

## EXPEDITED PLAN REVIEW REQUEST

**REVIEWS ARE DONE ONLY ON SATURDAY AND SUNDAY**

**Review fees must be Pre-paid.** Requests must be submitted Monday - Thursday until 2:00PM

**Applicant Information:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Phone No: \_\_\_\_\_ Alt No: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Permit No:** \_\_\_\_\_

**Expedited Plan Review fee is \$250.00 for each trade requested. Requested**

**Reviews:**

- Building
- Electrical
- Floodplain Compliance
- Mechanical
- Plumbing
- Structural
- Other\_\_

\_\_\_\_\_  
**Applicant Signature**

**Note: All requests must be approved by the Building Official prior to reviews and depending on personnel availability.**

Office Use Only	
Today's Date: _____	Review date(s): _____
Invoice No: _____ Amount Due: _____	Ana M. Salgueiro, P.E. _____ Building Official/Director <span style="float: right;">Signature</span>
Notification to customer (date & notes):	

#### ADA Information

To request this material in accessible format, sign language interpreters, information on access for persons with disabilities, and/or any accommodation to review any document or participate in any city-sponsored proceeding, please contact 305.604.2489 (voice), 305.673.7524 (fax) or 305.673.7218 (TTY) five (5) days in advance to initiate your request. TTY users may also call 711 (Florida Relay Service).

#### City of Miami Beach Mission

We are committed to providing excellent public service and safety to all who live, work, and play in our vibrant, tropical, historic community.

<b>Form Name</b>	Expedited Plan Review Request
<b>Form Purpose</b>	To expedite the eligible plans for Review but the request will be limited to the Building Official approval.
<b>Online Forms</b>	<a href="https://www.miamibeachfl.gov/city-hall/building/forms/">https://www.miamibeachfl.gov/city-hall/building/forms/</a>
<b>Associated Fees</b>	Fees must be Pre-paid. The Building Department expedited plan review service fee is \$250.00 per trade. Fee Schedule section 14: <a href="http://www.miamibeachfl.gov/building/">http://www.miamibeachfl.gov/building/</a>
<b>Form Process</b>	Expedited plan review requests are accepted Monday thru Thursday from 8:00AM to 2:00PM. No request will be accepted after 2:00PM on Thursday. NO EXCEPTIONS.
<b>For Assistance</b>	Please contact:  <ol style="list-style-type: none"><li><b>In – person:</b> Building Department, Miami Beach City Hall, 1700 Convention Center Drive, 2<sup>nd</sup>Floor, <b>ADMIN.</b> Miami Beach, Florida 33139</li><li><b>Via Telephone:</b>305-673-7610</li></ol> <b>Via E-mail:</b> Building Admin <a href="mailto:BuildingAdmin@miamibeachfl.gov">BuildingAdmin@miamibeachfl.gov</a>