

**City of Miami Beach**  
FY 2023 Request for Proposals (RFP)  
Community Development Block Grant (CDBG)  
Home Investment Partnership (HOME)  
HOME American Rescue Plan Act (HOME-ARP)  
**Questions & Answers I**

*Updated 3/15/2023*

1. Can we apply under this grant too under Supportive Services? **You would need to submit a separate application to apply for HOME-ARP Supportive Services funds.**
2. I am currently working on the CDBG application, but I do not know where to go for Home – ARP. **HOME-ARP applications are submitted via the Public Services application. In Section E. Project Budget, select HOME-ARP from the drop-down list for question E.5. Funding Source.**
3. Do I have to apply twice for CDBG if I want to add a new service for the seniors? **If it is a completely different service, it is recommended that a separate application be submitted for the new service.**
4. Is there a maximum amount of HOME funding that can be requested for the new construction of an affordable housing development? **The maximum funding available for HOME is \$608,538.**
5. What type of services for seniors are allowed under Home-ARP? **HOME ARP can only be used for a qualifying population. If seniors are facing housing instability they can receive service supportive services such as housing counseling. For more information, refer to the eligible cost section beginning on page 42 of Notice CPD-21-10: <https://www.hud.gov/sites/dfiles/OCHCO/documents/2021-10cpdn.pdf>**
6. Can a developer that received CDBG funding last year for an eligible activity, apply for HOME funds this year for HOME-eligible costs not funded by the previous CDBG award for the same project? **Yes, for HOME eligible cost not previously budgeted or paid for by CDBG. The HOME units and CDBG unit must be identified separately.**
7. Can a project that received HOME funds last year, receive additional HOME funds this year? **Yes, additional HOME funds can be awarded. The City may commit additional HOME funds during the first year of project completion. After the first year, no additional HOME funds may be provided to the project during the affordability period.**
8. Can a developer that received HOME funding last year re-apply for HOME funds this year for eligible costs not funded by the previous HOME award? **Yes, additional HOME funds**

can be awarded. The City may commit additional HOME funds during the first year of project completion. After the first year, no additional HOME funds may be provided to the project during the affordability period.

9. What is the HOME maximum per-unit subsidy limit for 2023 by bedroom type? Please refer to [HOME Maximum Per-Unit Subsidy Limits - HUD Exchange](#) HUD has not published 2023 limits yet.
10. Is a Subsidy Layering Report required for a proposed new construction of an affordable housing development to be built on vacant land? The 2023 Workshop PowerPoint on page 39 states it is for Rehabilitation Projects only. **Yes, a Subsidy Layering review is necessary in order for the City to ensure that it does not invest more HOME funds (alone or in combination with other funds) than necessary to the project and to ensure that the owner's/ developer's profit or return on investment is appropriate and reasonable, given the size, type and complexity of the project.**
11. Is a Physical Needs Assessment required for a proposed new construction of an affordable housing development to be built on vacant land? The 2023 Workshop PowerPoint on page 44 states it is for Rehabilitation Projects only. **In lieu of a physical needs assessment, the applicant may provide rendering or any documents in connection with construction design if available. As a reminder, all projects must be in compliance with local laws and regulations.**
12. The Applicant's last two (2) annual financial audits. Does this mean internal or external? And if this isn't in place in time, would the 990 and financial statements suffice? **Financial statements will suffice if your agency expends less than \$750,000 per year in Federal financial assistance, as you are exempt from Federal audit requirements. Agencies that expend \$750,000 or more in total Federal financial assistance in a year are responsible for obtaining an independent audit in accordance with the Single Audit Act of 1984 (with amendment in 1996) 2 CFR 200, Subpart F—Audit Requirements.**
13. Is there a maximum amount of CDBG funding that can be requested for an existing program? **If you have an existing program and are reapplying, there must be an increase in the level of service to receive an increase in funding.**
14. One of the required documents is "Insurance." Do you need Certificate of Liability or Certificate plus policy? **A document listing the insurance requirements for Public Services and Supportive Services has been posted to the website on the RFA page. However, the insurance requirements may vary based on the project. Please submit the current insurance you have. If awarded, the project will be submitted the City's Risk Management Department to determine the insurance required for the specific project.**