The Permittee hereby further waives and relinquishes any legal rights and monetary claims which it might have for compensation or damages of any sort, including special damages, severance damages, legal costs, or loss of business profits resulting from any changes and/or additions to Permittee’s Parklet Permit.

Permittee’s Signature

Date

Print Name and Title



For Official Use Only:

Total Square Feet:	_____
Times SQ. FT. Fee of \$150.00:	_____
Sub-Total:	_____
Sales Tax @ 7.0%:	_____
Total Due:	_____