

MIAMI BEACH FIRE DEPARTMENT  
Fire Prevention Division  
Special Events Unit  
BONFIRE APPLICATION FORM



Event/Client: \_\_\_\_\_

Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Location(s): \_\_\_\_\_

Company/Coordinator: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Mobile: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Display Operator: \_\_\_\_\_ Mobile: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

**The following is a list of related documents required for the process of all permits:**

- A detailed site plan showing a diagram of the display area.
- Materials list showing the quantity, size, and manufacturer of all devices to be used in the display.
- Bonfire Permit Fee: **\$155.00** (non-refundable)
  - Payment will be arranged when submitting application to Special Events office in Fire Prevention Division, [firespecialevents@MiamiBeachFL.gov](mailto:firespecialevents@MiamiBeachFL.gov).
- **Commercial General Liability limits of \$1,000,000.**
  - The City of Miami Beach must be listed as a CERTIFICATE HOLDER and ADDITIONAL INSURED.
  - **Certificate Holder must show the City of Miami Beach's address:** City of Miami Beach 1700 Convention Center Drive Miami Beach, FL 33139.
  - **The City of Miami Beach is included as an additional insured.**
  - **Proof of Worker's Compensation:** companies employing more than three (3) employees are required to carry Workers Compensation insurance per Florida Law.  
If you do not carry workers compensation because you do not employ more then three employees please provide us with a letter stating applicable exemption.
- **All of the above must be completed 14 days before the event. No exceptions**

**\*An approved Permit must be on site during all phases of operation\***

← This portion completed by the Miami Beach Fire Department will serve as the permit: →

Comments: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_