

MIAMI BEACH BUILDING DEPARTMENT

Permit Checklist for Pool – Commercial Finishing

Plan Reviews
Building, Fire, Planning

Inspections*
Building Final

PROJECTS MAY REQUIRE PLANNING BOARD APPROVAL PRIOR TO BUILDING PERMIT SUBMITTAL.

For the Planning Department Checklist, visit: www.tinyurl.com/64sdj66m

For Online Permitting Resources, visit: www.tinyurl.com/2552jdam

Required Construction Documents for Submittal: Digitally or electronically signed and sealed drawings – (Visit the Online Permitting Resource Center link noted above for instructions).

Construction Documents	Department Review
<input type="checkbox"/> Site Survey Signed & Sealed Topographic/Boundary Survey	Building, Fire, Planning

* Site Plan must show setbacks, both existing and proposed structures, property lines, lot dimensions, and grade elevation as per survey. It must also include all proposed structures such as fences/walls, accessory buildings, pool, decks, walkways, mechanical equipment, etc. as may be required for scope.

** All elevations must include the following in NGVD values: BFE, Grade, Adjusted Grade, Freeboard (if applicable).

*** Review of construction documents may require additional departments

**** Plans must include statement saying that all markers, means of access to the pool has been restored to be compliant with the FBC Existing Building

Supporting Documents that May be Required:

Construction Documents	Department Review
<input type="checkbox"/> Public Pool Resurfacing-Modifications Affidavit	Building

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Phasing Plan Pre-approved by Fire Marshal (if alteration is in an occupied building and proposed work and/or staging compromise existing life safety systems: Exits, Compartmentation, Life Safety Systems, etc.)

Fire Marshal, Building