MIAMI BEACH EMPLOYEES' RETIREMENT
PLAN OF THE CITY OF MIAMI BEACH
PENSION BOARD MEETING
Tuesday, March 7, 2023
10:00 a.m.
CITY HALL
Pension Office Conference Room

BOARD OF TRUSTEES

James Boyd	Lynn Bernstein	Jason Casanova
Jose Del Risco	Ray Horday	Jonathan Sinkes
Mark Taxis	Manny Villar Jr.	John Woodruff

CONSENT AGENDA **PAGE**

C-1 **Minutes for approval – (None)**

C-2 **New Retirees –** **3**
Bruce Cohen

C-3 **New Pensioners – (None)**

C-4 **Request for Lump Sum Refunds –** **4**
Lindsay Shoop
Silvie Fojon
Devan Starke

C-5 **Request for Accumulated Contribution Refund For a Named Beneficiary – (None)**

C-6 **Purchase of Creditable Service Time – (None)**

C-7 **DROP applicants – (None)**

C-8 **Requests for Payment – March 2023**

Legal	**Amount**	**Pg. #**
Legal Services - KKJ&L for the month of March 2023	**$ 5,000.00**	**7**
Computer Consultant		
Pension Pro, Inv# 2977 Dated: 3/1/2023	**$ 5,000.00**	**9**

C-8 Requests for Payment – March 2023

Office, etc.		
Canon:		
Invoice # 30059363 Date: 2/18/2023	**$ 211.37**	**11**
Central Services:		
Inv# 42123 Date: 3/1/2023 Month-Jan.	**$ 744.14**	**13**
Storage- GRM Monthly Storage Fees		
Inv# 0172540 Date- 2/28/23 Month- February	**$ 35.04**	**15**
Verizon		
Invoice # 9928408746 Dated: 2/23/23	**$ 45.30**	**17**
ODP Business Solutions, LLC		
Office Supplies	**$ 164.68**	**20**
American Express- Misc.	**$ 368.08**	**22**
Conv/Seminars/Dues/Etc.		
American Express:	**$ 10,562.76**	**22**

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITY ACT OF 1990, PERSONS NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE PENSION OFFICE NO LATER THAN FOUR DAYS PRIOR TO THE PROCEEDING. TELEPHONE (305) 673-7437 FOR ASSISTANCE; IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE), FOR ASSISTANCE.

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED A THIS MEETING, HE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FLORIDA STATUTES 286.0105

THIS MEETING MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY A TELEPHONE CONFERENCE CALL. THE ABOVE LOCATION, WHICH IS ORDINARILY OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT. PERSONS WISHING TO ATTEND SHOULD APPEAR AT THE ACCESS POINT, WHERE TELEPHONIC ACCESS TO THE MEETING WILL BE PROVIDED.

Ordinance No. 2015-3946

NEW RETIREE

NAME:	**Bruce Cohen**
DATE OF BIRTH:	**September 5, 1963**
CLASSIFICATION:	**MSW 1**
DEPARTMENT:	**Parks and Recreation**
TIER:	**'B'**
TERMINATION DATE:	**March 31, 2023**
BENEFITS TO COMMENCE:	**April 1, 2023**
TYPE OF RETIREMENT:	**Ordinary Service Retirement (LA)**
CREDITABLE SERVICE:	**19.67 ycs**
EST. PENSION BENEFIT:	**$1,990.07**
SECTION OF ORDINANCE:	**5.01**

ORDINANCE NO. 2015-3946

REQUEST FOR LUMP SUM REFUND

NAME:	**Lindsay D Shoop**
CLASSIFICATION:	**Lifeguard I**
DEPARTMENT:	**Fire Ocean Rescue**
DATE OF SEPARATION:	**November 28, 2022**
CREDITABLE SERVICE:	**1.34 ycs**
ESTIMATED LUMP SUM DUE:	**$7,448.71**
Federal Tax Withholding:	**Rollover**
SECTION OF ORDINANCE:	**5.10**

ORDINANCE NO. 2015-3946

REQUEST FOR LUMP SUM REFUND

NAME:	**Silvie L. Fojon**
CLASSIFICATION:	**Office Associate III**
DEPARTMENT:	**Police Tech Serv**
DATE OF SEPARATION:	**December 17, 2021**
CREDITABLE SERVICE:	**6.10 ycs**
ESTIMATED LUMP SUM DUE:	**$30,022.39**
Federal Tax Withholding:	**$6,004.48**
SECTION OF ORDINANCE:	**5.10**

ORDINANCE NO. 2015-3946

REQUEST FOR LUMP SUM REFUND

NAME:	**Devan A. Starke**
CLASSIFICATION:	**Management & Budget Analyst**
DEPARTMENT:	**Budget**
DATE OF SEPARATION:	**March 3, 2023**
CREDITABLE SERVICE:	**.25 ycs**
ESTIMATED LUMP SUM DUE:	**$2,167.44**
Federal Tax Withholding:	**$433.49**
SECTION OF ORDINANCE:	**5.10**

Request for Payment

Board of Trustee
Miami Beach Employees' Retirement Plan
Miami Beach, FL

Date: March 7, 2023

Bill To:
Klausner, Kaufman, Jensen & Levinson
A Partnership of Professional Associations
Attorney at Law
7080 N. W. 4th Street
Plantation, FL 33317

