## **MIAMI BEACH**

Planning Department 1700 Convention Center Drive, 2nd Floor Miami Beach, Florida 33139, www.miamibeachfl.gov 305.673.7550

## **REQUIRED BY PLANNING FOR REVIEW OF:**

## **AWNINGS & STEEL STRUCTURES COMMERCIAL & RESIDENTIAL ALTERATION and NEW**

ITEM #	THE FOLLOWING DOCUMENTS MUST BE PROVIDED WITH THE INITIAL APPLICATION	
	SUBMITTAL. NON-COMPLIANCE MAY RESULT IN A FAILED REVIEW.	Required
L	Scope of work detailing the work that will be performed included in plans	Х
2	DRB, HPB, BOA recorded order or Determination of Architectural Significance (if applicable) scanned into plans after cover sheet.	х
3	Master Building Permit (if applicable)	Х
4	Signed and sealed Architectural plans must be dimensioned and include:	Х
а	Survey: Electronic version of original signed & sealed, dated no more than one year from date of submittal. Survey must provide: BFE, and grade elevation in NGVD or NAVD values, per Section 1.2.1 of the City Code. (If no sidewalk exists, provide the elevation of the crown of the road) if applicable	x
b	Site Plan (with setbacks- existing and proposed, property lines, lot dimensions, Grade as per survey).  Site plan shall also include all proposed structures such as fences/walls, accessory buildings, pool, decks, walkways, mechanical equipment, etc.	
С	All proposed allowable encroachments within required yards shall indicate setbacks and floor elevation.	x
d	All required shaded diagrams and calculations. Open Space calculation for rear yard and side yard (if facing street)	х
е	All elevations must include the following in NGVD or NAVD values: BFE, Grade, Adjusted Grade and Freeboard (if applicable)	х
f	Provide Screening total height and materials finish, if applicable	Х
		Х
	NOTE:	
*	Written narrative with responses are required for resubmittals. Narrative must identify the comment # and Corrected document number, i.e. Comment #1 - Corrected A-5.	
		Х
*	Corrections on resubmittal MUST be clouded	X
*	Historic Posting required if located in a local Historic District.	X