

## Request to CLOSE utility account

Close Account # \_\_\_\_\_

Please check document(s) submitted with this request:

\_\_\_\_\_ Fully executed HUD/closing statement

\_\_\_\_\_ RECORDED warranty deed

Date of Closing \_\_\_\_\_

Name of Seller \_\_\_\_\_  
(according to warranty deed)

Phone Number \_\_\_\_\_

E-mail address \_\_\_\_\_

Mail FINAL Bill to: \_\_\_\_\_  
\_\_\_\_\_

I, \_\_\_\_\_, (PRINT name of property owner, or corporate officer)

request to CLOSE my Utility Account due to sale of property:

\_\_\_\_\_  
Signature of property owner/corporate officer

Please provide copy ID - front & back