Requested and
Certified by:

Pension Administrator

DESCRIPTION		AMOUNT
Client # 160056	Bill # 32348	
Legal Services Rendered for the month of March 2023 retainer		$ 5,000.00
Completed by: BC		
	TOTAL	$ 5,000.00

Invoice attached √ Yes __No

Authorized:

James W. Boyd- Chairman of the Board of Trustees
Miami Beach Employees' Retirement Plan

Klausner, Kaufman, Jensen & Levinson

A Partnership of Professional Associations
Attorneys At Law
7080 N.W. 4th Street
Plantation, Florida 33317

Tel. (954) 916-1202
Fax (954) 916-1232

www.klausnerkaufman.com
Tax I.D.: 45-4083636

MIAMI BEACH GENERAL EMPLOYEES RETIREMENT SYSTEM
Attn: RICK RIVERA, ADMINISTRATOR
1700 CONVENTION CENTER DRIVE
MIAMI BEACH, FL 33139

February 28, 2023
Bill # 32348

CLIENT: MIAMI BEACH GENERAL EMPLOYEES RETIREMENT SYSTEM :160056
MATTER: MIAMI BEACH GENERAL EMPLOYEES RETIREMENT SYSTEM :160056

Professional Fees

Date	Attorney	Description	Hours	Amount
02/28/23	RDK	RETAINER - MARCH	0.00	5,000.00
		Total for Services	**0.00**	**$5,000.00**

CURRENT BILL TOTAL AMOUNT DUE **$ 5,000.00**

Request for Payment

Board of Trustee
Miami Beach Employees' Retirement Plan
Miami Beach, FL

Date: March 7, 2023

Bill To:
Pension Technology Group
92 State Street
Suite 600
Boston, MA 02109

Requested and
Certified by:

Pension Administrator

DESCRIPTION	AMOUNT
Pension Pro	
Invoice # 2977	
Dated: 3/1/2023	
Supporting and hosting services	$ 5,000.00
Completed by: BC	
TOTAL	$ 5,000.00

Invoice attached **√ Yes** **__No**

Authorized:

James W. Boyd- Chairman of the Board of Trustees
Miami Beach Employees' Retirement Plan

Pension Technology Group
92 State Street
Suite 600
Boston, MA 02109
(617) 977-8408x18
adam@ptgma.com
http://www.ptg-usa.com

INVOICE

BILL TO
Rick Rivera
Miami Beach Employees'
Retirement Plan
1700 Convention Center Drive
Miami Beach, FL 33139

INVOICE # 2977
DATE 03/01/2023
DUE DATE 03/31/2023
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
PensionPro Support and hosting services	1	5,000.00	5,000.00

BALANCE DUE **$5,000.00**

Request for Payment

Board of Trustee
Miami Beach Employees' Retirement Plan
Miami Beach, FL

Date: March 7, 2023

Bill To:
Canon
Canon Financial Services, Inc
14904 Collections Center Drive
Chicago, IL 60693-0149

Requested and
Certified by:

Pension Administrator

DESCRIPTION	AMOUNT
Contract Number# 001-0205256-034	
PO # PO-2019COP1	
Invoice # 30059363	
Date: 2/18/2023	
Month: 2/10/2022- 3/9/2023	$ 211.37
Completed by: BC	
TOTAL	$ 211.37

Invoice attached √ **Yes** __ **No**

Authorized:

James W. Boyd- Chairman of the Board of Trustees
Miami Beach Employees' Retirement Plan

Canon

CANON FINANCIAL SERVICES, INC.
14904 Collections Center Drive
Chicago, IL 60693-0149

INVOICE

Address Service Requested

Remittance Section

Invoice Number	**30059363**
Invoice Date	**02/18/2023**
Payment Terms	**2 Months**
Total Due	**$211.37**

Amount Paid $_____

Use enclosed envelope and make payable to:

ATTN: EMPLOYEE RETIREMENT/PENSION
CITY OF MIAMI BEACH FLORIDA
1700 CONVENTION CENTER DRIVE 1ST FL
MIAMI BEACH FL 33139-1819

CANON FINANCIAL SERVICES, INC.
14904 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693-0149

00300593639 0000021137 001

Keep lower portion for your records - Please return upper portion with your payment.

Canon

CANON FINANCIAL SERVICES, INC.

14904 Collections Center Drive
Chicago, IL 60693-0149

Invoice Number	30059363	**Invoice Date**	02/18/2023
Payment Terms	2 Months	**Total Due**	$211.37

Important Messages

If paying by **ACH/WIRE**, please forward a detailed remittance advice to **OPSACCTG@CFS.CANON.COM** at time payment is sent to ensure timely application of payment.

To enroll in **paperless billing**, please send an email to **BILLING@CFS.CANON.COM** and include your last invoice number along with the email addresses to receive your invoices.

