MIAMI BEACH

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REQUIRED BY PLANNING FOR REVIEW OF: BUILDING - COMMERCIAL CERTIFICATE OF OCCUPANCY UPDATE

	THE FOLLOWING DOCUMENTS MALEST DE DOCUMENT MATERIAL ACCUSATION	
ITEM		Required
#	SUBMITTAL. NON-COMPLIANCE MAY RESULT IN A FAILED REVIEW.	
1	Scope of work detailing current use and proposed use	X
2	DRB, HPB, BOA recorded order or Determination of Architectural Significance (if applicable) scanned into plans after cover sheet.	x
3	Master Building Permit (if applicable)	Х
4	Signed and sealed Architectural plans must be dimensioned and include:	Х
а	Existing and proposed floor plan. Existing and proposed floor plan of unit / space	Х
5	Changes of occupancy for hotels, apartment hotels, or apartments must confirm use is permitted and minimum unit size requeriments are met.	х
6	Copy of existing or previous licence.	Х
	NOTE:	
	Written narrative with responses are required for resubmittals. Narrative must identify the comment # and	
*	Corrected document number, i.e. Comment #1 - Corrected A-5.	x
*	City will provide Mobility Fee calculations, as applicable.	X
*	City will calculate and apply Mobility Fee (if applicable) after first plans review	Х
*	Corrections on resubmittals MUST be clouded	Х