



City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

Budget Advisory Committee  
Meeting Minutes  
October 10, 2023  
**Virtual Meeting (TEAMS)**

Mojdeh Khaghan called the meeting to order at 4:30 p.m.

Roll was taken. Budget Advisory Committee (BAC) members in attendance were as follows:

<b>Last Name</b>	<b>First Name</b>	<b>Present</b>	<b>Absent</b>	<b>Other</b>
Echarte	Terri	<b>X</b>		
Grieser	David	<b>X</b>		
Gringarten	Hagai	<b>X</b>		
Khaghan	Mojdeh	<b>X</b>		
Linder	Carl		<b>X</b>	
Roedy	William	<b>X</b>		
Silverman	Janet	<b>X</b>		

City of Miami Beach employees present included: Tameka Otto Stewart, Budget Director; Roy Brown, Capital Budgeting & Planning Manager; Ayanna DaCosta- Earle, Senior Management and Budget Analyst; Kyle Teijeiro, Senior Management and Budget Analyst; Yelina Iglesias, Management and Budget Analyst; Isadora Gonzalez, Management and Budget Analyst; Ana Salgueiro, Building Director; Natasha Diaz, Deputy Building Director; Castro Cristian, Building Financial Analyst I; Jose R. Gonzalez, Transportation Director; Brenda Carbonell, Transportation Administrative Manager; Elizabeth Miro, Interim Director Public Works; Otniel Rodriguez, Transportation Assistant Director; Francisco Garcia, Division Director; Stephany Gonzales, Administrative Services Manager.

**Meeting Minutes – September 12, 2023:**

The Committee reviewed the minutes from September 12, 2023 meeting.

Janet Silverman motioned to approve the minutes, seconded by David Grieser. Motion was unanimously approved by a vote of 6-0-1.

## **Other Business:**

Tameka Otto Stewart, Budget Director advised the committee that after the 12/31/2023 meeting, the Committee will be required to start meeting in person. She also advised that some committee members' appointments will expire on December 31, 2023 and stated that the Budget team will be sending an email with instructions on how to apply for re-appointment.

## **Building Department:**

Ana Salgueiro, Director of the Building Department introduced Natasha Diaz who presented on the following:

- Department Description
- Major Programs / Functions
- Organizational Chart
- Financial Overview
- Florida Laws Governing Building Department Funds
- Recent Changes
- Upcoming Changes
- Revenue Trends
- Expenditure Trends
- Position Overview
- Dashboard
- Survey Results
- Challenges/ Opportunities
- The Building Department to provide the Benchmarking Report for the Permit Process to Janet Silverman

## **Transportation & Mobility Department:**

Jose Gonzalez, Director of the Transportation & Mobility Department provided an overview of the Department and Tameka Otto Stewart, Budget Director, provided an overview of the Department's Revenue Trends, Expenditure Trends and Position Overview. The following was reviewed and discussed:

- Department Overview
- Department Description
- Major Programs/Functions
- Organizational Chart
- Financial Overview
- Recent Changes
- Revenue Trends

- Expenditure Trends
- Position Overview
- FY 2024 Budget Overview - Enhancements
- Performance Indicators
- Challenges / Opportunities

### **Capital Renewal and Replacement (Facilities & Fleet Management):**

Elizabeth Miro, Interim Director, with the Public Works Department presented an update on the Capital Renewal and Replacement. The following was discussed:

- Facilities
- Facility Zone Management Model
- Life Cycle Management Programmed Budget
- Life Cycle Management Capital Planning Timeline
- Facility Condition Assessment

### **Adjournment:**

Terri Echarte motioned to adjourn the meeting at 6:07 p.m., seconded by Janet Silverman.

TOS/DA