

CITY OF MIAMI BEACH
NOTICE OF LAND USE BOARD VACANCY
HISTORIC PRESERVATION BOARD

The City of Miami Beach is currently seeking applications to fill a vacancy on the Historic Preservation Board. The Board is composed of seven voting members. The current vacancy is for one **at-large member who has resided in one of the city's historic districts for at least one year and who has demonstrated interest and knowledge in architectural or urban design and the preservation of historic buildings.**

The Historic Preservation Board has the following powers and duties:

- a. Recommend to the Planning Board and City Commission, the designation of historic buildings, structures, improvements, landscape features, public interiors, and historic sites or districts.
- b. Prepare and recommend for adoption specific guidelines for each designated site or district to be used to evaluate the appropriateness and compatibility of proposed alteration or development within designated historic sites or historic districts.
- c. Issue or deny certificates of appropriateness, certificates to dig and certificates of appropriateness for demolition in accordance with procedures specified in this division, excluding certificates of appropriateness for demolition for city-owned buildings and other improvements as hereinafter specified on city-owned property and public rights-of-way, and property owned by the Miami Beach Redevelopment Agency, for which properties the historic preservation board shall serve as advisor to the city commission. This authority shall include review and approval of design and location within public rights-of-way inside of locally designated historic districts of all wireless communications facilities as defined in [chapter 104](#) of General Ordinances, "Telecommunications," article I, "Communications rights-of-way" under the standards provided therein, at subsection 118-104-6(t).
- d. Recommend restoration of property to its prior condition as required by section [2.13.4](#) when the property has been altered in violation of this division.
- e. To authorize, upon application, such variance from the terms of these land development regulations, where authorized by section [2.8.1](#), pursuant to the requirements in [chapter 2](#) of these land development regulations, as will not be contrary to the public interest when, owing to special conditions, a literal enforcement of a provision of these land development regulations would result in an unnecessary and undue hardship.
- f. Facilitate the redevelopment of historic sites and districts by directing the planning department, and other city departments, to provide advisory and technical assistance to property owners, applicants for certificates of appropriateness.
- g. Make and prescribe by-laws and application procedures that are reasonably necessary and appropriate for the proper administration and enforcement of the provisions of this division. The board shall prescribe forms for use by applicants when requesting action under this division. The board may authorize any one of its members to administer oaths and to certify official documents.
- h. Award historic markers or plaques upon the recommendation of the city manager and with the consent of the City Commission.
- i. Update and revise the historic properties database.
- j. Advocate that the city administration explores and advises the historic preservation board and the building official as to alternatives available for stabilizing and preserving inadequately maintained or unsafe buildings or structures within the city's designated historic districts or on designated historic sites.
- k. Review all new construction, alterations, modifications and improvements to any building, structure, improvement, landscape feature, public interior or site individually designated in accordance with section [2.13.9](#), or located within an historic district.
- l. To review and recommend to the city commission any and all amendments to these land development regulations affecting historic preservation issues; specifically, section [2.1.4](#) entitled "historic preservation

board," and article XIII entitled "historic preservation.". The review and recommendation process by the historic preservation shall follow the procedures in section [2.4.1\(e\)](#).

- m. Serve as the city's floodplain management board for applications concerning properties within its jurisdiction, and shall have the authority to exercise all powers and perform all duties assigned to such board pursuant to [section 54-31](#), et seq., Resolution No. 93-20698, and in accordance with the procedures set forth therein as such ordinance and resolution may be amended from time to time. For the purposes of determining jurisdiction, the criteria in section [2.8.1](#), for a variance shall be utilized.

For more information on the Historic Preservation Board, please see the City Charter, viewable at https://library.municode.com/fl/miami_beach/codes/code_of_ordinances and Section 2.1.4 of the Miami Beach Resiliency Code, viewable at <https://codehub.gridics.com/us/fl/miami-beach>

The Historic Preservation Board members are appointed for a term of two years by a majority vote of the City Commission. All members of the board except the architect, university faculty member, and water management expert shall be residents of the city; provided, however, that the City Commission may waive the residency requirement (if applicable) by a 5/7ths vote, in the event a person not meeting the residency requirements is available to serve on the board and is exceptionally qualified by training or experience in historic preservation matters. All appointments shall be made on the basis of civic pride, integrity, experience, and interest in the field of historic preservation.

Each voting member of the Historic Preservation Board shall be required to complete an architectural walking tour offered by the Miami Design Preservation League (MDPL), which includes the National Register Architectural District in South Beach and/a historic district in North Beach. In the event that tours offered by MDPL are no longer available, this requirement may be satisfied by completing a similar architectural tour conducted by an educational non-profit organization as may be approved by a resolution of the city commission. Members shall use their reasonable best efforts to complete the tour within sixty (60) days of their initial appointment

The members of the Historic Preservation Board are subject to all applicable State, County, and City ethics laws, as well as Sections 2-21 through 2-27 of the City Code.

Interested persons with the applicable qualifications may submit their application, resume, photograph, and professional license(s) at <https://apps.miamibeachfl.gov/BacApp/Account/Login>. For questions, please call 305.673.7411 or email CityClerksOffice@miamibeachfl.gov.

All Board or Committee members serve without compensation. All Board or Committee members receive an annual parking decal.

MIAMIBEACH

Rafael E. Granado, City Clerk
City of Miami Beach
305.673.7411

CityClerksOffice@miamibeachfl.gov

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