Itemized Charge Detail and Equipment Schedule

Contract Number: 0205256-034
Legacy Contract Number:001-0205256-034
PO #: PO-2019COP1

Contract Special Ref 1:

Contract Special Ref 2:

Term: 60 **Billing Frequency:** Monthly

Due Date	Charge Description	Period of Performance	Charge Amt	Tax Amt	Total Due
03/10/2023	Contract Charge	02/10/2023 - 03/09/2023	211.37	0.00	211.37

Asset Description: Color Copier

Model: imageRUNNER ADVANCE C5550i III **SN:** 2JH02448

Installation Date: 07/09/2020 **Quantity:** 1

Asset Location Name: Employee Retirement/Pension -

Asset Location: 1700 CONVENTION CENTER DRIVE
MIAMI BEACH, FL 33139

Tax Rate: 0.000%

Asset Reference: PO-2019COP1

Total Due: $211.37

Customer Service hours are M-F 8:30 am to 7:00 pm, Eastern Time
Phone: 800-220-0330 Fax: 856-813-5122 Email: customer@cfs.canon.com
Insurance Inquiries: Phone: 800-877-2416 Fax: 866-747-3899 Email: verifyinsurance@gaig.com

Request for Payment

Board of Trustee
Miami Beach Employees' Retirement Plan
Miami Beach, FL

Date: March 7, 2023

Bill To:
City of Miami Beach
Central Services

Requested and
Certified by:

Pension Administrator

DESCRIPTION			AMOUNT	
Printing, Mail and Base Mail Charges				
Account # 7141				
Invoice#	Dated	Month		
42123	3/01/2023	February 2023		
Printing :			$	393.45
Mail:			$	22.81
Base mail:			$	327.88
Carpool:			$	-
Completed by: BC				
		TOTAL	$	744.14

Invoice attached √ Yes __No

Authorized:

James W. Boyd- Chairman of the Board of Trustees
Miami Beach Employees' Retirement Plan

CUSTOMER NUMBER	INVOICE DATE	INVOICE NUMBER
7141	03/01/2023	42123

City of Miami Beach
1700 Convention Center Dr
CENTRAL SERVICES
Miami Beach FL 33139

MBERP/GENERAL PENSION

1700 CONVENTION CENTER DR

MIAMI BEACH, FL 33139-1824

DESCRIPTION	ORIG BILL	ADJUSTED	PAID	AMOUNT DUE
Central Services Chargeback for February 2023: Printing: $393.45 Mail: $22.81 Basemail: $327.88 QTY 1.00 @ 744.14 PER EACH	744.14	.00	.00	744.14

INVOICE TOTAL DUE 744.14

NET 30

Request for Payment

Board of Trustee
Miami Beach Employees' Retirement Plan
Miami Beach, FL

Date: March 7, 2023

Bill To:
GRM Information Management Services of Miami, LLC
P. O. Box 744494
Atlanta, GA 30374-4494

Requested and
Certified by:

Pension Administrator

DESCRIPTION	AMOUNT
Monthly Storage Fees:	
Acct# 02100798/21 Invoice#017254 Dated: 2/28/2023	
Storage for the month of February 2023	$ **35.04**
Completed by: BC	
TOTAL	$ 35.04

Invoice attached ☑ Yes ☐ No

Authorized:

James W. Boyd- Chairman of the Board of Trustees
Miami Beach Employees' Retirement Plan

1801 NW 1st Ave* Miami, FL 33136
(305) 573-3336* (305) 573-3340
www.grmdocumentmanagement.com

For WIRE or ACH Payments:
Bank of America, N.A.
ACH ABA Number: 063100277
WIRE ABA Number: 026009593
Account Number: 898052473211

Remit Payment to:
GRM Information Management Services of Miami,LLC
PO Box 744494
Atlanta, GA 30374-4494

INVOICE

CITY OF MIAMI BEACH
CITY OF MIAMI BEACH - PENSION
Attention: BETTY CREAGH
1700 CONVENTION CENTER DRIVE
1st Floor
MIAMI BEACH FL 33139

Invoice	0172540
Date	02/28/2023
Account	02100798/21
PO#	
Period	02/01/2023 - 02/28/2023
Amount	**$35.04**

STORAGE: 02/01/2023 through 02/28/2023	**RATE**	**QUANTITY**	**AMOUNT**
ARCHIVE BOX 1.2 CU FT	0.1200	289.00	$34.68
LEGAL BOX 3.6 CU FT	0.3600	1.00	$.36
TOTAL		**290.00**	**$35.04**

Total amount due: $35.04

Request for Payment

Board of Trustee
Miami Beach Employees' Retirement Plan
Miami Beach, FL

Date: March 7, 2023

Bill To:
Verizon
P.O.Box 660108
Dallas, TX 75266-0108

Requested and
Certified by:

Pension Administrator

DESCRIPTION	AMOUNT
Office phone	
Account number: 320268750-00034	
Date: 2/23/23	
Invoice # 9928408746	$ 45.30
Completed by: BC	
TOTAL	$ 45.30

Invoice attached √ Yes __No

Authorized:

James W. Boyd- Chairman of the Board of Trustees
Miami Beach Employees' Retirement Plan

Payment summary

verizon

Thank you for your request. Please find your order details below

Transaction ID: 2376460664

Transaction Date: 03/02/2023

Payment details

Billing account
(bills submitted: 1 account)

Total payment
$ 45.30

Account number	Payment date	Payment method	Payment amount	Status
320268750-00034	03/02/2023	ECheck	$45.3	Success

verizon

PO BOX 489
NEWARK, NJ 07101–0489

Manage Your Account	Account Number	Date Due
b2b.verizonwireless.com	320268750–00034	03/15/23
Change your address at http://sso.verizonenterprise.com	Invoice Number	9928408746

