

MIAMI BEACH FIRE DEPARTMENT  
Fire Prevention Division  
**BONFIRE PERMIT APPLICATION**



Event/Client: \_\_\_\_\_  
Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_  
Location(s): \_\_\_\_\_  
Company/Coordinator: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
Display Operator: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Signature of Applicant: \_\_\_\_\_

The following is a list of documents required for the processing of all bonfire permit applications:

- **Contact Miami Beach Tourism & Culture Department (TCD) 305-673-7577 to complete a Special Events Permit.**
  - Attach written approval from TCD with this permit application.
- A site plan of the bonfire area that includes:
  - Location and type of all bonfire(s).
  - Location of fire extinguisher(s).
- Bonfire materials list showing the fuel source, quantity, and size of all bonfires to be used. If commercially produced include the specifications sheet.
- Non-refundable permit application fee of **\$184.00** paid at time of application submittal.
- Copy of valid driver's license for all display operators and/or person responsible for operating bonfire.
- Certificate of Insurance:
  - Commercial General Liability limits of \$1,000,000.
  - The City of Miami Beach must be listed as a **CERTIFICATE HOLDER** and **ADDITIONAL INSURED**.
    - The City of Miami Beach must be specifically listed as an Additional Insured.
  - Certificate holder block must display **City of Miami Beach 1700 Convention Center Drive Miami Beach, FL 33139**.
  - Proof of Worker's Compensation. Companies employing more than (3) three employees are required to carry Workers Compensation insurance per Florida Law.
  - If you do not carry Workers Compensation because you do not meet above criteria you can provide us with a letter stating such exemption.
- Complete permit applications shall be submitted (14) days prior to event.

**\*Permit must be on site during all phases of operation\***



*Below to be completed by the Miami Beach Fire Department will serve as the permit:*

Comments: \_\_\_\_\_  
\_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_