

MIAMI BEACH BUILDING DEPARTMENT



Permit Checklist for Fire - Occupant Load

Plan Reviews
Fire, Planning

Inspections*

On-Site Verification and Measurement

PROJECTS MAY REQUIRE PLANNING BOARD APPROVAL PRIOR TO BUILDING PERMIT SUBMITTAL.

For the Planning Department Checklist, visit: www.tinyurl.com/64sdj66m

For Online Permitting Resources, visit: www.tinyurl.com/2552jdam

Required Construction Documents for Submittal: Digitally or electronically signed and sealed drawings – (Visit the Online Permitting Resource Center link noted above for instructions).

Construction Documents	Department Review
<input type="checkbox"/> Life Safety Plans	Fire
<input type="checkbox"/> Proposed Floor Plan	Fire

* Life Safety Plans to include scaled drawings showing complete furniture layout and proposed occupant loads and egress capacities, per the Florida Fire Prevention Code

** Proposed floor plan to include address, business name and type of business

Supporting Documents that May be Required:

Construction Documents	Department Review
<input type="checkbox"/> DRB, HPB, BOA, AND PLANNING BOARD recorded order (if applicable) scanned into plans after cover sheet.	Planning
<input type="checkbox"/> Projected occupant load count	Fire