MIAMI BEACH

Planning Department
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REQUIRED BY PLANNING FOR REVIEW OF:
PHOTOVOLTAIC COMMERCIAL & RESIDENTIAL

ITEM #	THE FOLLOWING DOCUMENTS MUST BE PROVIDED WITH THE INITIAL APPLICATION SUBMITTAL. NON-COMPLIANCE MAY RESULT IN A FAILED REVIEW.	Required
1	**Scope of work detailing the work that will be performed included in plans**	**X**
2	**DRB, HPB, BOA recorded order or Determination of Architectural Significance (if applicable) scanned into plans after cover sheet.**	**X**
3	**Master Building Permit Number (if applicable)**	**X**
4	**Signed and sealed Architectural plans must be dimensioned and include:**	
a	Proposed roof plan including height of solar panels above the main roofline, provide setbacks of equipment / panels to edge of roof	**X**
b	Provide section / detail measured from finish roof material	**X**
c	Site plan with property lines, showing adjacent ROW	**X**
	If located on grade, provide:	
	Site Plan (with setbacks- existing and proposed, property lines, lot dimensions, grade elevation as per survey). Site plan shall also include all proposed structures such as fences/walls, accessory buildings, pool, decks, walkways, mechanical equipment, etc. as may be required for scope and adjacent ROW	**X**
	Survey: Electronic version of original signed & sealed, dated no more than one year from date of submittal. Survey must provide: BFE, and grade elevation in NGVD or NAVD values, per Section 114-1 of the City Code. (If no sidewalk exists, provide the elevation of the crown of the road) if applicable	**X**
	NOTES:	
*	**May require Land Use Board approval if visible from ROW**	**X**
*	**Corrections on resubmittals MUST be clouded**	**X**
*	**Written narrative with responses are required for resubmittals. Narrative must identify the comment # and Corrected document number, i.e. Comment #1 - Corrected A-5.**	**X**