

OMB TIMELINE

FY 2024



DEC 7

Operating & Capital Budget Kick-Off for all departments



DEC 23

Departments sign and return Position Budget Summary Report to OMB



JAN

OMB completes salary and benefit projections



JAN 6

Department Quarter 1 projections due



JAN 9

New Capital Project Request Forms Due



JAN 9

CIP Existing Project Updates Due



JAN 9

Internal Service Departments FY 2023 Draft Budget documents due



JAN 9

Administrative Departments FY 2023 Draft Budget documents due



JAN 9

All Other Departments FY 2023 Draft Budget documents due



FEB

Department Budget Reviews



MID FEB

Capital Prioritization Review



MAR

Department meets with City Manager to review proposed CSL budget



APR 7

Department Quarter 2 projections due



APR

All department decisions/projects finalized with Executive staff



APR

Finalize Department Budget Highlights



End of APR

Finalize FY 2023 Proposed Work Plan Narratives



MAY

Mayor and City Commission Budget Retreat



JUN 1

City receives 2023 Preliminary Taxable Value and Special Taxing District roll files from County Property Appraiser



JUNE

Summary document of potential enhancements, efficiencies, and reductions



JUN - JUL

FERC review Capital and Operating Preliminary Budgets



JUL 1

City receives 2023 Certification of Taxable Value from County Property Appraiser



JUL 7

Department Quarter 3 projections due



JULY

City Manager develops Proposed Budget



JULY

Proposed Budget forwarded to the Mayor and City Commission



JULY

City Commission meets to set tentative property tax millage rates



AUG 4

Proposed property tax millage sent to County Property Appraiser & Tax Collector



SEP 13

First public hearing; Proposed millage rates adopted



SEP 15

Deadline to adopt the Special Taxing District final Rate and Folio Files



SEP 27

Second public hearing held to adopt final millage and budget



OCT 1

New Fiscal year



OCT 13

Department Quarter 4 projections due