

## Permit Checklist for Fire - Special Event

Plan Reviews Fire

Inspections\*

Fire Final

## PROJECTS MAY REQUIRE PLANNING BOARD APPROVAL PRIOR TO BUILDING **PERMIT SUBMITTAL.**

For the Planning Department Checklist, visit: www.tinyurl.com/64sdj66m

For Online Permitting Resources, visit: www.tinyurl.com/2552jdam

Required Construction Documents for Submittal: Digitally or electronically signed and sealed drawings -(Visit the Online Permitting Resource Center link noted above for instructions).

Construction Documents	Department Review
☐ See Building Special Events (Temporary Structures)	
Structures, Electrical, and Special Event Review	Fire
Bleachers, Platform, Stages, Structures, Tent, Trusses	

## **Supporting Documents that May be Required:**

Construction Documents	Department Review
☐ Fireworks/Pyrotechnic/Smoke Permit Application (Requirements listed on permit application)	Fire
☐ Site plan	Fire
☐ Materials list	Fire
☐ Certificate of Liability Insurance	Fire

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☐ Certificate of Liability Insurance	Fire
☐ ATF and/or State Explosives license for Fireworks/Pyro display	Fire
☐ Operator and assistants Driver's License	Fire
☐ Letter from building owner if interior display	Fire
☐ Bonfire Permit Application (Requirements listed on permit application)	Fire