KEYLINE

MBERP / PENSION
SANDRA SICILY
1700 CONVENTION CENTER DRIVE
FIRST FLOOR
MIAMI BEACH, FL 33139–2573

Quick Bill Summary

Jan 24 – Feb 23

Previous Balance *(see back for details)*	$45.30
Payment – Thank You	–$45.30
Balance Forward	**$.00**
Monthly Charges	$44.99
Surcharges and Other Charges & Credits	$.31
Taxes, Governmental Surcharges & Fees	$.00
Total Current Charges	**$45.30**

Total Charges Due by March 15, 2023 **$45.30**

Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At b2b.verizonwireless.com	1.800.922.0204 or *611 from your phone

verizon

MBERP / PENSION
SANDRA SICILY
1700 CONVENTION CENTER DRIVE
FIRST FLOOR
MIAMI BEACH, FL 33139–2573

Bill Date February 23, 2023
Account Number 320268750–00034
Invoice Number 9928408746

Total Amount Due by March 15, 2023

Make check payable to Verizon Wireless.
Please return this remit slip with payment.

$45.30

$☐☐.☐☐

PO BOX 660108
DALLAS, TX 75266–0108

99284087460103202687500003400000004530000000045306

Request for Payment

Board of Trustee
Miami Beach Employees' Retirement Plan
Miami Beach, FL

Date: March 7, 2023

Bill To:
ODP Business Solutions, LLC
P. O. Box 1413
Charlotte, NC 28201-1413

Requested and
Certified by:

Pension Administrator

DESCRIPTION	AMOUNT
Office Supplies:	
Account # 33475253	
Invoice (s)	
292417708001	$ 164.68
Completed by: BC	
TOTAL	$ 164.68

Invoice attached v **Yes** __ **No**

Authorized:

James W. Boyd- Chairman of the Board of Trustees
Miami Beach Employees' Retirement Plan

ORIGINAL INVOICE

10000

ODP Business Solutions, LLC
PO BOX 7241
SIOUX FALLS SD
57117-7241

FEDERAL ID:86-2161688

THANKS FOR YOUR ORDER

IF YOU HAVE ANY QUESTIONS
OR PROBLEMS. JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
292417708001	164.68	Page 1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
06-FEB-23	Net 30	12-MAR-23

BILL TO:

000482-001423

ATTN: ACCTS PAYABLE
PENSION OFFICE
FL 1
1700 CONVENTION CENTER DR
MIAMI BEACH FL 33139-1819

001423

SHIP TO:

PENSION OFFICE
FL 1
1700 CONVENTION CENTER DR
MIAMI BEACH FL 33139-1819

ACCOUNT NUMBER	PURCHASE ORDER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
33475253		1700CONVEN	292417708001	02-FEB-23	06-FEB-23
BILLING ID	ACCOUNT MANAGER / RELEASE	ORDERED BY	DESKTOP	COST CENTER	
19491		BEATRIZ CREAGH			

CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #	U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
348037 851001OD	PAPER,COPY,OD,CASE,10-RE 348037	CA	2	2	0	46.150	92.30
172777 45112EA	CLEANER,DISHWSH,DAWN,38 172777	EA	1	1	0	6.010	6.01
508338 11596	NAPKIN,LUNCH,RECY 508338	PK	3	3	0	7.990	23.97
508359 P225AW-GPK	PLATE,COATED,9",120PK 508359	PK	3	3	0	11.440	34.32
7052214 94212PK	SUGAR,CNSTR,EXC 7052214	PK	1	1	0	8.080	8.08

000482-001423

	SUB-TOTAL	164.68
	DELIVERY	0.00
	SALES TAX	0.00
All amounts are based on USD currency	TOTAL	164.68

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ **DETACH HERE** ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
PENSION OFFICE	19491	292417708001	06-FEB-23	164.68	

FL0 000194910 2924177080016 00000016468 1 3

Please Send Your Check to:

ODP Business Solutions, LLC
PO Box 1413
Charlotte NC 28201-1413

Please return this stub with your payment to ensure prompt credit to your account.

Please DO NOT staple or fold. Thank You.

Request for Payment

Board of Trustee
Miami Beach Employees' Retirement Plan
Miami Beach, FL

Date: March 7, 2023

Bill To:
American Express
P. O. Box 650448
Dallas, TX 75265-0448

Requested and
Certified by:

Pension Administrator

DESCRIPTION	AMOUNT
Account ending: 4-61001	
Others	$ 368.08
Conference	$ 10,562.76
ACH Paid on:	
Completed by: BC	
TOTAL	$ 10,930.84

Invoice attached √ Yes __No

Authorized:

James W. Boyd- Chairman of the Board of Trustees
Miami Beach Employees' Retirement Plan

Creagh, Beatriz

From: Rivera, Rick
Sent: Friday, March 3, 2023 10:52 AM
To: Creagh, Beatriz; Sicily, Sandra
Subject: AMEX payment from TRUIST. thx!

