

MIAMI BEACH BUILDING DEPARTMENT

Permit Checklist for Roofing - Commercial Gutter/Downspout

Plan Reviews

Roofing, Planning

Inspections*

Planning Final, Roofing Final

PROJECTS MAY REQUIRE PLANNING BOARD APPROVAL PRIOR TO BUILDING PERMIT SUBMITTAL.

For the Planning Department Checklist, visit: www.tinyurl.com/64sdj66m

For Online Permitting Resources, visit: www.tinyurl.com/2552jdam

Required Construction Documents for Submittal: Digitally or electronically signed and sealed drawings – (Visit the Online Permitting Resource Center link noted above for instructions).

Construction Documents	Department Review
<input type="checkbox"/> Site Survey Signed & Sealed Topographic/Boundary Survey	Roofing, Planning
<input type="checkbox"/> Roofing plan with location/detail of installation	Roofing
<input type="checkbox"/> Anchorage plan	

Supporting Documents that May be Required:

Construction Documents	Department Review
<input type="checkbox"/> N/A	