

## Windows/Doors Inspections Notice

Exterior windows and doors installation always requires a building permit and the following required inspections:

1. Exterior windows and doors shall be installed in accordance with the Florida Building Code (FBC), Section 1405.4,1 for flashing and Section 1710 for anchorage.
2. Exterior windows and doors shall be inspected by a Special Inspector [Code of Miami-Dade County (CMDC), Section 8-22(3)(d)]
3. A fully executed Special Inspector Form for "Buck and Anchor for Window and Door Installations" shall be submitted as part of the permit documents. The form is located on our [Forms](#) page under the title Plan Review within the Structural Review heading.
4. Requirements 2 and 3 above will be removed under the following conditions:
  - a. Plans shall include the following note "Contractor shall not conceal any sections of the installation that shall impede the Building Department inspector to verify the installation of bucks and anchors".
  - b. At the time of the inspection, the Contractor shall provide a notarized affidavit attesting that the windows and doors installation was performed in compliance with the requirements of the FBC Sections 1405.4,1 (flashing of openings) together with date and time stamped photographs taking during the installation.
5. Final Windows/doors inspections shall be performed when windows/doors are finished and operable and all the previous inspections approved. This inspection will close the windows/doors permit. Keep all stickers/labels for this inspection. All required inspections may be scheduled through [Citizens Self Service \(CSS\)](#) portal. Please have the permit and pin numbers available.

### Special Instructions For Replacement Of Existing Windows/Doors In Existing Buildings

Contractor MUST call in-progress inspections the first and every following day of removal and installation work. Failing to call these inspections will generate an automatic fine. In the event that the work is concealed, Contractor will be responsible for removing and re-installing any window/door required to be removed by the inspector in order to perform mandatory inspections.

If inspector does not show up after an inspection has been called scheduled, the Contractor shall contact the [Chief Building Inspector](#) to coordinate the inspection time. Taking pictures is not a substitute for inspections. Engineer/Architect's inspections are not accepted unless a Special Inspector or Threshold Inspector Form has been pre-approved by the structural reviewer when processing the permit or as authorized by the inspector at the job site.

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