

## Expedited Overtime Inspections

Applicant must submit a letter on company letter head requesting the overtime inspection to the Building Official. The letter must contain the following information:

- Date, and time requested for the inspection
- Type of inspection
- Permit number and Jobsite Address
- Reason for the overtime inspection
- Name and phone number of the company representative to be present at the job site
- Signed and notarized by the qualifier

Fees are \$250 per trade. Applicant will receive an invoice which must be paid in full prior to the inspection. Fees may be paid online: <https://payments.miamibeachfl.gov/app/>

**Note:** Requests must be submitted 24 hours prior to the requested date of inspection. The company representative must be present at the job site for the inspection.

Please submit your request via email to: [buildingadmin@miamibeachfl.gov](mailto:buildingadmin@miamibeachfl.gov)

Or in-person at:

City of Miami Beach City Hall  
Building Department, Second Floor  
1700 Convention Center Drive  
Miami Beach, Florida 33139