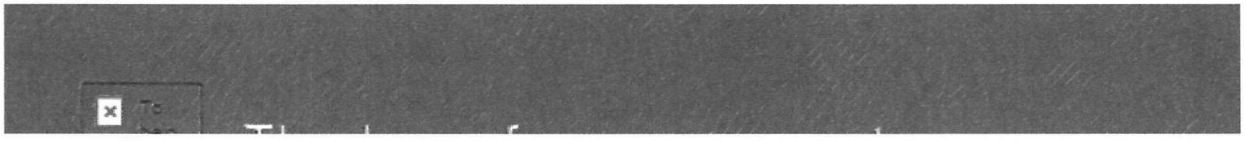
From: American Express <AmericanExpress@welcome.americanexpress.com>
Sent: Friday, March 3, 2023 10:51 AM
To: Rivera, Rick <RickRivera@miamibeachfl.gov>
Subject: We've received your payment

[THIS MESSAGE COMES FROM AN EXTERNAL EMAIL - USE CAUTION WHEN REPLYING AND OPENING LINKS OR ATTACHMENTS]

Thanks for your payment received on
Mar 3, 2023

AMERICAN EXPRESS

RICARDO RIVERA
Account Ending: 61001



We received your payment.

You're all set. You can view your updated balances online.

Don't see the deduction in your bank account? The withdrawal date will vary depending on your bank. Please check with your bank if you have any questions.

Payment amount:	**$10,930.84**
Processed on:	**Mar 3, 2023**

Business Gold Rewards

MB EMP RET SYST PENS
RICARDO RIVERA
Closing Date 02/12/23 Next Closing Date 03/15/23
Account Ending 4-61001

Customer Care: 1-800-492-3344
TTY: Use Relay 711
Website: americanexpress.com

New Balance	**$10,930.84**
Minimum Payment Due	**$5,015.89**
Payment Due Date	**03/09/23**

Late Payment Warning: If you do not pay the Minimum Payment Due by the Payment Due Date of 03/09/23, you may have to pay a late fee of $39.00 and your Pay Over Time APR may be increased to the Penalty APR of 29.99%.

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your Pay Over Time balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	18 years	$14,134

If you would like information about credit counseling services, call 1-888-733-4139.

See page 2 for important information about your account.

Please refer to the **IMPORTANT NOTICES** section on **page 7.**

For information on your Pay Over Time feature and limit, see **page 5**

Membership Rewards® Points

Available and Pending as of 01/31/23
360,814

For more details about Rewards, please visit **americanexpress.com/rewardsinfo**

Account Summary

Pay In Full Portion		
Previous Balance		$0.00
Payments/Credits		-$0.00
New Charges		+$4,955.89
Fees		+$0.00
New Balance	=	$4,955.89

Pay Over Time Portion		
Previous Balance		$5,900.17
Payments/Credits		-$5,900.17
New Charges		+$5,974.95
Fees		+$0.00
Interest Charged		+$0.00
New Balance	=	$5,974.95
Minimum Due		$60.00

Account Total	
Previous Balance	**$5,900.17**
Payments/Credits	-$5,900.17
New Charges	+$10,930.84
Fees	+$0.00
Interest Charged	+$0.00
New Balance	**$10,930.84**
Minimum Payment Due	**$5,015.89**

Pay Over Time Limit	$8,000.00
Available Pay Over Time Limit	$2,025.05
Days in Billing Period: 28	

↓ Please fold on the perforation below, detach and return with your payment ↓

Payment Coupon
Do not staple or use paper clips

Pay by Computer
americanexpress.com/business

Pay by Phone
1-800-472-9297

Account Ending 4-61001
Enter 15 digit account # on all payments.
Make check payable to American Express.

RICARDO RIVERA
MB EMP RET SYST PENS
1700 CONVENTN CTR DR
MIAMI BEACH FL 33139

Payment Due Date
03/09/23

New Balance
$10,930.84

Minimum Payment Due
$5,015.89

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS
PO BOX 6031
CAROL STREAM IL 60197-6031

$_____.____
Amount Enclosed

00003499922364330 64 00109308400050158 9 11 4

Business Gold Rewards
MB EMP RET SYST PENS
RICARDO RIVERA
Closing Date 02/12/23

Account Ending 4-61001

Customer Care & Billing Inquiries	**1-800-678-0745**
International Collect	1-336-393-1111
Lost or Stolen Card	1-800-678-0745
Express Cash	1-800-CASH-NOW
Large Print & Braille Statements	**1-800-678-0745**

Hearing Impaired
Online chat at **americanexpress.com** or use **Relay dial 711** and **1-800-678-0745**

Website: americanexpress.com

Customer Care & Billing Inquiries
P.O. BOX 981535
EL PASO, TX
79998-1535

Payments
PO BOX 6031
CAROL STREAM IL
60197-6031

Payments and Credits

Summary

	Pay In Full	Pay Over Time ♦	Total
Payments	$0.00	-$5,900.17	-$5,900.17
Credits	$0.00	$0.00	$0.00
Total Payments and Credits	**$0.00**	**-$5,900.17**	**-$5,900.17**

Detail

*Indicates posting date

Payments		Amount
01/20/23*	ONLINE PAYMENT - THANK YOU	-$4,300.17
02/09/23*	ONLINE PAYMENT - THANK YOU	-$1,600.00

New Charges

Summary

	Pay In Full	Pay Over Time ♦	Total
Total New Charges	**$4,955.89**	**$5,974.95**	**$10,930.84**

