

## Field Structural Inspection Approval Form

To: Building Official, City of Miami Beach  
1700 Convention Center Drive, Second Floor  
Miami Beach, FL 33139

Date: \_\_\_\_\_

RE: \_\_\_\_\_  
[Name of Special Event]

\_\_\_\_\_  
[Address of Project]

\_\_\_\_\_  
[Permit No.]

Dear Building Official:

I \_\_\_\_\_, having performed and approved the required inspections, hereby attest that to the best of my knowledge, belief and professional judgment, the system marked below, covered by the above referenced permit has been inspected and approved in accordance with the approved plans and the provisions of the Florida Building Code.

- |  |   |
|--|---|
| <input type="checkbox"/> Membrane Structures (Tents) | <input type="checkbox"/> Tower for Lighting or Sound System |
| <input type="checkbox"/> Stage                       | <input type="checkbox"/> Trailer/Container                  |
| <input type="checkbox"/> Platform                    | <input type="checkbox"/> Lift                               |
| <input type="checkbox"/> Bleachers                   | <input type="checkbox"/> Ramp                               |
| <input type="checkbox"/> Others Describe:            |   |

Sincerely,

\_\_\_\_\_  
Special Inspector (SIGNED AND SEALED)

\_\_\_\_\_  
License Number

**NOTICE:** This form, along with photographs showing the completed installation of the temporary structure(s) under this permit, must be emailed to the Chief Structural Engineer at [ChiefStructural@miamibeachfl.gov](mailto:ChiefStructural@miamibeachfl.gov) prior to the event taking place. Failure to do so will incur fines. If not digitally signed, the original signed and sealed inspections report must be submitted to the Building Department Administration Office (2<sup>nd</sup> floor of City Hall) to close the corresponding Special Event Permit.