

MIAMI BEACH BUILDING DEPARTMENT



Permit Checklist for Building – Commercial Soil Improvement

Plan Reviews

Building-Multiple Trades, Urban Forestry Group

Inspections*

Building Final

**Not all inspections listed may be required.*

PROJECTS MAY REQUIRE PLANNING BOARD APPROVAL PRIOR TO BUILDING PERMIT SUBMITTAL.

For the Planning Department Checklist, visit: www.tinyurl.com/64sdj66m

For Online Permitting Resources, visit: www.tinyurl.com/2552jdam

Required Construction Documents for Submittal: Digitally or electronically signed and sealed drawings – (Visit the Online Permitting Resource Center link noted above for instructions).

| Construction Documents | Department Review |
|---|----------------------|
| <input type="checkbox"/> Site Survey Signed & Sealed Topographic/Boundary Survey | Building |
| <input type="checkbox"/> Architectural Plans | Building |
| <input type="checkbox"/> Tree survey | Urban Forestry Group |

* Site Plan must show setbacks, both existing and proposed structures, property lines, lot dimensions, and grade elevation as per survey. It must also include all proposed structures such as fences/walls, accessory buildings, pool, decks, walkways, mechanical equipment, etc. as may be required for scope.

** All elevations must include the following in NGVD values: BFE, Grade, Adjusted Grade, Freeboard (if applicable).

***Review of construction documents may require additional departments

Supporting Documents that May be Required:

| Construction Documents | Department Review |
|---|--------------------------|
| <input type="checkbox"/> Geotechnical Report | Structural |
| <input type="checkbox"/> Special Inspector Forms | Structural |
| <input type="checkbox"/> Tree Disposition | Urban Forestry Group |
| <input type="checkbox"/> Tree Protection Plan | Urban Forestry Group |
| <input type="checkbox"/> Approved Tree Permit (if applicable) | Urban Forestry Group |