Detail

♦ - denotes Pay Over Time activity

RICARDO RIVERA
Card Ending 4-61001

				Amount
01/20/23	ROSEN CENTRE ONLINE 00000 Arrival Date 01/20/23 Departure Date 01/20/23 00000000 LODGING	ORLANDO	FL	$803.96 ♦
01/20/23	ROSEN CENTRE ONLINE 00000 Arrival Date 01/20/23 Departure Date 01/20/23 00000000 LODGING	ORLANDO	FL	$803.96 ♦
01/20/23	ROSEN CENTRE ONLINE 00000 Arrival Date 01/20/23 Departure Date 01/20/23 00000000 LODGING	ORLANDO	FL	$803.96
01/20/23	ROSEN CENTRE ONLINE 00000 Arrival Date 01/20/23 Departure Date 01/20/23 00000000 LODGING	ORLANDO	FL	$602.97

Continued on reverse

Detail Continued

♦ - denotes Pay Over Time activity

				Amount
01/20/23	ROSEN CENTRE ONLINE 00000 Arrival Date 01/20/23 Departure Date 01/20/23 00000000 LODGING	ORLANDO	FL	$803.96
01/24/23	ROSEN CENTRE ONLINE 00000 Arrival Date 01/24/23 Departure Date 01/24/23 00000000 LODGING	ORLANDO	FL	$803.96 ♦
01/24/23	ROSEN SHINGLE ONLINE 4079969933	407-9969939	FL	$199.00 ♦
01/24/23	AMAZON MARKETPLACE NA PA BOOK STORES	AMZN.COM/BILL	WA	$353.09 ♦
01/25/23	IFEBP MILWAUKEE CONFERENCE	262-786-6700	WI	$2,745.00
01/25/23	IFEBP MILWAUKEE CONFERENCE	262-786-6700	WI	$2,745.00 ♦
01/29/23	ROSEN HOTELS CENTRE Arrival Date 01/28/23 Departure Date 01/29/23 00000000 LODGING	ORLANDO	FL	$226.11 ♦
01/30/23	ZOOM.US 888-799-9666 +18887999666	SAN JOSE	CA	$14.99 ♦
02/01/23	ROSEN HOTELS SHNGL CRK Arrival Date 01/31/23 Departure Date 02/01/23 00000000 LODGING	ORLANDO	FL	$24.88 ♦

Fees

	Amount
Total Fees for this Period	**$0.00**

Interest Charged

	Amount
Total Interest Charged for this Period	**$0.00**

About Trailing Interest

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest". Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens, we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.

2023 Fees and Interest Totals Year-to-Date

	Amount
Total Fees in 2023	$0.00
Total Interest in 2023	$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge
Pay Over Time option	18.74% (v)	$0.00	$0.00
Total			**$0.00**

(v) Variable Rate

Information on Pay Over Time

There is a no pre-set spending limit on your Card
No Preset Spending Limit means your spending limit is flexible. Unlike a traditional card with a set limit, the amount you can spend adjusts based on factors such as your purchase, payment, and credit history.

Pay Over Time Limit
There is a limit to your Pay Over Time feature balance. Your Pay Over Time Limit is $8,000.00. We may approve or decline a charge regardless of whether your Card account balance exceeds or does not exceed your Pay Over Time Limit. You must pay in full all charges that are not placed into a Pay Over Time balance by the Payment Due Date.

Available Pay Over Time Limit
Your Available Pay Over Time Limit is $2,025.05 and is accurate as of your statement date. This Limit is the remaining amount that you can add to your Pay Over Time balance. The Available Pay Over Time Limit amount is calculated by subtracting your Pay Over Time balance from your Pay Over Time Limit. If you have a preset spending limit on your account that is less than your Pay Over Time Limit, you may not be able to use some or all of your Available Pay Over Time Limit.

Pay Over Time Setting: ON
The setting indicated above is accurate as of your statement closing date. For the most up to date setting, please refer to your online account. If your setting is On, eligible charges will be placed in your Pay Over Time balance up to your Pay Over Time Limit. If your setting is Off, all charges will be added to your Pay In Full balance and no new charges will be included in your Pay Over Time balance. If you have an existing Pay Over Time balance, you can continue to pay this off over time with interest, as long as you pay your minimum due each month by your Payment Due Date.

MIAMI BEACH EMPLOYEES' RETIREMENT PLAN
PENSION BOARD MEETING
Tuesday, March 7, 2023
10:00 a.m.
CITY HALL
Pension Office Conference Room

REGULAR AGENDA

R-1 Deferred Items –

A. Administrator's Vacation payout

R-2 New Items –

A. Public Forum

B. Audited Financial Statements at 9/30/22 – by Alison Wester, Mauldin & Jenkins (Separate Attachment)

C. Presentation by John Reidy, Principal PTG

D. Bookkeeping Services Agreement with Winks Ledgers Inc. – 29

E. Request by Administrator for Outside Employment – 34

F. Succession & Staffing Policy

G. Administrator's Work Schedule (See Chalk Board)

R-3 Administrator's Report

R-4 For Your Information

A. Conference Update – 36

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITY ACT OF 1990, PERSONS NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE PENSION OFFICE NO LATER THAN FOUR DAYS PRIOR TO THE PROCEEDING. TELEPHONE (305) 673-7437 FOR ASSISTANCE; IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE), FOR ASSISTANCE.

