Planning Department School Concurrency process:

Whenever a building permit application or Land Use Board application is reviewed which involves new residential units (not individual single family homes), the below information is transmitted to Miami-Dade County Public Schools (MDCPS) through their online portal system. (including building permits where a school concurrency evaluation was previously done as part of a land use board application).

For Land Use Boards applications, the applicant has to pay the fee for the initial evaluation with MDCPS before going to the LUB hearing. (MDCPS may require additional steps to satisfy school concurrency, this process needs to be finalized in order to obtain a building permit.).

The Planning Department cannot approve building permits involving an increase in residential units until the County School Board has issued a <u>valid</u> school concurrency determination and concludes that the development satisfies the school concurrency requirements. Without this, a building permit cannot be issued.

Please provide the following information:	
Applicant Name (owners):	
Applicant Phone (owners):	
Applicant Email(owners):	
Project Address :	
Contact Name:	
Contact Phone:	
Contact Email:	
Local Government Application Number	
(Board Number or Permit number):	
Master Folio Number (No dashes):	
Additional Folio Numbers (No dashes): use an additional	
page if required.	
Total Acreage:	
Proposed Use:	
Number of units*:	
SFH (Existing/Proposed):	
TH (Existing/Proposed):	
Existing multifamily units:	
Proposed Multifamily units	
Proposed Co-living units:	

*The number of units is the ADDITIONAL number of residential units proposed vs. the number of current existing units on the site. For example, if an existing building contains 8 residential units, and is being replaced with a 20 unit project, the number of units would be 12.