

Permit Checklist for Generator - Commercial Alteration

Plan Reviews

Building-Multiple Trades, Environmental, Fire, Planning, Public Works, Urban Forestry Group

Inspections*

Notice Of Commencement - Certificate, Foundation, Fire Final, Planning Final, Building Final (last inspection all others must be approved prior to scheduling). *Not all inspections listed may be required.

Required Contractor Type: General Contractor or Electrical Contractor

Sub-permits (If applicable): Electrical if the contractor on the Generator permit is a GC.

Plumbing for gas (natural or propane), or any other fuel tank. Required contractor Plumbing Contractor.

PROJECTS MAY REQUIRE PLANNING **BOARD APPROVAL PRIOR TO BUILDING PERMIT SUBMITTAL.**

For the Planning Department Checklist, visit: www.tinyurl.com/64sdj66m

For Online Permitting Resources, visit: www.tinyurl.com/2552jdam

Required Construction Documents for Submittal: Digitally or electronically signed and sealed drawings -(Visit the Online Permitting Resource Center link noted above for instructions).

Construction Documents	Department Review
☐ Site Survey Signed & Sealed	Building-Multiple Trades, Fire, Planning, Public
Topographic/Boundary Survey	Works
☐ Architectural Plans	Building-Multiple Trades, Fire, Planning, Public Works
☐ Structural Plans	Structural
☐ Electrical Plans	Electrical
☐ Elevator plans (if applicable)	Public Works
☐ Mechanical Plans	Mechanical
☐ Fire Alarm Plans	Fire, Electrical
☐ Life Safety Plans	Building, Fire
□ Plumbing Plans	Plumbing

- * Site Plan must show setbacks, both existing and proposed structures, property lines, lot dimensions, and grade elevation as per survey. It must also include all proposed structures such as fences/walls, accessory buildings, pool, decks, walkways, mechanical equipment, etc. as may be required for
- ** All elevations must include the following in NGVD values: BFE, Grade, Adjusted Grade, Freeboard (if applicable).

Supporting Documents that May be Required:

Construction Documents	Department Review
☐ Structural Calculations	Structural
 Phasing Plan Pre-approved by Fire Marshal (if alteration is in an occupied building and proposed work compromises existing life safety systems: Exits, Compartmentation, Life Safety Systems, etc.) 	Fire
☐ Product Approval with specification on installations	Building-Multiple Trades, Fire, Planning
☐ Details and dimensions of equipment, including screening (if applicable)	Building
☐ Detailed section showing the height of the unit measured from B.F.E. and grade when located within a required yard or setback area	Planning
☐ Line of Sight Study of equipment mounted on the roof. Equipment should be in an area that screens it from view at street level.	Planning
□ Public Works – Right of Way Permit (If applicable)	Public Works
☐ Declaration of Restrictive Covenant (if applicable)	Planning

^{***}Review of construction documents may require additional departments