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED A THIS MEETING, HE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FLORIDA STATUTES 286.0105

THIS MEETING MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY A TELEPHONE CONFERENCE CALL. THE ABOVE LOCATION, WHICH IS ORDINARILY OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT. PERSONS WISHING TO ATTEND SHOULD APPEAR AT THE ACCESS POINT, WHERE TELEPHONIC ACCESS TO THE MEETING WILL BE PROVIDED.

BOOKKEEPER SERVICES AGREEMENT

THIS AGREEMENT, made this **7th** day of March, 2023, by and between THE BOARD OF TRUSTEES OF THE EMPLOYEES' RETIREMENT PLAN OF THE CITY OF MIAMI BEACH (hereinafter referred to as the "BOARD") and ALLISON WILLIAMS d/b/a WINKS LEDGERS, LLC, 2745 Coconut Avenue, Miami, Florida 33133 (hereinafter referred to as "BOOKKEEPER").

W I T N E S S E T H:

WHEREAS, the BOARD is desirous of retaining the services of the BOOKKEEPER to provide accounting/bookkeeping services to the BOARD; and

WHEREAS, BOOKKEEPER is desirous of providing these services to the BOARD;

NOW, THEREFORE, in consideration of the promises and mutual covenants contained in this Agreement, the parties agree to the following:

1. The BOOKKEEPER shall provide bookkeeping services to the BOARD as follows:
    a. Detailed reporting of opening balances, quarterly general ledger, annual journal entries, annual trial balance, annual investment lead schedule, assets, liabilities, restricted net position, additions and deductions of the Plan.
    b. Liaison to provide requested information required by the independent auditor.
    c. Train staff of the BOARD as necessary.

2. In consideration of the foregoing work, the BOARD agrees to compensate the BOOKKEEPER One Hundred Thirty ($130.00) dollars per hour billed quarterly for the outlined services.

3. The BOOKKEEPER represents that she has expertise in the area of bookkeeping and is competent to perform the duties required by this Agreement.

BOOKKEEPER shall not be responsible for errors or omissions contained in her work product to the extent such errors or omissions are the result of incomplete, inaccurate or untimely information provided by the BOARD. BOOKKEEPER agrees to provide adequate secure information storage for the BOARD and secure transmissions to the BOARD.

4. The parties recognize that the role of the BOOKKEEPER in providing services to the BOARD is that of a fiduciary and the BOOKKEEPER shall act in accordance with generally accepted principles of fiduciary responsibility.

5. This Agreement shall be governed by the laws of the State of Florida. Any legal proceedings that arise under this Agreement shall be brought and enforced in accordance with Florida state law in the courts of the state of Florida, with venue in Miami-Dade County, without regard to principles of conflicts of law, and the parties irrevocably submit to the jurisdiction of such courts in respect of any such action or proceeding.

6. This Agreement may be terminated with or without cause upon sixty (60) days written notice. The terms of the Agreement shall remain in effect as is unless modified in writing.

7. E-Verify. Pursuant to Section 448.095, Florida Statutes, the BOOKKEEPER agrees to register with and use the E-Verify system to verify the work authorization status of all employees hired on and after January 1, 2021. Additionally, the BOOKKEEPER agrees to require any subcontractor to provide them with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien.

8. Attorney Fees. If the Trustees engage an attorney, accountant, or other advisor to enforce the terms of this Agreement, whether by administrative action, legal action, litigation, or otherwise, and should the Pension Plan prevail or obtain any relief or remedy as a result of such action, then the Bookkeeper shall pay to the Pension Plan its reasonable attorney's fees, accountants' fees, advisors' fees, and costs.

9. Public Records. BOOKKEEPER will comply with public records laws, specifically to:
    a. Keep and maintain public records required by the BOARD to perform the service.
    b. Upon request from the BOARD or its public records custodian, provide the BOARD with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
    c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if BOOKKEEPER does not transfer the records to the public agency.
    d. Upon completion of the contract, transfer, at no cost, to BOARD all public records in possession of BOOKKEEPER or keep and maintain public records required by the BOARD to perform the service. The BOOKEEPER agrees that any QuickBooks or other software database file is a public record. If BOOKKEEPER transfers all public records to BOARD upon completion of the contract, BOOKKEEPER shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If BOOKKEEPER keeps and maintains public records upon completion of the contract, BOOKKEEPER shall meet all applicable requirements for retaining public records. All records stored

electronically must be provided to BOARD, upon request from BOARD or its public records custodian, in a format that is compatible with the information technology systems of BOARD.

IF BOOKKEEPER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS:

RICK RIVERA, PENSION ADMINSTRATOR
1700 CONVENTION CENTER DRIVE
1ST FLOOR, CITY HALL
MIAMI BEACH, FL 33139
TELEPHONE: (305) 673-7000
EMAIL: rickrivera@miamibeachfl.gov

IN WITNESS WHEREOF, the parties have duly executed this Agreement on the day and year first above written.

FOR:

BOARD OF TRUSTEES OF THE EMPLOYEES'
RETIREMENT PLAN OF THE CITY OF MIAMI BEACH

_____
CHAIRMAN

ALLISON WILLIAMS d/b/a WINKS LEDGERS, LLC

_____
Allison WILLIAMS

Allison R. Williams
D/B/A. Winks Ledgers, LLC
2745 Coconut Avenue, Miami FL. 33133
williams_allison@hotmail.com
Bookkeeping and reporting services for the fiscal year 10-1-2022 through 9-30-2023
Proposal for General Employees Pension - City of Miami Beach
March 2023

Proposed hourly rate	$	130.00	
Estimated total hours		144.00	10 to 12 hours per month
Costs per month		1,560.00	
Total estimated costs		18,720	

Deliveries :

- General ledger
- Trial balance
- Journal entries
- Investment lead sheets with supporting documentation

PBC:

- Access to FTI statement
- Copies of investment statements not in FTI (September 2021 and October 2021 - September 30, 2022)
- Excel - inventory of money managers (A list of money managers, custodial institutions and contact information)
- Excel - investment lead sheet
- Excel - General ledger (GL)
- Excel - Trial balance

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE MIAMI BEACH EMPLOYEES' RETIREMENT PLAN OF THE CITY OF MIAMI BEACH
April 10, 2018

Chairman Boyd called the meeting to order at 10:00 a.m.

Board Members present were as follows:

James Boyd	**Lynn Bernstein**	**Jason Casanova**
	Reinaldo Horday	**Jonathan Sinkes**
	Manny Villar	**John Woodruff**
Members absent –	**Jose Del Risco**	**Mark Taxis**

Also present were:

Rick Rivera	**Pension Administrator**
Sandra Sicily	**Assistant Pension Administrator**
Stuart Kaufman	**Board Attorney, KKJ&L**
Melissa Moskovitz	**Fund Actuary**
Amada Gonzalez	**CMB employee**

CONSENT AGENDA

The Administrator requested the addition to the Consent Agenda of one travel reimbursement for Trustee Jonathan Sinkes for the amount of $689.42.

A motion was made by Ms. Bernstein duly seconded by Mr. Woodruff, and with all in favor, it was unanimously

RESOLVED that the addition to the Consent Agenda of one travel reimbursement for Trustee Jonathan Sinkes for the amount of $689.42 be added to the Consent Agenda as presented.

A motion was made by Ms. Bernstein duly seconded by Mr. Woodruff, and with all in favor, it was unanimously

RESOLVED that the Consent Agenda be approved as amended.

C-1 Board Minutes approved – March 13, 2018

C-2 New Members of the System –

ID#	Last Name	First	Start Dte	Position	Un	Hire Dte
21953	BENTON	CANDICE	2/19/2018	DISPATCHER TRAINEE	CCWA	2/21/2017
22902	KOZAKIEWICZ	JASON	2/20/2018	PARKS SUPERINTENDENT	CUNC	2/20/2018
22921	FILGUEIRA	JORGE	3/12/2018	FINANCIAL ANALYS FIN	CUNC	3/12/2018
22926	MATO	MARIA	3/12/2018	SR MGMT CONSULTANT/RES ANALYST	CUNC	3/12/2018
20800	ALI	NATALIA	3/19/2018	PERMIT CLERK I	CCWA	6/1/2015
22953	CARVAJAL	MICHELLE	3/19/2018	OFFICE ASSOCIATE V	CUNC	3/19/2018
22732	CLATWORTHY	RICHARD	3/19/2018	MSW II	CAFC	9/25/2017
22720	GONZALEZ	ASHLEY	3/19/2018	PERMIT CLERK I	CCWA	9/13/2017

Ms. Moskovitz continued to go over the valuation report including the 10 year projection of actuarially determined contributions and funded ratio. She also discussed the possibility of reducing the UAAL amortization period. She said this information would be included in the experience study. Ms. Moskovitz reviewed the smoothing method and development of actuarial value of assets. She continued to go over the valuation report.

A motion was made by Ms. Bernstein duly seconded by Mr. Casanova, and with all in favor, it was unanimously

RESOLVED **that the Plan's Actuarial Valuation dated October 1, 2017 be approved as presented.**

R-3 **Administrator's Report**

The Administrator shared information with the Board that a local municipality had reached out to him for pension consulting and services. He said that he would be remunerated if he accepted the request. He said that this work would not interfere with his day job. The Chairman said that MBERP did not have an outside employment policy like the City of Miami Beach. The Administrator said that he felt the matter should be disclosed. A discussion ensued. Mr. Kaufman, the Board's legal counsel, said that there was no conflict of interest and the information had now been properly disclosed.

R-4 **For Your Information**

Chairman Boyd and Mr. Kaufman reviewed for your information.

There being no further business to discuss, a motion was made by Ms. Bernstein duly seconded by Mr. Casanova and unanimously

Resolved **that the meeting be adjourned. The meeting was adjourned at 11:12 a.m.**

_____ _____

James W. Boyd, Chairman **Jose Del Risco, Secretary**

FPPTA 2023 UPCOMING EVENTS		
Annual Conference 39th	June 25 – 28, 2023	Rosen Shingle Creek
Trustees School	October 1 — 4, 2023	Sawgrass Marriott
FPPTA 2024 UPCOMING EVENTS		
Trustee School	January 28 – 31, 2024	Rosen Centre
Annual Conference 40th	June 23 – June 26, 2024	Renaissance Orlando at SeaWorld
Trustees School	September 22 – 25, 2024	Hilton Bonnet Creek

IFEBP UPCOMING ANNUAL CONFERENCES		
Year	**Location**	**Dates**
2023	Boston, MA	October 1-4, 2023
2024	San Diego, CA	November 10-13, 2024
2025	Honolulu, HI	November 9-12, 2025
2026	New Orleans, LA	October 25-28, 2026